

CENTERVILLE CITY COUNCIL AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS REGULAR PUBLIC MEETING AT 7:00 PM ON MARCH 6, 2018 AT THE CENTERVILLE CITY COMMUNITY CENTER AND CITY HALL COUNCIL CHAMBERS, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW.

Meetings of the City Council of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Jacob Smith, Centerville Management Services Director, at 801-295-3477, giving at least 24 hours notice prior to the meeting.

A notebook containing supporting materials for the business agenda items is available for public inspection and review at City Hall and will be available for review at the meeting. Upon request, a citizen may obtain (without charge) the City Manager's memo summarizing the agenda business, **or may read this memo on the City's website: <http://centerville.novusagenda.com/agendapublic>.**

Tentative - The times shown below are tentative and are subject to change during the meeting.
Time:

5:30 Centerville Community Foundation Annual Meeting

7:00 **A. ROLL CALL**

(See City Manager's Memo for summary of meeting business)

B. PRAYER OR THOUGHT

George McEwan

C. PLEDGE OF ALLEGIANCE

7:05 **D. OPEN SESSION (This item allows for the public to comment on any subject of municipal concern, including agenda items that are not scheduled for a public hearing. Citizens are encouraged to limit their comments to two (2) minutes per person. Citizens may request a time to speak during Open Session by calling the City Recorder's office at 801-295-3477, or may make such request at the beginning of Open Session.) Please state your name and city of residence.**

E. BUSINESS

7:10 1. Minutes Review and Acceptance

February 20, 2018 Council Regular meeting minutes

February 20, 2018 Council Work Session minutes

February 21, 2018 Joint City Council & Planning Commission work session minutes

- 7:10 2. Summary Action Calendar
 - a. Approve waterline bid awards for Rigby Court Subdivision
 - b. Approve Interlocal Agreement with UDOT for Funding Delineation of Waters and Wetlands for 1250 West Frontage Road Extension - Resolution No. 2018-12
- 7:10 3. Community Park Expansion Project
 - a. Approve Interlocal Agreement for the Lease of Property with Priority Use Rights between Centerville City and the South Davis Recreation District - Resolution No. 2018-11
 - b. Award bids for Phase 3 of Community Park Expansion Project
- 7:25 4. Mayor's Report
- 7:35 5. City Manager's Report
 - a. Schedule public hearing for Pages Lane General Plan amendment--March 21
 - b. Schedule RDA work session
 - c. Preparations for Trails Open House
 - d. Operational Metrics
 - e. State legislative issues
- 6. Closed meeting, if necessary, for reasons allowed by state law, including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code Ann. § 78B-1-137, as amended
- 7. Possible action following closed meeting, including appointments to boards and committees

F. ADJOURNMENT

CENTERVILLE

Staff Backup Report

3/6/2018

Item No.

Short Title: Centerville Community Foundation Annual Meeting

Initiated By:

Scheduled Time: 5:30

SUBJECT

RECOMMENDATION

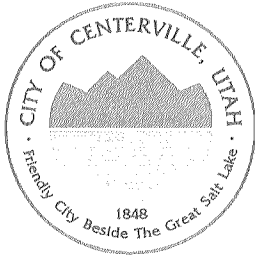
BACKGROUND

The agenda for this meeting is attached. The Centerville Community Foundation is a non-profit organization created by Centerville City to raise funds for projects and activities benefiting the community. The March 6 meeting is the annual Board of Directors meeting required by the Foundation's by-laws. The current Board of Directors includes the Mayor and City Manager by virtue of their positions, and five other residents appointed by the City Council.

ATTACHMENTS:

Description

▣ 03-06-18 CCF Agenda



CENTERVILLE CITY COMMUNITY FOUNDATION

250 North Main • Centerville, Utah 84014 • (801) 295-3477 • Fax (801) 292-8034

CENTERVILLE COMMUNITY FOUNDATION BOARD MEETING AGENDA

Mayor
Clark A. Wilkinson
City Manager
Steve Thacker
Treasurer
Jacob Smith
President
Jack Dellastatious
David Gutke
Gary Goff
Bill Ince
Michael Deamer

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE COMMUNITY FOUNDATION BOARD WILL HOLD A PUBLIC MEETING AT 5:30 P.M. ON TUESDAY, MARCH 6, 2018 IN THE COUNCIL CHAMBERS AT CENTERVILLE CITY HALL, 250 NORTH MAIN, CENTERVILLE, UTAH.

1. Welcome and Roll Call—Jack

Board Members: Jack Dellastatious, Clark Wilkinson, Bill Ince, Steve Thacker, Gary Goff, Dave Gutke, and Mike Deamer.

2. Minutes were approved earlier via email to Board
3. Update on status of Board of Director terms; other potential Directors—Jack
4. Bylaws amendment re number of Directors—Steve
5. Annual election of officers—Jack
6. Annual IRS report—Jake
7. Annual State of Utah report—Jake
8. Financial report—Jake
9. Status of “Welcome to Centerville” sign—Steve
10. Police Recognition Week in May 2018
11. Potential fundraising projects

Recognition of Viewmont High School sports championships

Pioneer plaques identifying Founding Fathers in Smith Park

Landscaping west side of Frontage Road

City beautification

Tree naming plaques

Speakers Bureau

Mackenzie Wood

Centerville City Recorder



CENTERVILLE

**Staff Backup Report
3/6/2018**

Item No.

Short Title: (See City Manager's Memo for summary of meeting business)

Initiated By:

Scheduled Time:

SUBJECT

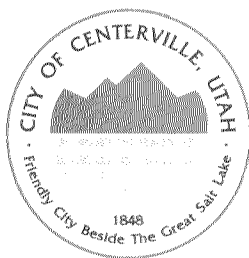
RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

□ 3-6-18 Summary Memo



CENTERVILLE CITY

250 North Main • Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

Mayor

Clark Wilkinson

City Council

Tamilyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Mecham

City Manager

Steve H. Thacker

interoffice MEMORANDUM

to: Mayor Wilkinson
City Council
cc: Department Heads
Planning Commission
from: Steve H. Thacker, City Manager
subject: City Manager's Summary of March 6, 2018 Council Meeting
date: March 2, 2018



5:30 **Centerville Community Foundation Board Meeting** – The Board of Directors for this non-profit organization will hold their Annual Meeting at 5:30 p.m. prior to the regular City Council meeting. The Mayor, City Manager and Councilman Ince are Directors, along with four other residents. None of the other Council Members are expected to attend. Dinner will be available beginning about 5:15 for those attending the Foundation meeting. The Foundation was created years ago to raise funds for projects and activities benefiting the community. The meeting agenda is available on NovusAgenda.

7:00 **Regular City Council Meeting**

E.1. **Minutes Review** – The minutes of three meetings are available via NovusAgenda.

E.2. **Summary Action Calendar**

- a. **Approve waterline bid awards for Rigby Court Subdivision** – This waterline will serve the new residential subdivision known as Rigby Court on Jennings Lane east of Main Street. The developer pays the full cost of constructing this waterline, but the City administers the project.
- b. **UDOT Agreement re wetlands delineation** – UDOT has agreed to pay \$12,000 for the assessment and delineation of wetlands within a 1700-foot corridor that will be used for the extension of 1250 West and relocation of the Legacy Parkway Trail. Per this Agreement, the City will engage and pay the consultant and UDOT will reimburse the City.

E.3. **Community Park Expansion Project** –

- a. **Recreation District Lease** – This Agreement was approved earlier this week by the South Davis Recreation District Board. It gives the District the right to priority use of the two new fields in the Community Park expansion area in exchange for making \$500,000 available as advance funding for Phase 3 of the Expansion Project. The City would pay this amount back over a five-year period with RAP Tax revenue and the District would have priority use rights for seven years.
- b. **Bid Awards for Phase 3** – Upon approval of the Agreement mentioned above, the Council can move forward with the award of bids for construction of Phase 3, which will landscape



the 6-acre expansion area, making two multi-sports fields available for use in 2019. A pavilion is also being constructed on this site, funded by a \$50,000 donation from the Bill & Sylvia Tingey family. The estimated cost of Phase 3 (excluding pavilion) is \$589,350, which includes the labor and materials bids, engineering design/construction management, and a 10% contingency.

- E.4. **Mayor's Report** – Although no topics are identified under this heading, Mayor Wilkinson may report on several matters of City interest.
- E.5. **City Manager's Report** – The City Manager will report on the several topics shown on the agenda under this heading.
- E.6. **Closed Meeting, if necessary** – At this time I do not know of a need for a closed meeting, but the agenda allows for that possibility.
- E.7. **Appointments to Boards/Committees** – Mayor Wilkinson may recommend appointments.

Potential Agenda Items for March 21, 2018 meetings (subject to change):

- *Agreement for police dispatching services from Bountiful City*
- *Continue discussion re: creating more cemetery capacity*
- *Financial report for 8-month period ending February 28*
- *Public hearing—General Plan amendment re Pages Lane commercial area*
- *RDA meeting: updated financial analysis/projections and request for tax increment reimbursement*

ST/mw

CENTERVILLE

Staff Backup Report 3/6/2018

Item No.

Short Title: George McEwan

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
3/6/2018**

Item No. 1.

Short Title: Minutes Review and Acceptance

Initiated By:

Scheduled Time: 7:10

SUBJECT

February 20, 2018 Council Regular meeting minutes

February 20, 2018 Council Work Session minutes

February 21, 2018 Joint City Council & Planning Commission work session minutes

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

- ▢ 2-20-18 City Council Minutes
- ▢ 2-20-18 Work Session Minutes
- ▢ 2-21-18 Joint Work Session Minutes

PRELIMINARY DRAFT

Minutes of the Centerville **City Council** meeting held Tuesday, February 20, 2018 at 7:00 p.m.
at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor	Clark Wilkinson
Council Members	Tamilyn Fillmore William Ince Stephanie Ivie George McEwan Robyn Mecham

STAFF PRESENT

Steve Thacker, City Manager
Lisa Romney, City Attorney
Jacob Smith, Management Services Director
Cory Snyder, Community Development Director
Cassie Younger, Assistant Planner
Paul Child, Centerville Police Chief
Marcus Arbuckle, Keddington & Christensen
Bruce Cox, Parks and Recreation Director
Katie Rust, Recording Secretary

VISITORS

Jeff Bassett, South Davis Metro Fire Chief
Interested Citizens (see attached sign-in sheet)

PRAYER OR THOUGHT

Councilwoman Fillmore

PLEDGE OF ALLEGIANCE

OPEN SESSION

No one wished to comment.

MINUTES REVIEW AND ACCEPTANCE

The minutes of the February 6, 2018 work session, Council meeting and closed meeting, and February 13, 2018 Special Meeting were reviewed. Amendments were requested to the February 6 work session and regular Council meeting minutes, as well as the February 13 Special Meeting minutes. Councilwoman Fillmore made a **motion** to approve the February 6 closed meeting minutes, and the February 6 work session and Council meeting and February 13 Special Meeting minutes as amended. Councilman Ince seconded the motion, which passed by unanimous vote (5-0).

SUMMARY ACTION CALENDAR

- a. Amendment No. 2 to Interlocal Agreement for Animal Control Services – Resolution No. 2018-09
- b. Appointment to Wasatch Integrated Waste Management Board – Resolution No. 2018-10
- c. Reschedule March 20 City Council meeting to March 21

Councilwoman Fillmore made a **motion** to approve all three items on the Summary Action Calendar, including Resolution No. 2018-09 and Resolution No. 2018-10. Councilman McEwan seconded the motion, which passed by unanimous vote (5-0).

PUBLIC HEARING – ZONE CODE AMENDMENTS – “CATERING, GENERAL” AND “CATERING, LIMITED” DEFINITIONS AND TABLE OF USES

In November of 2017, the Planning Commission and City Council voted to approve a new definition of the use “Catering, Limited” and allow the use as a Conditional Use in Commercial-Medium Zones with an approved application. The City Council directed staff and the Planning Commission to examine Catering use beyond the scope of the original request and incorporate a broader definition into the rest of the Table of Uses in other zones. Cassie Younger, Assistant Planner, presented to the Council the Table of Uses for “Catering, General” and “Catering, Limited” recommended by the Planning Commission. Ms. Younger explained that staff suggested limiting “Catering, General” to Industrial Zones, but the Planning Commission chose to recommend Conditional Use in Commercial-Very High Zones. Councilwoman Fillmore said she agrees with staff’s recommendation to limit “Catering, General” to Industrial Zones.

Mayor Wilkinson opened a public hearing at 7:20 p.m., and closed the public hearing seeing that no one wished to comment. Councilman McEwan stated he would prefer to restrict industrial levels of traffic to Industrial Zones. Councilwoman Fillmore made a **motion** to approve Ordinance No. 2018-06 regarding Zoning Code Amendments for “Catering, General” and “Catering, Limited” including amendments to CZC 12.12.040 regarding Definitions and CZC 12.36.040 regarding Table of Uses as presented, with the change that “Catering, General” is not permitted in C-VH Zones. Councilwoman Ivie seconded the motion, which passed by majority vote (4-1), with Councilman Ince dissenting.

Commercial Uses	Zones					
	Commercial- Medium (C-M)	Commercial- High (C-H)	Commercial- Very High (C-VH)	Industrial- Medium (I-M)	Industrial- High (I-H)	Industrial- Very High (I-VH)
Catering, General	Not permitted	Not permitted	Not permitted	Permitted	Permitted	Permitted
Catering, Limited	Conditional	Conditional	Permitted	Permitted	Permitted	Permitted

PUBLIC HEARING – MUNICIPAL CODE AND ZONING CODE AMENDMENTS – HOME OCCUPATIONS

In the 2017 General Session, the Utah Legislature adopted S.B. 81 restricting a municipality’s authority to charge a business license fee for home based businesses, unless the combined offsite impact of the home-based business and the primary residential use materially exceed the offsite impact of the primary residential use alone. Mr. Snyder made the following recommendation to the Council:

- Maintain requirement for Home Occupation to be licensed by the City to help home businesses to comply with local and state regulations.
- Amend the Municipal Code’s Business License Ordinance to eliminate a license fee, which will also eliminate the annual license renewal fee.

- Amend the Zoning Ordinance to require a “permitted use review and permit” for zoning compliance purposes – a one-time review with a fee to cover costs for zoning compliance review and approval.

Prior to adoption of S.B. 81, Centerville charged an annual \$40 business license fee for home occupations. Staff recommends a one-time home occupation zoning compliance review fee of \$75 for permitted use and \$150 for conditional use. Councilwoman Mecham expressed concern that switching from a business license fee to a zoning compliance review fee feels like trying to get around what the State was trying to do. Ms. Romney explained the intent of S.B. 81, which does not prevent regulation of zoning and use. Councilwoman Fillmore said she feels it would be irresponsible to not charge a fee to cover administrative costs. Mr. Snyder clarified that only new business license applications would be subject to the zoning compliance review.

Mayor Wilkinson opened a public hearing at 7:48 p.m., and closed the public hearing seeing that no one wished to comment. Ms. Romney suggested the Council authorize staff to look into adding language that would limit permits for home occupation to make them non-transferable to any other person or property, and expire after twelve months of continuous non-use.

Councilwoman Fillmore made a **motion** to approve Ordinance No. 2018-05 regarding Municipal Code and Zoning Code Amendments for Home Occupations as set forth in CMC 6.01.070 and CZC 12.62, and authorize staff to look into adding language that would limit permits for home occupation to make them non-transferable to any other person or property, and expire after twelve months of continuous non-use. Councilwoman Ivie seconded the motion. The Council and staff discussed existing home occupations in Centerville. The motion passed by majority vote (4-1), with Councilwoman Mecham dissenting.

PUBLIC HEARING – ZONING CODE AMENDMENTS – CHICKEN AND RABBIT PERMITS

In 2010, the City Council passed an ordinance that allows residents to raise up to ten chickens and rabbits (combined total) in Residential-Low Zones. The ordinance requires an initial permit application with a fee of \$10, and an annual permit renewal fee of \$5. The intent and purpose of the permit is for the city to have a list of names and addresses of those who keep these animals in the case of any disease outbreak or neighborhood complaint. A permit also ensures the owner is aware of regulations regarding chickens and rabbits.

Ms. Younger stated it has been brought to the attention of staff that the annual renewal is burdensome for owners. In response, staff suggests the Council require an initial permit with a cost of \$10-\$20, and eliminate annual permit renewal. The downside of eliminating annual permit renewal is that the city would not have a running list of who currently has chickens in their yard. The Planning Commission suggested staff contact the permit holders annually to see if the permit holders still have their chickens and rabbits and how many. There would be no fee associated with this survey.

Councilman Ince argued against reducing requirements considering the nuisance to both owners and neighbors of flies that often accompany chickens. Councilman McEwan said he agrees with charging an initial permit fee, but he cannot see that chicken owners receive tangible benefit or service from an annual renewal fee. At 8:08 p.m., Mayor Wilkinson opened a public hearing, and closed the public hearing seeing that no one wished to comment. As Council liaison to the Mosquito Abatement Board, Councilman McEwan pointed out that West

1 Nile Virus travels through the bird population. He agreed that tracking and maintaining contact
2 with the owners is important.
3

4 Councilwoman Ivie made a **motion** to adopt Ordinance No. 2018-04 regarding Zoning
5 Code Amendments for Chicken and Rabbit Permits, including amendments to CZC 12.55.240.
6 Councilwoman Mecham seconded the motion. Ms. Younger stated the city has about 30 active
7 Chicken and Rabbit Permits, and 10-15 that have been closed out over the years. The motion
8 passed by majority vote (3-2), with Councilmembers Ince and Fillmore dissenting.
9

10 **FEE SCHEDULE AMENDMENTS**

11
12 Ms. Romney explained proposed Fee Schedule Amendments regarding Chicken and
13 Rabbit Permits and Home Occupations. Councilwoman Fillmore made a **motion** to adopt
14 Resolution No. 2018-05 approving amendments to the Centerville Fee Schedule regarding
15 Chicken and Rabbit Permits, setting a \$20 one-time permit fee and no renewal fee. Councilman
16 Ince seconded the motion, which passed by unanimous vote (5-0). Councilman Ince made a
17 **motion** to adopt Resolution No. 2018-06 approving amendments to the Centerville Fee
18 Schedule regarding Home Occupations. Councilwoman Fillmore seconded the motion, which
19 passed by unanimous vote (5-0).
20

21 **FINANCIAL REPORT**

22
23 Marcus Arbuckle, the City's contract CPA adviser, presented a financial report for the
24 seven-month period ending January 31, 2018, and answered questions from the Council. Mr.
25 Thacker recommended distribution of the Personnel Contingency in the General Fund – and a
26 portion of the City Council's Contingency – to offset the impact of retirements, annual cash-outs
27 of paid leave, and other personnel actions. Following discussion, Councilman Ince made a
28 **motion** to transfer from Council Contingency to Personnel Contingency enough to cover the
29 shortfall and leave \$5,000 in Personnel Contingency. Councilman McEwan seconded the
30 motion, which passed by unanimous vote (5-0).
31

32 The Council took a break at 8:56 p.m., and returned at 9:08 p.m.
33

34 **PROPOSED RECRUITMENT STRATEGIES FOR POLICE OFFICERS**

35
36 Police Chief Child described the current tight market for hiring police officers. He
37 proposed the possibility of hiring a police academy applicant and putting that person on the
38 payroll while attending the academy. A number of law enforcement agencies are using this
39 strategy. Chief Child said he is aware of an individual, already known and respected by the
40 Department, who desires to attend the academy and become a police officer. Councilwoman
41 Ivie expressed her approval, and stated she is willing to provide whatever tools needed to
42 maintain a quality Police Department. Councilman Ince made a **motion** to approve the
43 proposed recruitment strategy, on an as-needed basis, subject to agreement by the City
44 Manager. Councilwoman Mecham seconded the motion, which passed by unanimous vote (5-
45 0).
46

47 **REQUEST FOR USE OF RAP TAX CONTINGENCY FUNDS**

48
49 Bruce Cox, Parks and Recreation Director, introduced Matt Layton, Baseball Program
50 Coordinator. Mr. Layton presented funding requests for the baseball program. He reported the
51 program has grown to involve about 500 kids per season, with 4,000 – 5,000 Centerville citizens

1 at the park for games each week. The first priority on the list is new homerun fences (estimated
2 cost of \$7,624.94), and the second priority is batting cages (\$3,889.99). Mr. Cox commented
3 that the Parks and Recreation Committee reviewed and voted unanimously to support the
4 request for use of RAP Tax Contingency funds.

5
6 Mr. Thacker stated approximately \$8,400 in RAP Tax Contingency funds is available.
7 Councilman McEwan made a **motion** to approve the purchase of homerun fences with up to
8 \$8,000 of RAP Tax Contingency. Councilwoman Mechem seconded the motion, which passed
9 by unanimous vote (5-0).

MAYOR'S REPORT

- 10
- 11
- 12
- 13 • A bid to remodel the Bountiful Fire Station was recently approved by the South Davis
- 14 Metro Fire Board.
- 15 • Mayor Wilkinson reported on the Lunch with the Mayor program.
- 16 • The Mayor updated the Council regarding UTOPIA/UIA.
- 17

CITY COUNCIL LIAISON REPORT

18
19
20 Councilwoman Fillmore updated the Council on the South Davis Recreation District and
21 the Parks and Recreation Committee. She suggested a City-wide parks analysis and plan
22 would be beneficial, which could possibly be done by university students.

CITY MANAGER'S REPORT

- 23
- 24
- 25
- 26 • The Council will meet in a joint work session with the Planning Commission on
- 27 Wednesday, February 21, at 6:30 p.m.
- 28 • The Council scheduled a RDA work session on March 6 prior to the regular Council
- 29 meeting.
- 30 • A majority of the Council agreed with expanding the waste collection services RFP to
- 31 include the option of up to five days per week to get the best price as long as all
- 32 garbage is collected each week.
- 33 • Mr. Thacker updated the Council regarding wetlands issues at Community Park,
- 34 which the Army Corps of Engineers is reviewing. The City has not implemented a
- 35 mitigation plan approved in 1990. Mr. Thacker and Bruce Cox recently became
- 36 aware of the full scope of this plan.
- 37

APPOINTMENT

38
39
40 Based on recommendation from the Mayor, Councilman Ince made a **motion** to
41 reappoint Brandon Federico to a second term on the Trails Committee, and reappoint Jack
42 Dellastatious to the Centerville Community Foundation. Councilman McEwan seconded the
43 motion, which passed by unanimous vote (5-0).

ADJOURNMENT

44
45
46 At 10:31 p.m., Councilman Ince made a **motion** to adjourn the meeting. Councilwoman
47 Fillmore seconded the motion, which passed by unanimous vote (5-0).
48

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Mackenzie Wood, City Recorder

Date Approved

Katie Rust, Recording Secretary

PRELIMINARY DRAFT

Minutes of the Centerville City Council **work session** held Tuesday, February 20, 2018 at 5:45 p.m. in the Centerville City Council Chambers, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor	Clark Wilkinson
Council Members	Tamilyn Fillmore William Ince Stephanie Ivie George McEwan Robyn Mecham

STAFF PRESENT

Steve Thacker, City Manager
Lisa Romney, City Attorney
Jacob Smith, Management Services Director
Paul Child, Centerville Police Chief
Katie Rust, Recording Secretary

STAFF ABSENT

Bruce Cox, Parks and Recreation Director

TRAILS COMMITTEE PRESENT

Matt Johnson
Sunny Larson
Mark Oligschlaeder, Vice-Chair
Blair Parrish
Mike Remington, Chair
Richard Turner

VISITOR

Randy Cook, Davis County Tourism Office

CONCEPTUAL PLAN FOR MOUNTAIN BIKE TRAILS

Mark Oligschlaeder, Trails Committee Vice-Chair, presented an aerial view of a conceptual plan for mountain bike trails on city-owned hillside property. He said the Trails Committee believes the conceptual plan encourages recreation and is consistent with the Foothills Management Plan. The proposed trails are multi-use, bi-directional trails designed to accommodate drainage and minimize erosion. The average slope is no more than 7%. The estimated cost to build the proposed 4.7 miles of trail system as designed by Bob Radke is \$112,000. Vice-Chair Oligschlaeder stated he believes the project could be accomplished with minimal financial contribution from the city by utilizing grants and other outside funding sources.

The proposed trails could be accessed from existing parking areas at the Parrish and Deuel Creek trailheads, as well as Twin Hollow Park in Bountiful. An upper trail system would be located just below the existing gun range connecting to the Bonneville Shoreline Trail, and a lower trail system would be located just below the motorized vehicle "bowl" area. The lower trail system would include a trail for young children located near the Deuel Creek trailhead. Vice-Chair Oligschlaeder said he suspects users will spend most of their time on the lower trail system. A public restroom is available at Twin Hollow Park. Vice-Chair Oligschlaeder said the Trails Committee does not feel it would be necessary to add restroom facilities at the trailheads, but they are not opposed to the idea. Councilwoman Ivie commented that it would be a good idea to provide restroom facilities near the trail for young children.

The aerial view presented by Vice-Chair Oligschlaeder showed existing trails as well as proposed trails. Chief Child expressed concern with safety of an existing trail that runs near the gun range. Vice-Chair Oligschlaeder confirmed that the existing trail near the gun range could

1 be decommissioned. Chief Child stated improving the Deuel Creek trailhead parking area and
2 the dirt road leading up to it would be beneficial to all users, including emergency vehicles. Mr.
3 Thacker explained that the gun club has some responsibility for maintaining the road, but does
4 not have all the necessary equipment. Councilwoman Fillmore suggested help with road
5 maintenance could be a potential benefit of partnering with the County.
6

7 The group discussed difficulties experienced by other mountain bike trail locations.
8 Vice-Chair Oligschlaeder said he does not anticipate the type of volume experienced by other
9 bike parks. It is estimated trail maintenance would require approximately one man hour per mile
10 per year. Randy Cook with the Davis County Tourism Office talked about some of the bike
11 parks along the Wasatch Front. Vice-Chair Oligschlaeder said he would classify the proposed
12 trails as more of a multi-use trail system than a bike park. Mr. Cook pointed out that the
13 proposed trail system would not be used for competitions.
14

15 Mr. Cook commented that partnering with other entities (e.g. Davis County, private bike
16 shops) would increase the City's chance of receiving a grant. Councilwoman Fillmore
17 suggested approaching Bountiful City about the possibility of putting the trail designed for young
18 children close to the Twin Hollow Park access rather than the proposed location near the Deuel
19 Creek trailhead. She said she likes the idea of decommissioning the existing trail that cuts too
20 near the gun range.
21

22 Sunny Larson, Trails Committee member, listed benefits often associated with bike trail
23 systems: improve home values; preserve open space; decrease health costs in the community;
24 stimulate the economy; family friendly; contribute to improved air quality; and potential to link
25 with other trails in the County. Councilman McEwan said he would want to ensure that all users
26 feel welcome on the trails. Blair Parrish, Trails Committee member, said he is excited about the
27 trails as a hiker, not a biker. Councilman McEwan recommended signs to clearly designate gun
28 range danger. Richard Turner, Trails Committee member, agreed that education and good
29 signage will be necessary. The group discussed multi-use compatibility of the proposed trails.
30 Vice-Chair Oligschlaeder said signage is available that addresses yield priority.
31

32 Mr. Cook confirmed Davis County is interested in cooperating with the City, and willing to
33 move forward with the consideration process when a proposal is submitted. Ms. Romney
34 suggested a signage package and a 5-7 year maintenance plan should be added to the
35 proposal. Maintenance responsibility of the access road needs to be determined. Vice-Chair
36 Oligschlaeder said the grant application process opens March 31st and closes April 15th. He
37 suggested holding a public workshop/open house in the next three weeks. Mr. Thacker
38 suggested Tuesday, March 13 for the open house.
39

40 **ADJOURNMENT**

41
42 The work session was adjourned at 6:53 p.m.
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47 _____
Mackenzie Wood, City Recorder

Date Approved

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51 _____
52 Katie Rust, Recording Secretary

PRELIMINARY DRAFT

Minutes of the joint Centerville City Council and Planning Commission **work session** held Wednesday, February 21, 2018 at 6:30 p.m. in the Centerville City Council Chambers, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor Clark Wilkinson

Council Members Tamilyn Fillmore
William Ince
Stephanie Ivie
George McEwan
Robyn Mecham

STAFF PRESENT

Steve Thacker, City Manager
Lisa Romney, City Attorney
Cory Snyder, Community Development Director
Cassie Younger, Assistant Planner
Katie Rust, Recording Secretary

STAFF ABSENT

Jacob Smith, Management Services Director

PLANNING COMMISSION PRESENT

Logan Johnson
David Hirschi
Kevin Daly
Kathy Helgesen
Cheylynn Hayman

PLANNING COMMISSION ABSENT

Gina Hirst
Becki Wright

VISITOR

Jeff Bassett, South Davis Metro Fire Chief

SOUTH MAIN STREET CORRIDOR PLAN

Cassie Younger, Assistant Planner, presented results of a survey taken by City Council and Planning Commission members regarding Main Street and the Main Street Overlay. The Council and Commission discussed whether or not Main Street is unique or distinct. Councilwoman Mecham said Main Street was considered commercial when she was younger, but things changed when the freeway exit was put at Parrish Lane rather than Pages Lane. Councilman Ince said he believes placement of the freeway exit at Parrish Lane caused a significant decline in property values on the south end of Centerville. Chair Hirschi said he believes the issue is marketability rather than property value.

A majority of Council and Commission members indicated on the survey that one of the main reasons they use Main Street is to visit the civic center. Councilwoman Mecham said there were a lot of single family homes on Main Street years ago that transitioned to commercial. Councilman McEwan stated that, in his opinion, Centerville Main Street is not distinct. Councilwoman Fillmore asked the group if there would be a way to establish some amount of uniqueness and character, and encourage positive redevelopment that supports that character. Main Street includes the Whitaker Museum, the Civic Center, and a Historic District – she suggested identifying the historic nature and bringing it out. Chair Hirschi said he believes the market would take care of itself if the uses were opened up and Main Street beautified.

1 Cory Snyder, Community Development Director, talked about the possibility of creating a
2 civic superblock. He suggested that the City Hall block is currently underutilized, and that
3 investment in infrastructure will be necessary, in addition to a Table of Uses revision, to
4 incentivize redevelopment. Chair Hayman expressed confidence that a dog park would bring
5 people to the area at all hours. Councilman McEwan said it would be nice to have a dog park, a
6 café, or a mountain bike shop to go along with the planned mountain bike trails, but at least two
7 or three of those uses would be necessary to make the idea work. Chair Hayman stated if the
8 goal is for Main Street to be commercial, the uses should be opened up to see what happens.
9 Councilwoman Mecham said she suspects residential would work on Main Street since there is
10 so little property available for building homes and so many people wanting to live in Centerville.
11 She said she is worried about opening Main Street up to more uses because she is concerned
12 about what would come.

13
14 The Council and Planning Commission discussed the idea that improving the street
15 appeal would bring more business. Councilwoman Fillmore expressed the opinion that at the
16 very least a vision needs to be in place for what the corridor should look like long-term.
17 Councilman McEwan commented that no plan will be able to make everyone happy. There
18 would need to be some type of theme or “flag” to rally around. Mayor Wilkinson pointed out that
19 people often hate something before they like it. People are often afraid of change.

20
21 Councilman McEwan said it would be nice to be able to accurately anticipate the market
22 to avoid spending years guessing what would work. Commissioner Daly suggested going
23 through use lists and deciding what is and what is not acceptable. Fire Chief Bassett
24 commented that the Bountiful Fire Station gets the most foot traffic of all the fire stations
25 because of the park and tennis courts on the property. Parents of young children like the
26 fenced park. Councilwoman Fillmore said she built a home near Main Street for walkability.
27 Councilwoman Mecham said she believes businesses that would come to Main Street would be
28 businesses people drive to, not walk.

29
30 Commissioner Johnson said he believes it would be wise for the city to have a “heat
31 map” profitability study done of commercial areas, and Councilwoman Fillmore agreed.
32 Councilwoman Mecham emphasized that quality of life is important to Centerville residents. Mr.
33 Snyder responded that quality of life is subjective. Councilman McEwan pointed out that an
34 emotional component is needed – the problem cannot be solved by data alone. Something
35 needs to be in place to maintain the character of Centerville.

36
37 Commissioner Hirschi suggested that creating gathering places along the civic corridor
38 would generate interest in Main Street. Commissioner Daly added that restaurants tend to draw
39 people. Councilwoman Mecham said she believes restaurant use would be more accepted by
40 residents on the west side of Main Street than the east side. The Council and Commission
41 discussed the desired timeframe for redevelopment to begin. Councilwoman Fillmore
42 emphasized the importance of positive communication with the community. The group
43 discussed the possibility of utilizing social media and surveys to obtain public input.

44
45 Ms. Romney suggested addressing uses first if the goal is to expand and redevelop
46 commercial. Councilwoman Fillmore suggested addressing design standards when the use list
47 is in place. Mr. Thacker commented that the Fire Chief is waiting on design standard decisions
48 to move forward with the new Centerville Fire Station. Councilwoman Mecham said she
49 believes design standards are keeping a lot of things off Main Street, possibly holding
50 redevelopment back more than the use list.

51
52 Councilwoman Mecham said the design standard of bringing buildings forward toward
53 the street with parking in the back originated with the idea of rapid transit on Main Street. The

1 idea of rapid transit on Main Street has been eliminated, but the design standards are still in
2 place. Councilwoman Fillmore said she believes framing the street with buildings brought to the
3 front is a quality design standard that has nothing to do with transit.
4

5 Councilman McEwan stated he would agree with changing the design standards for the
6 new Fire Station to test the waters. Mr. Snyder responded that a balance between C-M Zone
7 and the Overlay is possible. Councilman Ince said it makes sense to address design standards
8 before uses. The Council and Planning Commission discussed the Fire Station project with
9 Chief Bassett. Mr. Thacker suggested moving forward with the use list while waiting for the
10 selection of an architect for the Fire Station project and discussion of design standards.
11 Councilwoman Fillmore was excused at 8:46 p.m. Councilwoman Ivie mentioned to Chief
12 Bassett that the Landmarks Commission has worked on designing a kiosk with a map of the
13 Historic District, and asked if it would be possible to place the kiosk on the new Fire Station
14 property. Councilman McEwan emphasized the need for deadlines to ensure change can occur
15 in the next 3-7 years.
16

17 **ADJOURNMENT**
18

19 The work session was adjourned at 8:52 p.m.
20
21
22
23

24 _____
25 Mackenzie Wood, City Recorder
26
27
28
29
30

Date Approved

31 _____
Katie Rust, Recording Secretary

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
3/6/2018**

Item No. 2.

Short Title: Summary Action Calendar

Initiated By:

Scheduled Time: 7:10

SUBJECT

- a. Approve waterline bid awards for Rigby Court Subdivision
- b. Approve Interlocal Agreement with UDOT for Funding Delineation of Waters and Wetlands for 1250 West Frontage Road Extension - Resolution No. 2018-12

RECOMMENDATION

- a. Award bids for Rigby Court Subdivision water line to MC Green & Sons in the amount of \$26,692.00 for labor, and to Mountain States Supply in the amount of \$9,766.49 plus tax for materials.
- b. Adopt Resolution No. 2018-12 approving the Interlocal Agreement with UDOT for the funding of Delineation of Waters and Wetlands for the 1250 West Frontage Road Extension

BACKGROUND

a. The Rigby Court Subdivision is a 4-lot residential subdivision approved in an earlier city council meeting. These bids for water line materials and labor--and the subsequent construction of the water line to serve this subdivision--are administered by City staff. However, the costs, including engineering services from ESI, are paid by the developer. The bid results are attached.

b. This wetlands delineation is a necessary step in the long-term process of eventually constructing an extension of 1250 West to serve future development on private property between the existing business park and Farmington. The intent is for 1250 West to connect with 650 West in Farmington. Most of this future roadway will be on land that is currently privately owned. However, the first segment--extending 1700 feet north of 1275 North--will be within the Legacy Parkway corridor on land owned by UDOT. The right to use the corridor for this purpose was secured during the planning phase for the Legacy Parkway Project. Securing this right was critical to preserve the ability for the land to the north to develop. UDOT also agreed to relocate the Legacy Parkway Trail at their cost to accommodate the extension of 1250 West.

Over the past few years, City staff and the major landowner, Hillcrest Investments, have met with UDOT officials several times to agree on the steps to follow to eventually clear this 1700-foot corridor for roadway construction. Centerville City will engage a wetlands consultant to delineate the wetlands within this corridor, at a cost not to exceed \$12,000. UDOT will reimburse the City for this cost, per the terms of the attached Cooperative Agreement. The delineation will include the area where the trail would be relocated--to the east of the new road (see attached Roadway Concept Plan). The City Manager has a proposal in the amount of \$11,955 for this work from Frontier Corporation USA. Hillcrest and the City have both been using this company as a wetlands consultant.

The City will incur an estimated \$3000 - \$5000 in cost for related surveying work by ESI. This scope of work includes establishing the centerline and/or boundaries of the area to be assessed for wetlands, GPSing the delineation flags and transferring the data to a roadway site plan. That site plan will then be reviewed first with UDOT and later with the Army Corps of Engineers to determine what mitigation may be required to get a permit allowing the 1700-foot road segment and relocated trail to be built.

ATTACHMENTS:

Description

- ▢ Rigby Court Labor Bids
- ▢ Rigby Court Materials Bids
- ▢ Resolution No. 2018-12 - Interlocal Agreement - UDOT Wetlands
- ▢ Cooperative Agreement with UDOT
- ▢ Roadway Concept Plan

Steve Thacker

From: Kevin Campbell <Kevin.Campbell@esieng.com>
Sent: Friday, March 02, 2018 11:13 AM
To: Steve Thacker
Cc: Mackenzie Wood; Mike Carlson; Randy Randall; Ryan McLeod
Subject: Rigby Court Subdivision WL - NOA
Attachments: 00 51 00 Notice of Award_03-06-18.doc; MC Green & Sons - Bid.pdf; MDI - Bid.pdf

Steve,

We received two bids this morning for the above referenced project:

- | | |
|--------------------|-------------|
| 1. MC Green & Sons | \$26,692.00 |
| 2. MDI | \$27,500.00 |
| Engineer Estimate | \$35,000.00 |

It is recommended that the project be awarded to MC Green & Sons in the amount of \$26,692.00.

We have worked with MC Green on many projects and they are qualified and capable to complete this project.

Kevin

Kevin Campbell, P.E.
Centerville City Engineer

Kevin Campbell, P.E.
ESI Engineering, Inc
3500 S. Main St.
SLC, Ut 84115
801.263.1752

Water Line for Rigby Court Sub.

BID RESULTS FOR RIGBY COURT SUB #17-202

Date 2/23/2018

- | | | |
|----|----------------------------|-------------|
| 1. | Mountain States Supply | \$9,766.49 |
| 2. | Western Water Works Supply | \$9,986.49 |
| 3. | Ferguson | \$10,280.99 |
| 4. | Corn and Main | No Bid |

We have reviewed the bid for materials from Mountain States Supply for \$9766.49 plus tax. We recommend awarding this bid to Mountain States Supply and find they meet all of the specifications.

Respectfully submitted,

Michael Carlson
Water Department Supervisor

MC/sd

RESOLUTION NO. 2018-12

**A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT
BETWEEN CENTERVILLE CITY AND UTAH DEPARTMENT OF
TRANSPORTATION FOR THE FUNDING OF DELINEATION OF WATERS
AND WETLANDS STUDY**

WHEREAS, the Interlocal Cooperation Act, set forth at *Utah Code Ann.* §§ 11-13-101, *et seq.*, as amended, authorizes public agencies and political subdivisions of the State of Utah to enter into mutually advantageous agreements as necessary to promote the common interests of the entities; and

WHEREAS, Centerville City and Utah Department of Transportation (UDOT) desire to enter into an agreement to cooperatively fund a Delineation of Waters and Wetlands Study for the relocation of 1250 West Frontage Road as more particularly provided herein.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
CENTERVILLE CITY, STATE OF UTAH:**

Section 1. Agreement Approved. The Centerville City Council hereby approves the attached Interlocal Cooperative Agreement between Centerville City and UDOT for the funding of a Delineation of Waters and Wetlands Study for the relocation of 1250 West Frontage Road.

Section 2. Mayor Authorized to Execute. The Centerville City Council hereby authorizes the Mayor to sign and execute the attached Interlocal Cooperative Agreement between Centerville City and UDOT.

Section 3. Severability Clause. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 4. Effective Date. This Resolution shall become effective immediately upon its passage and the agreement approved herein shall become effective upon its filing with the keeper of records of each of the public agencies that are parties to the agreement.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY,
STATE OF UTAH, ON THIS 6th DAY OF MARCH, 2018.**

ATTEST:

CENTERVILLE CITY

Mackenzie Wood, City Recorder

By: _____
Mayor Clark A. Wilkinson

CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the U.C.A. § 10-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below.

MACKENZIE WOOD, City Recorder

DATE: _____

EFFECTIVE DATE: ____ day of _____, 2018.

EXHIBIT A

Interlocal Agreement for the Funding of Delineation of Waters and Wetlands Study

COOPERATIVE AGREEMENT

THIS COOPERATIVE AGREEMENT made and entered into this _____ day of _____, 20____, by and between the **UTAH DEPARTMENT OF TRANSPORTATION**, hereinafter referred to as **UDOT**, and **Centerville City**, hereinafter referred to as the **CITY**.

Recitals:

WHEREAS, The **CITY** is relocating 1250 West Frontage Road on Legacy and requires a Delineation of the Waters of the United States, including wetlands; and

WHEREAS, **UDOT** and the **CITY** desire to enter into this **COOPERATIVE AGREEMENT** for said improvements as referenced in the Legacy Parkway Settlement Agreement; and

WHEREAS, the **UDOT** has agreed to participate in the cost of the Delineation of Water of the United States and will reimburse the **CITY**; and

WHEREAS, the **CITY** has agreed to provide to the **UDOT** all drafts of the Delineation of the Water of the United States, that pertain to UDOT right of way, for review and approval prior to submitting to the documents to the Army Corps of Engineers, according to the terms herein; and

THIS COOPERATIVE AGREEMENT, is made to set out the terms and conditions where under said payment shall be made

NOW THEREFORE, it is agreed by and between the parties hereto as follows:

1. Upon execution of this **COOPERATIVE AGREEMENT**, the **UDOT** will reimburse upon receipt of invoices the **CITY** up to but not to exceeding Twelve Thousand Dollars and Zero Cents (\$12,000.00), said amount being the **UDOTs** total contribution to the project.

TOTAL COST TO UDOT NOT TO EXCEED \$12,000.00

2. The **UDOT** and the **CITY** are both governmental entities subject to the Utah Governmental Immunity Act. Each party agrees to indemnify, defend and save harmless the other from and against all claims, suits and costs, including attorneys' fees for injury or damage of any kind, arising out the negligent acts, errors or omissions of the indemnifying party's officers, agents, contractors or employees in the performance of this Agreement. Nothing in this paragraph is intended to create additional rights to third parties or to waive any provision of the Utah Governmental Immunity Act, provided said Act applies to the action or omission giving rise to the protections in this paragraph. The indemnification in this paragraph shall survive the expiration or termination of this Agreement.
3. This Agreement may be executed in one or more counterparts, each of which shall be an original, with the same effect as if the signatures thereto and hereto were upon the same

instrument. This Agreement shall become effective when each Party hereto shall have received a counterpart hereof signed by the other Party hereto.

4. This Agreement shall be governed by the laws of the State of Utah both as to interpretation and performance.
5. Nothing contained in this Agreement shall be deemed or construed, either by the parties hereto or by any third party, to create the relationship of principal and agent or create any partnership, joint venture or other association between the Parties.
6. This Agreement contains the entire agreement between the Parties, with respect to the subject matter hereof, and no statements, promises, or inducements made by either Party or agents for either Party that are not contained in this written Agreement shall be binding or valid.
7. If any provision hereof shall be held or deemed to be or shall, in fact, be inoperative or unenforceable as applied in any particular case in any jurisdiction or in all jurisdictions, or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule or public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses, or paragraphs herein contained, shall not affect the remaining portions hereof, or any part thereof.
8. Each party represents that it has the authority to enter into this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their duly authorized officers as for the day and year first above written.

ATTEST:	CENTERVILLE CITY , a Municipal Corporation of the State of Utah
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____
<u>(IMPRESS SEAL)</u>	

.....

RECOMMENDED FOR APPROVAL:	UTAH DEPARTMENT OF TRANSPORTATION
By: _____ PROJECT MANAGER	By: _____ REGION DIRECTOR
Date: _____	Date: _____

APPROVED AS TO FORM: The Utah State Attorney General's Office has previously approved all paragraphs in this Agreement as to form.	UDOT COMPTROLLER'S OFFICE By: _____ CONTRACT ADMINISTRATOR Date: _____
--	--

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
3/6/2018**

Item No. 3.

Short Title: Community Park Expansion Project

Initiated By:

Scheduled Time: 7:10

SUBJECT

- a. Approve Interlocal Agreement for the Lease of Property with Priority Use Rights between Centerville City and the South Davis Recreation District - Resolution No. 2018-11
- b. Award bids for Phase 3 of Community Park Expansion Project

RECOMMENDATION

- a. Adopt Resolution No. 2018-11 approving the Interlocal Agreement for the Lease of Property with Priority Use Rights between Centerville City and the South Davis Recreation District
- b. Award bids for Phase 3 of Community Park Expansion Project to:
 - Landscape Specialties Inc. in the amount of \$459,350.30 for construction
 - Mountainland Supply in the amount of \$15,756.41 plus taxes for materials
 - Sprinkler Supply Company in the amount of \$6140.77 plus taxes for materials

BACKGROUND

a. Centerville City has been working for quite some time with the South Davis Recreation District to cooperatively provide assistance in the development of new playing fields at the Community Park. The District is currently experiencing difficulty in finding field space for the operation of recreational programs for the residents of the District. The City has available space at the Community Park to develop more playing fields for recreation purposes, but the City's current fiscal year budget does not allow for full development of the playing fields as planned. The District is willing to provide advanced funding to the City for the development of the two new playing fields at the Community Park in exchange for the City's agreement to lease such developed fields to the District with a priority use right. Under the terms of the proposed Interlocal Agreement, the District will provide \$500,000 in advance funding to the City and the City will construct the two new playing fields. The City will be required to pay back the advanced funding over five years in annual \$100,000 payments, plus interest. In exchange for the advanced funding, the District will be granted first priority use rights for the two new playing fields at Community Park for seven years. Staff recommends approval of the Interlocal Agreement as attached.

b. Bids for Phase 3 construction and the pavilion were opened on January 31. The pavilion bid was awarded by the City Council on February 6, but Phase 3 bids were tabled until a lease agreement was approved with the Recreation District (item "a" above).

Although 5 potential bidders attended the Phase 3 pre-bid meeting and 8 companies had plans, only two

submitted bids. Fortunately both bids were well below the Engineer's Estimate. See the attached bid results for Phase 3 construction and materials.

The City Manager has updated the "Cash Flow Analysis for Park Improvements Funding" (attached) to reflect the bid results, Recreation District funding and Council's approval of RAP Tax contingency for several purposes. The \$589,350 estimate for Phase 3 consists of the following elements:

- Landscape Specialties Inc. bid -- \$ 459,350
- Estimate for materials not in bid above -- 30,000
- Total estimate for labor and materials -- 489,350
- Engineering design/constr. mgmt (approx 10%) -- 50,000
- Contingency (approx 10%) -- 50,000
- Total cost estimate Phase 3 (exc. pavilion) -- **\$ 589,350**

ATTACHMENTS:

Description

- ☐ Resolution No. 2018-11 - Interlocal Agreement
- ☐ Interlocal Agreement - SDRC Lease Agreement
- ☐ Interlocal Agreement - Exhibit B - Improvements
- ☐ Interlocal Agreement - Exhibit C - Deed
- ☐ Phase 3 Bid Results-Materials
- ☐ Phase 3 Bid Results--Construction
- ☐ Cash Flow Analysis Updated 3/2/18 - Park Improvements

RESOLUTION NO. 2018-11

A RESOLUTION APPROVING THE INTERLOCAL AGREEMENT FOR THE LEASE OF PROPERTY WITH PRIORITY USE RIGHTS BETWEEN CENTERVILLE CITY AND THE SOUTH DAVIS RECREATION DISTRICT AND AUTHORIZING THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY

WHEREAS, the Interlocal Cooperation Act, set forth at *Utah Code Ann.* §§ 11-13-101, *et seq.*, as amended, authorizes public agencies and political subdivisions of the State of Utah to enter into mutually advantageous agreements as necessary to promote the common interests of the entities; and

WHEREAS, Centerville City and the South Davis Recreation District desire to enter into an agreement to provide advanced funding to the City for the development of play fields in exchange for the City's agreement to lease such developed fields to the District with a priority use right as more particularly set forth in the Interlocal Agreement; and

WHEREAS, the City Council of the City and the Board of Trustees of the District have each independently determined that the entry of this Interlocal Agreement provides significant public benefit to the residents of the City and the District.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH:

Section 1. Approval. The Centerville City Council hereby approves the attached Interlocal Agreement for the Lease of Property with Priority Use Rights between Centerville City and the South Davis Recreation District.

Section 2. Mayor Authorized to Execute. The Centerville City Council hereby authorizes the Mayor to sign and execute the Interlocal Agreement for the Lease of Property with Priority Use Rights on behalf of Centerville City.

Section 3. Severability Clause. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 4. Effective Date. This Resolution shall become effective immediately upon its passage and the agreement approved herein shall become effective upon its filing with the keeper of records of each of the public agencies that are parties to the agreement.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY,
STATE OF UTAH, ON THIS 6th DAY OF MARCH, 2018.**

ATTEST:

CENTERVILLE CITY

Mackenzie Wood, City Recorder

By: _____
Mayor Clark A. Wilkinson

CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the U.C.A. § 10-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below.

MACKENZIE WOOD, City Recorder

DATE: _____

EFFECTIVE DATE: ____ day of _____, 2018.

EXHIBIT A

Interlocal Agreement for the Lease of Property with Priority Use Rights

**INTERLOCAL AGREEMENT
FOR THE LEASE OF PROPERTY WITH PRIORITY USE RIGHTS**

THIS INTERLOCAL AGREEMENT is made and entered into this _____ day of _____, 2018, by and between **SOUTH DAVIS RECREATION DISTRICT**, a political subdivision of the State of Utah, and **CENTERVILLE CITY**, a municipal corporation.

WHEREAS, Centerville City (the “City”) is a Utah municipality for the purpose of benefitting the residents of the City; and

WHEREAS, the South Davis Recreation District (the “District”) is a local district organized under Utah law for the purpose of providing recreation services to the residents of the District, which includes the residents of the City; and

WHEREAS, the District is currently experiencing difficulty finding field space for the operation of recreational programs for the residents of the District; and

WHEREAS, the City currently has available space which is planned for the development of a public park with play fields that are capable of supporting the recreational purposes of the District, however, the City’s current fiscal year budget and the anticipated budget for the upcoming fiscal year do not allow for full development of the play fields as planned and contemplated; and

WHEREAS, the City offers a limited recreation program to its citizens and also relies on the programs of the District to serve the recreational needs of its citizens; and

WHEREAS, the Utah Interlocal Cooperation Act allows public entities to cooperate in the sharing of revenues and in the provision of services in the interest of the public; and

WHEREAS, the District has determined that it has available funds to assist in the development of play fields and related facilities on the City property and is willing to provide advance funding to the City for the development of the play fields in exchange for the City’s agreement to lease such developed fields to the District with a priority use right as more particularly provided in this Agreement; and

WHEREAS, the Board of Trustees of the District and the City Council of the City have each independently determined that the entry of this Agreement provides significant public benefit to the residents of the City and the District; and

WHEREAS, the parties now desire to reduce their understandings to writing;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

TERMS

1. Incorporation of Recitals. The foregoing Recitals are hereby incorporated as substantive terms of this Agreement.

2. Lease. The City hereby leases to the District, on a non-exclusive basis, the property shown on Exhibit "A," attached hereto and incorporated herein by reference (the "Premises"), for the term as set forth in this Agreement and upon all the terms and conditions set forth below. With the lease of the Premises, the City grants to the District a priority use right as set forth in paragraph 6, below.

3. Advance Funding. Upon execution of this Interlocal Agreement by the City, the District hereby agrees to provide to the City, as advance funding for the construction and development of playing fields, the sum of \$500,000. The City hereby agrees to use the funds advanced by the District to construct, develop and complete the playing fields and related improvements (the "Improvements") in accordance with the plans approved by the District and attached hereto as Exhibit "B," and incorporated herein by reference. The advance funding being provided by the District for the development of the playing fields shall be repaid by the City as set forth in paragraph 7, below. It is acknowledged by the parties that the City does not need the funds until and unless the project for the Improvements is bid and awarded in accordance with the City's formal bidding procedures. The City agrees to provide the District with at least 15 days advance written notice that the funds are to be advanced to the City. Interest on the funds shall not accrue until the funds are actually advanced to the City.

4. Lease Payment. In consideration of the advance funding provided by the District, and in consideration of the provision of public recreation programs utilizing the Improvements and being provided and administered by the District, the District hereby agrees to pay to the City the sum of \$100 per year, payable on April 1, 2019, and each year thereafter during the term of the Lease. Any Lease payment not received by the City by April 30 of any year during the term of the Lease shall, after notice from the City to the District, be considered delinquent and shall bear interest at 5% per annum until paid in full.

5. Term. The term of this Lease shall be seven years from the date of this Agreement.

6. Priority Use Rights. In accordance with the provisions of this paragraph, the District shall have 1st priority use right over other private parties, clubs and programs to use the two expansion playing fields. The priority use right shall be administered by the District and City, acting jointly. The District agrees to provide the City with a schedule for the use of the playing fields by January 15th of each year. In order to provide oversight and management of the playing fields, such schedule shall be reviewed and approved by the City's Parks and Recreation Director. Such review and approval shall be subject to the terms and conditions of this Lease and the priority use right provided herein. Any times not scheduled by the District, or any fields that are not actually being used by the District, shall be available for the City to use or to schedule for any other purpose, or for the District to use on a non-scheduled, first come, first served basis. It is understood and acknowledged by the parties that the District does not intend to schedule the new playing fields for every available day and hour during the term of the Lease,

but intends to schedule the use of the playing fields as needed to provide for the District's recreation programs. The District may not sublease the Premises or the priority use right provided in this Lease. The City agrees not to enter into any long-term lease or facility use arrangement for the two expansion playing fields on the Premises with any private party, club or program during the term of this Lease, but shall retain the option to block out dates for possible City sponsored events and shall offer the use of the playing fields for other users on a first come, first served basis. The City further agrees that the District's priority use right shall continue for the term of the Lease regardless of whether the City prepays the advance funding repayment set forth in paragraph 7. It is the intent of the City to continue to support the District's recreation programs beyond the contracted term of this agreement and upon availability, including the other City facilities.

7. Advance Funding Repayment. The advance funding provided by the District to accelerate the construction and development of the Improvements shall be repaid by the City to the District over a five year period in yearly payments of principal of \$100,000, plus interest accrued on the outstanding principal amount at the rate equal to the yearly average of interest paid by the Public Treasurers Investment Fund. There shall be no penalty for prepayment. In the event the City is delinquent in any Payment due, the District shall provide the City with written notice of such delinquency and demand for payment. If the City fails to pay the delinquent Payment within 180 days from the receipt of the written notice of delinquency, the District may, at its discretion, record the deed attached hereto as Exhibit "C," and incorporated herein by reference, which will result in the District becoming temporary owner of an undivided 50% interest in the Premises. The deed shall not be recorded by the District except as set forth in this Paragraph 7. The District shall deed such interest in the Premises back to the City within 30 days after payment in full of the \$500,000 advance funding.

8. Construction. The City hereby agrees to cause the Improvements to be constructed in a good and workmanlike manner and in accordance with the approved plans. The City agrees to pursue in good faith commencement of construction of the Improvements no later than July 1, 2018, and to complete such Improvements without undue delay. The Improvements are expected to be available for use by spring of 2019, but such availability date is only an estimate and not a guarantee. Upon completion of the Improvements, as determined by the City, the District's lease and priority use right shall commence immediately.

9. Maintenance. The City hereby agrees to maintain the Improvements in good condition and repair for the term of this Agreement. The City shall undertake regular mowing of the fields during seasons of growth and shall use reasonable irrigation practices to maintain the fields for their intended purpose. The District shall have no responsibility for any costs of maintenance of the property. The City reserves the right to cancel use of the playing fields if it determines that damage to the fields is so severe that further play or use of the fields would increase the damage beyond an acceptable level or would be unsafe for use.

10. Regulations. District use of the playing fields shall comply with all applicable City ordinances, rules and regulations regarding use of City facilities and parks. The District shall provide reasonable supervision of its users during use of the playing fields and shall ensure that the playing fields and related facilities are used in a safe, prudent, and responsible manner

and only for their usual and intended purposes. The District shall be responsible for cleanup after each game or use of the playing fields. The District shall be liable for any damage other than ordinary wear and tear resulting from the District's use of the playing fields and related facilities. The District and its employees responsible for providing supervision of its users shall obey any reasonable directions or instructions of City personnel regarding the use of the playing fields.

11. Indemnification. The District hereby agrees to indemnify and hold the City and its officers and employees harmless from any and all claims, damages, suits, demands, judgments, and costs, including attorney's fees, from the negligence or acts of any employee, agent, and officer representative of the District in the performance of the District's obligations described in this Interlocal Agreement. The City hereby agrees to indemnify and hold the District and its officers and employees harmless from any and all claims, damages, suits, demands, judgments, and costs, including attorney's fees, from the negligence or acts of any employee, agent, and officer representative of the City in the performance of the City's obligations described in this Interlocal Agreement.

12. Resolutions. This Interlocal Agreement shall be conditioned on the adoption by the legislative body of each party of a Resolution approving this Interlocal Agreement as required by law.

13. Authority to Bind. Each individual executing this Interlocal Agreement represents and warrants that such person is authorized to do so, and, that upon executing this Interlocal Agreement, this Interlocal Agreement shall be binding and enforceable in accordance with its terms upon the party for whom such person is acting.

14. Further Documents and Acts. Each of the parties hereto agrees to cooperate in good faith with the others, and to execute and deliver such further documents and perform such other acts as may be reasonably necessary or appropriate to consummate and carry into effect the transactions contemplated under this Interlocal Agreement.

15. Entire Agreement. This Interlocal Agreement is the final expression of and contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto.

16. Partial Invalidity. If any term or provision of this Interlocal Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Interlocal Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each such term and provision of this Interlocal Agreement shall be valid and shall be enforced to the fullest extent permitted by law.

17. Amendments. No addition to or modification of any provision contained in this Interlocal Agreement shall be effective unless fully set forth in writing executed by each of the parties hereto.

18. No Separate Legal Entity. No separate legal entity is created by this Interlocal Agreement.

19. Assignment. No party may assign its rights, duties or obligations under this Interlocal Agreement without the prior written consent first being obtained from all parties.

20. Termination. The City reserves the right to terminate this Agreement within six months from the date of final execution of this Agreement, and prior to any advance funding from the District, due to substantive and unforeseen costs, circumstances, or budgeting issues that may arise during the formal bidding process or during the final design and engineering of the Improvements.

21. Administration. The operation, governance, and fiscal procedures of this Agreement as a joint and cooperative undertaking of the parties is governed by the Interlocal Cooperation Act, as set forth in *Utah Code Ann.* §§ 11-13-101, et seq. Pursuant to Section 11-13-207 of the Act, this Agreement shall be administered by the Executive Director of the District and the City Manager of the City acting as a joint board.

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed by and through their respective, duly authorized representatives as of the ____ day of _____, 2018.

“CITY”

ATTEST:

CENTERVILLE CITY

City Recorder

By: _____
Mayor Clark A. Wilkinson

“DISTRICT”

ATTEST:

SOUTH DAVIS RECREATION DISTRICT

Clerk

By: _____
Marti Money, Chair, Board of Trustees

EXHIBIT A

PREMISES

All of Parcel No. 02-014-0043

BEG 13.858 CHAINS N & 1623.61 FT W FR SE COR OF SW 1/4 OF SEC 6-T2N-R1E,
SLM, TH S 89°28'58" W 697.952 FT TO THE E LINE OF A FRONTAGE RD AS
CONVEYED TO STATE ROAD COMMISSION, BY 394 - 658; TH N 0°18' E 395.27
FT M/L ALG SD E LINE; TH E 684.13 FT; TH S 0°06'47" W 376.06 FT TO POB.
CONT. 5.926 ACRES

EXHIBIT B
IMPROVEMENTS

EXHIBIT C

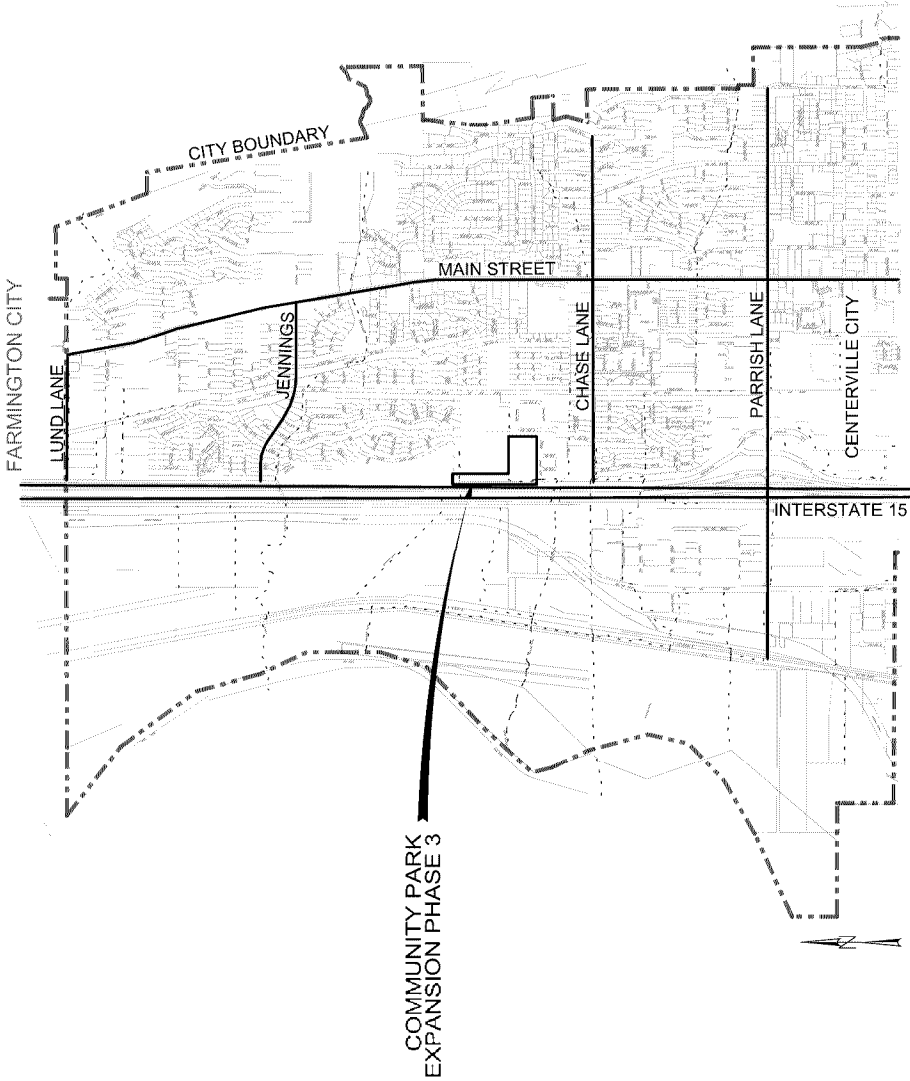
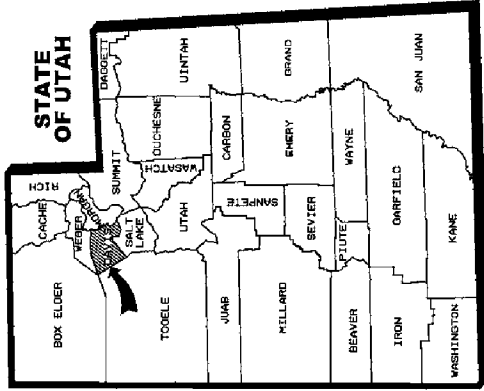
DEED

CENTERVILLE CITY PARKS DEPARTMENT

COMMUNITY PARK EXPANSION - PHASE 3 LANDSCAPE AND IRRIGATION

CONTACTS

CENTERVILLE PUBLIC WORKS DIRECTOR
BOB MILL
801-232-9332
CENTERVILLE DRAINAGE UTILITY SUPERVISOR
DAVE WALKER
801-232-9232
CENTERVILLE CITY WATER
MIKE CARLSON
801-232-9332
CENTERVILLE CITY ENGINEER
KEVIN CAMPBELL
801-232-1752
SOUTH DAVIS SEWER DISTRICT
MARTY MARSHING
801-725-4282
PARKS AND RECREATION DIRECTOR
BRIAN WALKER
801-232-9332
PARKS AND RECREATION
COURTNEY
801-232-9332
WESLEY BASIN WATER
JEFF MORGAN
801-602-5440
ROCKY MOUNTAIN POWER
DAN KNIGHTON
888-221-7070



VICINITY MAP

PROJECT DRAWINGS INDEX

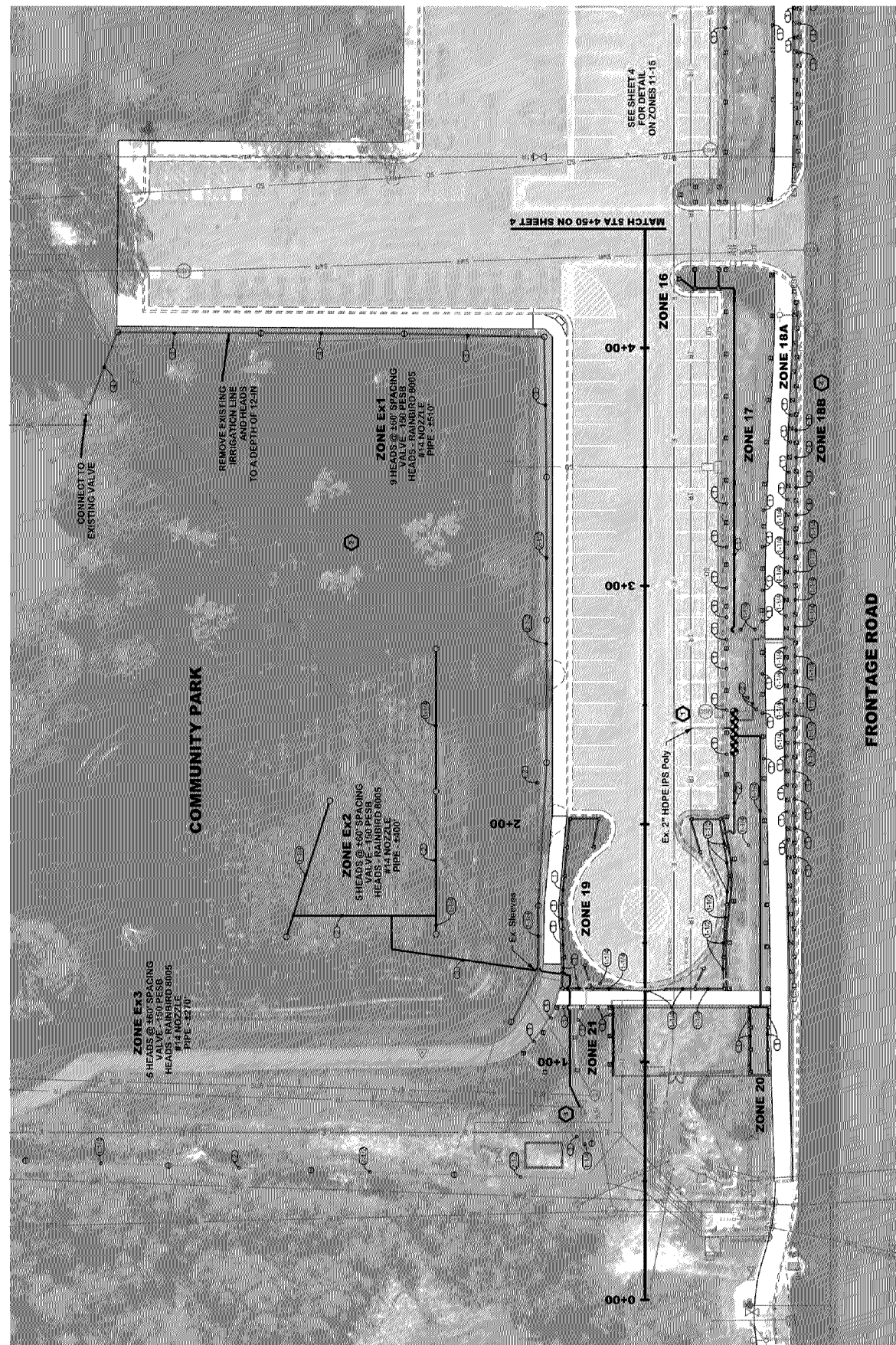
SHEET NO.	DESCRIPTION
1	TITLE / VICINITY MAP / INDEX
2A	LANDSCAPE PLAN - EXPANSION
2B	LANDSCAPE PLAN - EXISTING
3	IRRIGATION PLAN - NORTH LOT
4	IRRIGATION PLAN - CENTRAL / SOUTH LOTS
5	IRRIGATION PLAN - FIELD
6	IRRIGATION PLAN - EXISTING
7	GENERAL PLANTING NOTES & DETAILS
8	IRRIGATION NOTES & DETAILS
9	DECODER, GROUNDING, CONDUIT PLAN
10	UTILITY LINE EXTENSION PLAN



ESI ENGINEERING
CONSULTING ENGINEERS AND LAND SURVEYORS
3208 SOUTH MAIN STREET, SUITE 206
SALT LAKE CITY, UTAH 84115
PH: (801) 466-1111
TEL: (801) 263-1792

DESIGN - CDP - 01-18	CHECK - KLC - 01-18
DRAWN - CDP - 01-18	CHECK - KLC - 01-18
QUANT - CDP - 01-18	CHECK - KLC - 01-18
APPROVAL RECOMM	DATE - 01-18
APPROVED	DATE - 01-18
DATE - 01-18	GENERAL MANAGER

PROJECT NUMBER	17-066
SHEET NO.	1 OF 10



GENERAL NOTES

1. PIPE SIZES SHOWN ARE INCHES.
 2. ONLY LATERAL TRANSITION PIPE SIZES
1 IN. AND ABOVE ARE INDICATED THE PLAN,
WITH ALL OTHERS BEING 3/4-IN. SIZE.
 3. IRRIGATION MAIN LINE IS PVC C900 PURPLE.
 4. VERIFY SPRINKLER HEAD AND VALVE BOX
LOCATIONS WITH PARKS DEPARTMENT.
 5. ALL LINES RUN BENEATH CONCRETE OR
ASPHALT SHALL BE RUN THROUGH A SLEEVE.
- SYNOPSIS 9.

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51
52

CONSTRUCTION NOTES

4. **IRREGULARITY SYSTEM**
- ZONE 1A:** HEADS: 117° SPACING: 150°
VALVE: 100° FISH
HEADS: RANDBIRD 104-SAM PRS
PHE: 130°
- ZONE 1B:** HEADS: 117° SPACING: 150°
VALVE: 100° FISH
HEADS: RANDBIRD 104-SAM PRS
PHE: 130°
- ZONE 1C:** HEADS: 117° SPACING: 150°
VALVE: 100° FISH
HEADS: RANDBIRD 104-SAM PRS
PHE: 130°
- ZONE 1D:** HEADS: 117° SPACING: 150°
VALVE: 100° FISH
HEADS: RANDBIRD 104-SAM PRS
PHE: 130°
- ZONE 1E:** HEADS: 117° SPACING: 150°
VALVE: 100° FISH
HEADS: RANDBIRD 104-SAM PRS
PHE: 130°
- ZONE 2A:** HEADS: 117° SPACING: 150°
VALVE: 100° FISH
HEADS: RANDBIRD 104-SAM PRS
PHE: 130°
- ZONE 2B:** HEADS: 117° SPACING: 150°
VALVE: 100° FISH
HEADS: RANDBIRD 104-SAM PRS
PHE: 130°
- ZONE 2C:** HEADS: 117° SPACING: 150°
VALVE: 100° FISH
HEADS: RANDBIRD 104-SAM PRS
PHE: 130°
- ZONE 2D:** HEADS: 117° SPACING: 150°
VALVE: 100° FISH
HEADS: RANDBIRD 104-SAM PRS
PHE: 130°
- ZONE 2E:** HEADS: 117° SPACING: 150°
VALVE: 100° FISH
HEADS: RANDBIRD 104-SAM PRS
PHE: 130°

SHEET KEYNOTES

1. INSTALL COMPLETE IRRIGATION SYSTEM BORE BENEATH SIDEWALK AS NECESSARY. SEE DETAIL SHEET FOR CITY FURNISHED ITEMS.
2. THERE ARE A COUPLE LOCATIONS IN EXISTING PARK WHERE A SPRINKLER NEEDS TO BE INSTALLED. LOCATED 250' OF PIPE AND CONNECTION TO EXISTING LATERAL.
3. CONNECT TO EXISTING VALVE.
4. CONNECT IN PLACE EXIST LIGHTNING CONDUIT.

SCALE 1:40
(Printed 11x17)

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3500 SOUTH MAIN STREET SUITE 206
SALT LAKE CITY, UTAH 84115
TEL: (801) 263-1750



CENTERVILLE CITY PARKS
COMMUNITY PARK EXPANSION - PHASE III
IRRIGATION AND LANDSCAPE

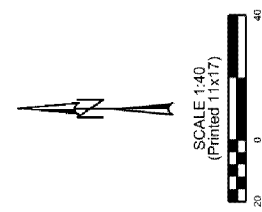
IRRIGATION PLAN
NORTH LOT

REVISION	DATE	BY	DESCRIPTION	DESIGN
				CW
				GRAND
				VEP
				CHECKED
				OK
				DATE
				12/14/17

- GENERAL NOTES**
- PIPE SIZES SHOWN ARE INCHES.
 - ONLY LATERAL TRANSITION PIPE SIZES 1-IN AND ABOVE ARE INDICATED ON THE PLAN, WITH ALL OTHERS BEING 3/4-IN SIZE.
 - IRRIGATION MAIN LINE IS PVC C900 4" PIPING.
 - VERIFY SPRINKLER HEAD AND VALVE BOX LOCATIONS WITH PARKS DEPARTMENT.
 - ALL LINES RUN BENEATH CONCRETE OR ASPHALT SHALL BE RUN THROUGH A SLEEVE.
 - SYMBOLS:
 - ROTOR, SEE DETAIL 1, SHEET 8
 - SPRAY, SEE DETAIL 8, SHEET 8
 - SPRAY, SEE DETAIL 8, SHEET 8
 - VALVE, SEE DETAIL 3, SHEET 8
 - SHOCK CUPPING, SEE DETAIL 2, SHEET 8

- CONSTRUCTION NOTES**
- IRRIGATION SYSTEM
 - ZONE 16
 - 7 HEADS @ 270 SPACING
 - VALVE - 200 #SSB
 - PIPE - 4" 40'
 - IRRIGATION MAIN LINE
 - 8" PVC C900 - 180'

- SHEET KEYNOTES**
- INSTALL COMPLETE IRRIGATION SYSTEM BORE BENEATH SIDEWALKS AS NECESSARY. SEE DETAIL SHEET FOR CITY FURNISHED ITEMS.



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 TEL: (801) 252-1732

SHEET 8 OF 10
 PROJECT NO. 17-055



**CENTERVILLE CITY PARKS
 COMMUNITY PARK EXPANSION - PHASE III
 IRRIGATION AND LANDSCAPE**

**IRRIGATION PLAN
 EXISTING**

REVISION	DATE	BY	DESCRIPTION	USER
				OWNER
				DESIGNER
				CHECKED
				DATE
				12/14/17

GENERAL NOTES

- EXISTING UTILITY LOCATIONS SHOWN MAY NOT BE EXACT AND ALL EXISTING UTILITIES SHALL BE PROTECTED BY THE CONTRACTOR PRIOR TO EXCAVATION.
- THE CONTRACTOR IS REQUIRED TO CONTACT THE ENGINEER AT LEAST 24 HOURS PRIOR TO STARTING CONSTRUCTION.
- THE CONTRACTOR SHALL HAVE ON SITE AT ALL TIMES ONE COPY OF THE SIGNED APPROVED PLANS & SPECIFICATIONS, AS WELL AS ALL PERMITS AS REQUIRED TO PERFORM THE WORK.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING A TREATY TO EXCAVATE ALL UTILITIES PRIOR TO EXCAVATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING A TREATY TO EXCAVATE ALL UTILITIES PRIOR TO EXCAVATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING A TREATY TO EXCAVATE ALL UTILITIES PRIOR TO EXCAVATION.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR KEEPING CITY STREETS FREE & CLEAN OF ALL CONSTRUCTION DEBRIS & DIRT TRACKED FROM SITE.
- UTILITY TRENCHES ARE TO BE SLOPED OR BRACED AS PER STATE & FEDERAL REQUIREMENTS FOR SAFETY & PROTECTION OF WORKERS & OTHER UTILITIES.
- THE CONTRACTOR IS RESPONSIBLE FOR ALL PROJECT SAFETY, INCLUDING BUT NOT LIMITED TO EXCAVATION & SHORING, TRAFFIC CONTROL & SECURITY.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR RECORDING RECORD DRAWING INFORMATION & SUBMITTING THEM TO THE ENGINEER PRIOR TO FINAL PAYMENT.
- CONTRACTOR SHALL PROTECT & NOT OBTAIN PROPERTY ADJACENT TO THE PROJECT SITE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORING TO PUBLIC OR PRIVATE PROPERTY BY CONTRACTOR SHALL BE RESTORED TO EQUAL CONDITION AT CONTRACTOR'S EXPENSE.
- EXISTING DRAINS FROM ADJACENT PROPERTIES ARE TO BE MAINTAINED AND PROTECTED.
- ALL MATERIALS TO BE REMOVED, INCLUDING GARBAGE AND DEBRIS, SHALL BE REMOVED IN A MANNER OF IN A SAFE & LEGAL MANNER BY THE CONTRACTOR.
- CONTRACTOR IS RESPONSIBLE FOR OBTAINING AND DIVERSION OF GROUND MATERIALS NECESSARY TO COMPLETE WORK.
- THE CONTRACTOR SHALL EXAMINE THE DRAWINGS AND SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES OR CONFLICTS BEFORE PROCEEDING WITH THE WORK.
- THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS AT THE SITE AND SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES OR CONFLICTS BEFORE PROCEEDING WITH THE WORK.
- VERIFY VERTICAL AND HORIZONTAL ALIGNMENT IN THE FIELD ACCORDING TO THE PLANS AND SHALL BE RESPONSIBLE FOR VERIFYING AND APPROVE ALIGNMENT PRIOR TO INSTALLATION.
- CONTRACT WORK SHALL BE DONE IN ACCORDANCE WITH CENTERVILLE CITY STANDARDS.

PLANTING NOTES

- TREES AND OTHER PLANT MATERIAL SHALL CONFORM TO GRADE, SPECIES, SIZE, AND QUALITY AS SPECIFIED IN THE PLANS. ALL PLANT MATERIAL SHALL BE PROVIDED BY THE AMERICAN ASSOCIATION OF NURSERMEN.
- PLANT MATERIAL SHALL BE HEALTHY, VIGOROUS, WELL BRANCHED, AND DENSELY FOLIATED AS IS TYPICAL FOR THE SPECIES. PLANT MATERIAL SHALL HAVE FULLY DEVELOPED ROOT SYSTEMS, A NORMAL SHAPE, AND BE FREE OF BRUISES, CUTS, OR OTHER ABNORMALITIES.
- NO PLANT SUBSTITUTIONS OR TYPE, SIZE, OR QUANTITY DEVIATIONS FROM THE APPROVED LANDSCAPE PLANS ARE ALLOWED WITHOUT PRIOR WRITTEN APPROVAL FROM OWNER.
- OWNER RESERVES THE RIGHT TO REJECT PLANT MATERIAL THAT DOES NOT MEET THE SPECIFICATIONS OR IS DAMAGED. REJECTED PLANT MATERIAL, AND ON THE SITE FOLLOWING DELIVERY, UNLOADING OF PLANT MATERIAL, AND PLANTING.
- PROTECTED PLANT MATERIAL THAT IS DESTROYED OR DIES DURING CONSTRUCTION SHALL BE REPLACED WITH A PLANT OF THE SAME SIZE AND TYPE A MINIMUM OF 90 DAYS PRIOR TO COMPLETION OF WARRANTY PERIOD. REPLACEMENTS SHALL BE APPROVED BY OWNER.
- PLANT MATERIAL'S BEST SIDE SHALL BE ALIGNED TO THE WALKS, DRIVEWAYS, AND PARKING AS APPROVED BY OWNER.
- PLANTINGS SHALL MAINTAIN A MINIMUM 6 FT. CLEARANCE FROM CITY WATER AND SEWER MAINS TO ALL LOW ADVICES.
- SHRUBS SHALL BE INSTALLED A MINIMUM DISTANCE OF 2 FT. BEHIND BACK OF CURB, EDGE OF WALK, OR EDGE OF PAVING AT MATURE SIZE.
- PLANT LOCATIONS SHALL BE STAKED IN THE FIELD BY CONTRACTOR AND APPROVED BY OWNER PRIOR TO INSTALLATION.
- THE IRRIGATION SYSTEM SHALL BE FULLY OPERATIONAL AND EFFECTIVE PRIOR TO THE INSTALLATION OF PLANT MATERIAL.
- REMOVE BURLAP AND WIRE BASKET BEFORE BURYING TREE. CITY SHALL OBSERVE ROOTBALL PRIOR TO BURLAP.

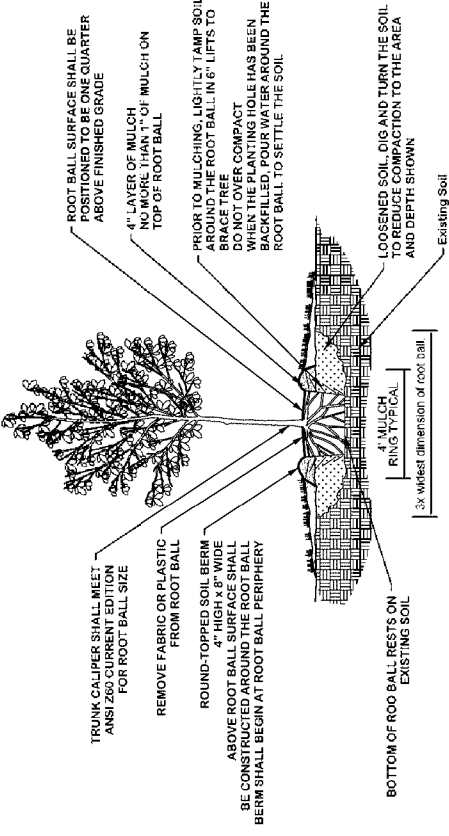
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- VERIFY VERTICAL AND HORIZONTAL ALIGNMENT IN THE FIELD ACCORDING TO THE PLANS AND SHALL BE RESPONSIBLE FOR VERIFYING AND APPROVE ALIGNMENT PRIOR TO INSTALLATION.
- CONTRACT WORK SHALL BE DONE IN ACCORDANCE WITH CENTERVILLE CITY STANDARDS.

TYPICAL TREE PLANTING SECTION

NTS

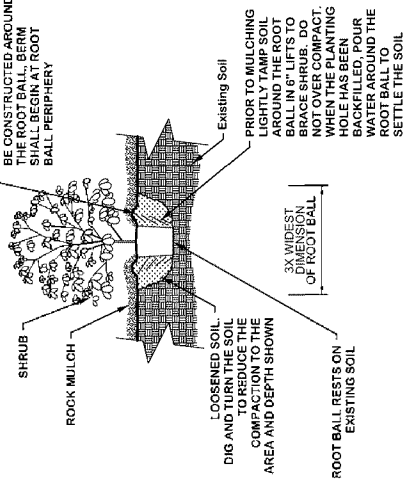
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TYPICAL SHRUB PLANTING SECTION

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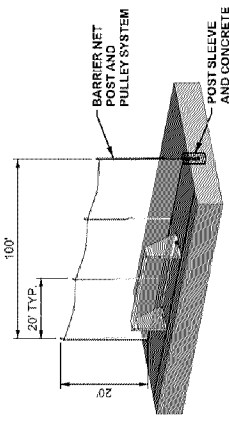
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TYPICAL NET BARRIER SYSTEM

NTS

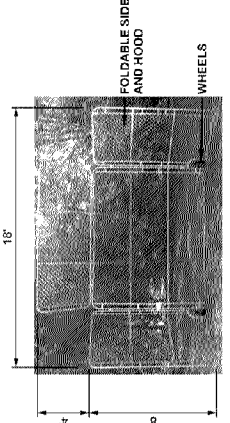
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PORTABLE BACKSTOP

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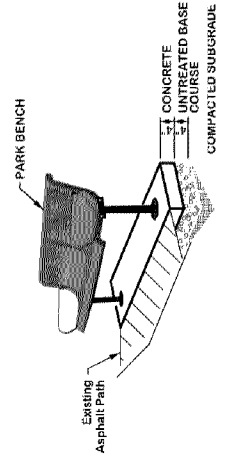
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PARK BENCH & CONCRETE PAD

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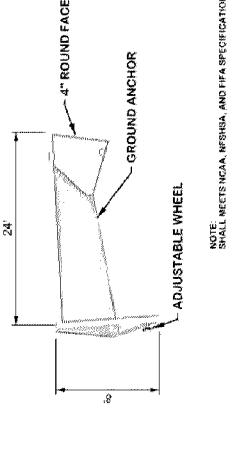
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CONCRETE CURB TYPICAL SECTION

NTS

2



GENERAL NOTES
PLANTING NOTES & DETAILS

CENTERVILLE CITY PARKS
COMMUNITY PARK EXPANSION - PHASE III
IRRIGATION AND LANDSCAPE

ESI ENGINEERING
CONSULTING ENGINEERS AND LAND SURVEYORS
3900 SOUTH MAIN STREET SUITE 206
SALT LAKE CITY, UT 84115
TEL: (801) 622-7152



SHEET 7
OF 10
PROJECT NO.
17-006

1. CONTRACTOR SHALL BE RESPONSIBLE FOR IRRIGATION COVERAGE TO PLANT MATERIAL.
2. IRRIGATION PLAN(S) SCHEMATIC, WIRING, VALVES, CONTROLS, OUTLET DEVICES, AND RELATED MATERIAL SHALL BE INSTALLED PER THE MANUFACTURER'S SPECIFICATIONS, ASTM STANDARDS, IRRIGATION SYSTEM SPECIFICATIONS AND DETAILS. CONTRACTOR SHALL VERIFY ALL IRRIGATION SYSTEMS ARE INSTALLED ACCORDING TO THE SITE CONDITIONS TO OWNER. DO NOT PROCEED WITH WORK UNTIL ALL SITE CONCERNS ARE RESOLVED.
3. THERE SHALL BE NO IRRIGATION SUBSTITUTIONS FOR TYPE, SIZE, OR QUANTITY FROM PLAN WITHOUT PRIOR WRITTEN APPROVAL.
4. THE MAIN LINE AND LATERAL PIPE VALVES, ETC. MAY BE KNOWN SCHEMATICALLY AND SHALL BE INSTALLED WITHIN LANDSCAPE. CONTRACTOR SHALL VERIFY UNDERGROUND UTILITIES PRIOR TO INSTALLATION.
5. IF IT BECOMES NECESSARY TO RELOCATE EXISTING SPRINKLER HEADS, VALVES OR OTHER ETC. DUE TO CONSTRUCTION ACTIVITIES, THE CONTRACTOR SHALL OBTAIN PRIOR APPROVAL FROM OWNER.
6. CONTRACTOR SHALL COORDINATE POINT OF CONNECTION WITH OTHER CONTRACTORS.

1. CONTROLLER
2. COMMUNICATION WIRE (2-WIRE)
3. WIRE CONNECTORS
4. DECODERS
5. FUSE BLOCK AND BOX
6. SURGE PROTECTORS
7. SOLENOID VALVES
8. VALVE ACTUATORS
9. VALVE ROVERS



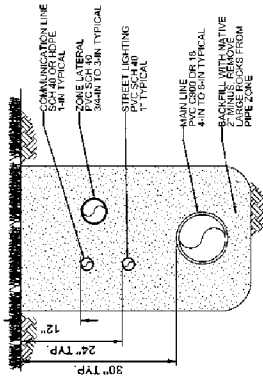
REVISION	DATE	BY	DESCRIPTION	DESIGN
				DRAWN
				COP
				CHECKED
				MLC
				DATE
				12/14/17



SIZE OF PIPE	MINIMUM BEARING AREA (SQ. FT)				
	TEE, VALVE, END	90° BEND	45° BEND	22° BEND	11° BEND
3"	2	3	2	2	2
4"	2	3	2	2	2
6"	4	6	3	2	2
8"	7	10	5	3	2

TYPICAL THRUST BLOCKS

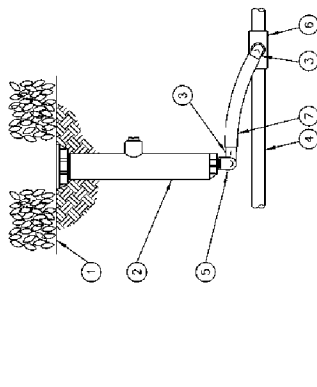
14. ACTION UNIONS SHALL BE USED UNLESS MATERIAL OTHER THAN PVC IS USED WITH APPROVAL.
15. ALL TRENCHES AND DISTURBED AREAS TO BE "SUNK" AND LEVELED PRIOR TO PLANTING SEED.
16. 2" WIRE CONNECTIONS TO BE MADE BY PARKS DEPARTMENT.
17. PRIOR TO THE ACCEPTANCE OF IRRIGATION SYSTEM BY OWNER, CONTRACTOR SHALL HAVE COMPLETED TESTED, ADJUSTED, AND REPAIRED THE ENTIRE IRRIGATION SYSTEM QUALIFIED TO REPRESENT THE SYSTEM TO THE OWNER. CONTRACTOR SHALL REPRESENT THE SYSTEM AND PROVIDE ITS PERFORMANCE.



TYPICAL TRENCH SECTION

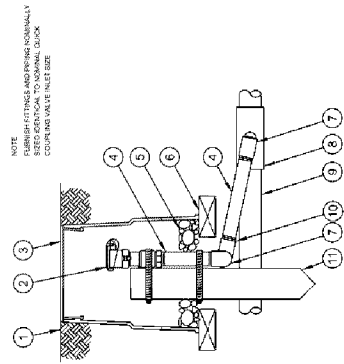
IRRIGATION NOTES & DETAILS

**CENTERVILLE CITY PARKS
COMMUNITY PARK EXPANSION - PHASE III
IRRIGATION AND LANDSCAPE**



POP-UP SPRAY SPRINKLER

- 1 FINISH GRADE TOP OF MULCH
- 2 QUICK-CURRING VALVE
- 3 33 DRG SERIES OR EQUIV.
- 4 VALVE BOX WITH COVER
- 5 PVC SCH 80 NIPPLE (LENGTH AS REQUIRED)
- 6 3-INCH MINIMUM DEPTH OF 3/4-INCH WASHED GRAVEL
- 7 2" RETAINED STAKE WITH STAINLESS STEEL CLAMPS OR EQUIV.
- 8 PVC SCH 40 STREET ELL
- 9 PVC SCH 40 TEE CR ELL
- 10 PVC MAINLINE PIPE
- 11 PVC SCH 40 ELL
- 12 BRICK (1 OF 2)

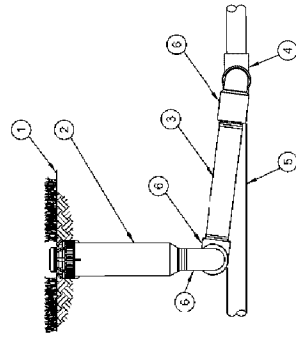


QUICK COUPLING VALVE

- ① FINISH GRADE/TOP OF MULCH
- ② POP-UP SPRAY SPRINKLER:
RAIN BIRD 1804 OR 1812
- ③ MIPT x BARB SWING PIPE ELBOW
- ④ PVC SCH 40 LATERAL PIPE
- ⑤ PVC SCH 40 STREET ELBOW
- ⑥ PVC SCH 40 TEE OR ELBOW
- ⑦ SWING PIPE (12" MAX)

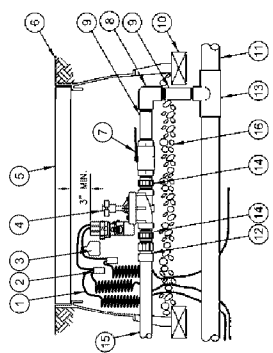


- ① FINISH GRADE
- ② ROTOR POP-UP SPRINKLER:
RAIN BIRD 8005 OR 8004
- ③ SCH 80 NIPPLE - LENGTH AS REQUIRED
- ④ PVC SCH 40 TEE OR ELBOW
- ⑤ LATERAL PIPE
- ⑥ PVC STREET ELBOW



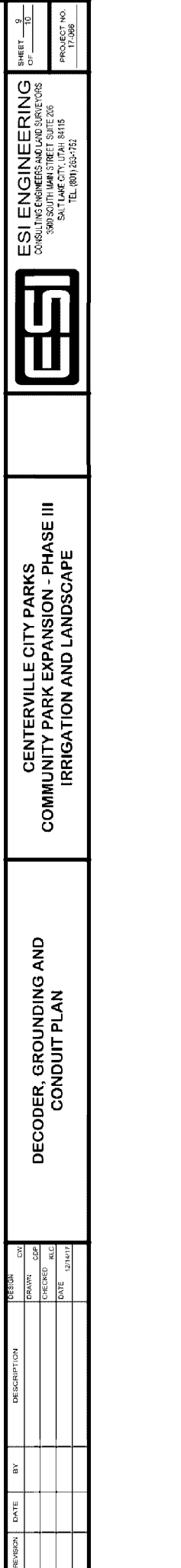
ROTOR POP-UP SPRINKLER

- 1 30 INCH LINEAR LENGTH OF WIRE COILED
 - 2 WATERPROOF CONNECTION
 - 3 ID TAG
 - 4 REMOTE CONTROL VALVE: RAIN BIRD PESB
 - 5 VALVE BOX WITH COVER:
 - 6 FINISH GRADE/TOP OF MULCH
 - 7 ISOLATION BALL VALVE
- NOTE:
FIELD ESC00604 NOT SHOWN.



ELECTRIC REMOTE-CONTROL VALVE

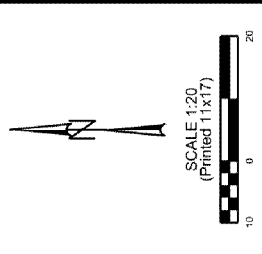
- ① FINISH GRADE
- ② ROTOR POP-UP
RAIN BIRD
- ③ SCH 80 NIPPLE
- ④ PVC SCH 40 TE
- ⑤ LATERAL PIPE
- ⑥ PVC STREET EL



- GENERAL NOTES**
- EXISTING UTILITY LOCATIONS SHOWN MAY NOT BE EXACT AND ALL UTILITIES MAY NOT BE SHOWN. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CHECK CONDITIONS AT THE SITE BEFORE BEGINNING WORK. CONTRACTOR SHALL VERIFY ELEVATION WITH CITY ENGINEER.
 - THE VARIOUS ELEMENTS OF THE WORKING DRAWINGS AND/OR SPECIFICATIONS SHALL BE THE BASIS FOR THE CONTRACTOR'S OBLIGATION TO COMPLY WITH CITY ENGINEER'S REQUIREMENTS BEFORE PROCEEDING WITH ANY WORK.
 - THE CONTRACTOR IS RESPONSIBLE FOR ALL PROJECT SAFETY.
 - CONTRACTOR SHALL PROTECT & NOT REMOVE ANY EXISTING UTILITIES OR STRUCTURES (E.G. LANDSCAPING, SPRINKLERS, PAVILION, ETC.) THAT ARE NOT TO BE REMOVED. PROPERTY BY CONTRACTOR SHALL BE RESTORED TO EQUAL CONDITION AT CONTRACTOR'S EXPENSE.
 - ALL MATERIALS TO BE REMOVED, INCLUDING EXISTING UTILITIES, SHALL BE REMOVED AND Hauled AWAY & DISPOSED OF IN A SAFE & LEGAL MANNER BY THE CONTRACTOR.
 - CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND WATER AS NECESSARY TO COMPLY WITH CITY STANDARDS.
 - CONTRACT WORK SHALL BE DONE IN ACCORDANCE WITH CENTERVILLE CITY STANDARDS.

- CONSTRUCTION NOTES**
- WATER LINE EXTENSION
 - SEWER LINE EXTENSION
 - POWER LINE EXTENSION

- SHEET KEYNOTES**
- WATER LINE: 1" HDPE GTS, 30" DIA. METER BOX AND LID FOR VALVE AND CONNECTION ADAPTER. CONTRACTOR SHALL VERIFY EXISTING UTILITY FOOTPRINT AT THE SURFACE. (CITY SHALL FURNISH VALVE AND CONNECTION ADAPTER.)
 - SEWER LINE: 4" SDN 35 LATERAL, 2% MIN. SLOPE. CONTRACTOR SHALL VERIFY EXISTING UTILITY FOOTPRINT AT THE SURFACE. (CITY SHALL FURNISH VALVE AND CONNECTION ADAPTER.)
 - POWER LINE: 4" PVC SCH 40, SWEEP ELBOW, BUILDING FOOTPRINT.



ESI ENGINEERING
CONSULTING ENGINEERS AND LAND SURVEYORS
3350 SOUTH MAIN STREET, SUITE 206
SALT LAKE CITY, UTAH 84115
TEL: (801) 252-1732

SHEET 10 OF 10
PROJECT NO. 17-025



UTILITY LINE EXTENSION PLAN

CENTERVILLE CITY PARKS
COMMUNITY PARK EXPANSION - PHASE III
IRRIGATION AND LANDSCAPE

REVISION	DATE	BY	DESCRIPTION	USER
				OWNER
				DESIGNER
				CHECKED
				DATE
				12/1/17

WHEN RECORDED, RETURN TO:

South Davis Recreation District
Attn: District Clerk
550 North 200 West
Bountiful, Utah 84010

Affects Parcel No.: 02-014-0043

QUITCLAIM DEED

CENTERVILLE CITY, a municipal corporation of the State of Utah, Grantor, hereby conveys and quitclaims, as is and without warranty or representation of any kind or nature, including, but not limited to, warranty or representation as to title, condition of property, or otherwise, to **SOUTH DAVIS RECREATION DISTRICT**, a political subdivision of the State of Utah, Grantee, for the sum of ten dollars and other good and valuable consideration, a 50% interest in the following described tract of land located in Davis County, State of Utah:

BEG 13.858 CHAINS N & 1623.61 FT W FR SE COR OF SW 1/4 OF SEC 6-T2N-R1E,
SLM, TH S 89°28'58" W 697.952 FT TO THE E LINE OF A FRONTAGE RD AS
CONVEYED TO STATE ROAD COMMISSION, BY 394 - 658; TH N 0°18' E 395.27 FT
M/L ALG SD E LINE; TH E 684.13 FT; TH S 0°06'47" W 376.06 FT TO POB.

CONT. 5.926 ACRES

IN WITNESS WHEREOF, the Grantor has executed this Quitclaim Deed on this _____
day of _____, 20_____.

"GRANTOR"

CENTERVILLE CITY

By: _____
Its: _____

CENTERVILLE CITY ACKNOWLEDGMENT

STATE OF UTAH)
 :SS
COUNTY OF DAVIS)

On the ____ day of _____, 201_____, personally appeared before me _____, who being by me duly sworn, did say that s/he is the Mayor of Centerville City, a municipal corporation of the State of Utah, and that said instrument was signed in behalf of Centerville City.

Notary Public

My Commission Expires:

Residing at:

Steve Thacker

From: Cam Woodbury <CamWoodbury@hotmail.com>
Sent: Friday, February 02, 2018 11:08 AM
To: Bruce Cox; cody.pedersen@esieng.com; Kevin Campbell; Steve Thacker
Subject: Phase 3 City provided parts, Rainbird
Attachments: S102502758-0001 (1).pdf

Bruce, Cody, Kevin, Steve

Attached is the Quote from Mountainland Supply for the Rainbird Products that the city is providing for phase 3 of the Community Park Expansion. Rainbird is on state bid/contract so I did not get quotes from others. the total for this quote is \$15756.41 plus applicable taxes. Once this P.O. is approved I will order these parts. There are more items the city is providing that are not Rainbird products that I have sent to Sprinkler Supply, Sprinkler World, and Mountainland Supply to bid on. I have only received one quote back. The quote for this was \$6295.96 plus applicable taxes. I have spoken with the other two and they will bid by Monday. So, "worst case scenario" for parts pricing will be \$22,052.37 plus applicable taxes. If one of the other two bidders are lower, obviously the total will be less than this.

I will update this when I get the other two quotes back but for purposes of putting a packet together today for city council meeting, I hope this information is sufficient.

Cameron Woodbury

Steve Thacker

From: Cam Woodbury <CamWoodbury@hotmail.com>
Sent: Monday, February 05, 2018 2:54 PM
To: Bruce Cox; cody.pedersen@esieng.com; Steve Thacker
Subject: Park bids
Attachments: S102502760-0001.pdf; Quote_165233.pdf; CENTERVILLE.pdf

All,

I have recieved all the bids for the Non-Rainbird parts provided by the city for phase 3 of the Community Park expansion,

They are as follows:

Mountainland Supply Company: \$6295.96 + tax
Sprinkler Supply Company: \$6140.77 + tax
Sprinkler World/ Standard Air Supply: \$7083.80 + tax

The low bid is Sprinkler Supply Company. Our sales rep, Brady, told me that they will hold this pricing until the beginning of April, If necessary.

Mountainland Supply, who we have gotten the quote for the Rainbird Parts, has agreed to hold the pricing until the beginning of April as well.

The cost of the total parts provided by the city (on the irrigation), if I am doing my math correctly, is \$21,897.18

I have attached the bids.

Thanks,
Cameron Woodbury

Steve Thacker

From: Kevin Campbell <Kevin.Campbell@esieng.com>
Sent: Thursday, February 01, 2018 11:35 AM
To: Steve Thacker
Cc: Bruce Cox; camwoodbury@hotmail.com; Cody Pedersen; Mackenzie Wood
Subject: Community Park Expansion Phase 3 - Landscape and Irrigation - NOA
Attachments: Landscape Bid Tabulation.pdf; #17-066 NOA-LSI.pdf

Steve,

As you know, we opened bids yesterday morning for the Landscaped portion of the Community Park Expansion. There were 5 contractors that attended the pre-bid meeting and 8 plan holders, but we received only two bids. Fortunately both bids were from qualified contractors and were very good bids.

- | | |
|-------------------------------|--------------|
| 1. Landscape Specialties Inc. | \$459,350.30 |
| 2. Sinc Contractors | \$508,402.00 |

We have reviewed references for Landscape Specialties Inc. and recommend that they be awarded the project in the amount of \$459,350.30. The City has 60 days to award this contract from date of bid opening.

Let me know if additional info is needed.

Kevin

Kevin Campbell, P.E.
Centerville City Engineer

Kevin Campbell, P.E.
ESI Engineering, Inc
3500 S. Main St.
SLC, Ut 84115
801.263.1752



BID TABULATION FOR CENTERVILLE CITY
Community Park Expansion Phase III - Landscape and Irrigation - #17-066
 Bid Opening January 31, 2018

Item	Description	Amounts	Units	Engineer's Estimate		Landscape Specialties		Sinc Contractors	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Grub and Grade Landscape Area	1	LS	\$15,000.00	\$15,000.00	\$33,300.00	\$33,300.00	\$36,840.00	\$36,840.00
2	Remove Existing Tree	8	EA	\$400.00	\$3,200.00	\$150.00	\$1,200.00	\$50.00	\$400.00
3	Irrigation System	1	LS	\$200,000.00	\$200,000.00	\$95,000.00	\$95,000.00	\$131,238.20	\$131,238.20
4	Tree, 2-in caliber	45	EA	\$500.00	\$22,500.00	\$395.00	\$17,775.00	\$338.00	\$15,210.00
5	Shrub, 5-gallon	21	EA	\$100.00	\$2,100.00	\$40.00	\$840.00	\$41.00	\$861.00
6	Topsoil (approx. 4,120 CY)	1	LS	\$164,800.00	\$164,800.00	\$153,000.00	\$153,000.00	\$170,149.10	\$170,149.10
7	Hydro Seeding	222,240	SF	\$0.18	\$40,003.20	\$0.22	\$48,892.80	\$0.13	\$28,891.20
8	Rock Mulch / Fabric (approx. 104 CY)	1	LS	\$3,120.00	\$3,120.00	\$15,600.00	\$15,600.00	\$5,460.00	\$5,460.00
9	Concrete Curb	120	LF	\$15.00	\$1,800.00	\$8.75	\$1,050.00	\$4.00	\$480.00
10	Park Bench and Concrete Pad	1	EA	\$1,200.00	\$1,200.00	\$1,025.00	\$1,025.00	\$1,895.00	\$1,895.00
11	Soccer Goal	4	EA	\$3,000.00	\$12,000.00	\$2,700.00	\$10,800.00	\$2,625.00	\$10,500.00
12	Barrier Net System	2	EA	\$20,000.00	\$40,000.00	\$14,500.00	\$29,000.00	\$14,950.00	\$29,900.00
13	Portable Backstop	2	EA	\$1,500.00	\$3,000.00	\$1,540.00	\$3,080.00	\$2,295.00	\$4,590.00
14	Temporary Fencing around Ball Fields	1,750	LF	\$4.00	\$7,000.00	\$4.15	\$7,262.50	\$2.85	\$4,987.50
15	Water Line Extension	40	LF	\$20.00	\$800.00	\$18.00	\$720.00	\$65.00	\$2,600.00
16	Sewer Line Extension	40	LF	\$20.00	\$800.00	\$29.00	\$1,160.00	\$65.00	\$2,600.00
17	Power Line Extension	40	LF	\$20.00	\$800.00	\$28.00	\$1,120.00	\$55.00	\$2,200.00
18	Street Light Conduit & Boxes	1,150	LF	\$8.00	\$9,200.00	\$7.50	\$8,625.00	\$3.00	\$3,450.00
19	SWPP Plan and BMP	1	LS	\$2,500.00	\$2,500.00	\$13,000.00	\$13,000.00	\$6,900.00	\$6,900.00
20	Mobilization	1	LS	\$18,000.00	\$18,000.00	\$16,900.00	\$16,900.00	\$49,250.00	\$49,250.00
Total Bid (Items 1-20)				\$547,823.20		\$459,350.30		\$508,402.00	

Cash Flow Analysis for Park Improvements Funding

Updated 3/2/18

Fund 45 (PCIF) cash balance @ 12/31/17:	\$	-
Fund 27 (RAP Tax) cash balance @ 11/30/17:	\$	231,405
Tingey Donation Reserve	\$	(50,000)
December 2017 expenditures	\$	(7,328)
Due to CPT to bring current 11/30/17	\$	(5,756)
December RAP revenue 85% + 5% contingency	\$	27,112
Available cash in Funds 45/27 @ 12/31/17	\$	195,433
Reserve for completion of Community Park Phase 2 after 12/31/17	\$	(129,615)
Available for Community Park Phase 3 @ 1/1/18	\$	65,818
Jan-June RAP contingency revenue (estimate)	\$	9,869
RAP Tax contingency approved 2/6/18 for museum	\$	(27,859)
RAP Tax contingency approved 2/20/18 for baseball	\$	(8,000)
RAP Tax contingency for Trails consultant	\$	(3,000)
Impact fee revenue (Fund 45) January -June 2018	\$	-
RAP Tax revenue January-June 2018 85%	\$	165,750
Parks asphalt maintenance 2018 (21,190 + 3,380)	\$	(24,570)
RDA transfer for imported soil (approved 7/15/14)	\$	100,000
Available for Community Park Phase 3 January-June 2018	\$	278,008
Recreation District Lease	\$	500,000
Community Park Phase 3 cost estimate (updated 2/2/18)	\$	(589,350)
Remaining funds	\$	188,658
Repayment to Recreation District-1st installment (with interest) in 2019	\$	(110,000)
Impact fee revenue FY 2019 (111 units x \$2,869)	\$	318,459
RAP Tax revenue FY 2019 85%	\$	341,445
Impact fee revenue July-December 2019	\$	-
RAP Tax revenue July-December 2019 85%	\$	175,844
Island View Park Renovation Phase 1 match-CY 2019	\$	(677,000)
Remaining funds	\$	237,406

Future RAP Tax Revenue (cash basis):

	100%	85%	Increase Assumption
FY 2020 (Jan.- June)	\$ 206,876	\$ 175,845	3%
FY 2021	\$ 426,164	\$ 362,239	3%
FY 2022	\$ 438,948	\$ 373,106	3%
FY 2023	\$ 452,117	\$ 384,299	3%
FY 2024	\$ 465,680	\$ 395,828	3%
FY 2025	\$ 479,651	\$ 407,703	3%
FY 2026 (11 months)	\$ 439,680	\$ 373,728	3%
RAP Tax Revenue available for other purposes:	\$	2,472,748	

(repay Rec District Loan; Island View Park Renovation Phase 2; asphalt maintenance; etc.)

NOTE: If an inter-fund loan is set up between Parks Capital Improvement Fund (PCIF) and RAP Tax Fund, then RAP Tax Fund could receive transfers from PCIF in future as Park Impact Fee revenue is received from new residential development.

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
3/6/2018**

Item No. 4.

Short Title: Mayor's Report

Initiated By: Mayor Wilkinson

Scheduled Time: 7:25

SUBJECT

RECOMMENDATION

Mayor Wilkinson may report on several matters of City interest.

BACKGROUND

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
3/6/2018**

Item No. 5.

Short Title: City Manager's Report

Initiated By: City Manager

Scheduled Time: 7:35

SUBJECT

- a. Schedule public hearing for Pages Lane General Plan amendment--March 21
- b. Schedule RDA work session
- c. Preparations for Trails Open House
- d. Operational Metrics
- e. State legislative issues

RECOMMENDATION

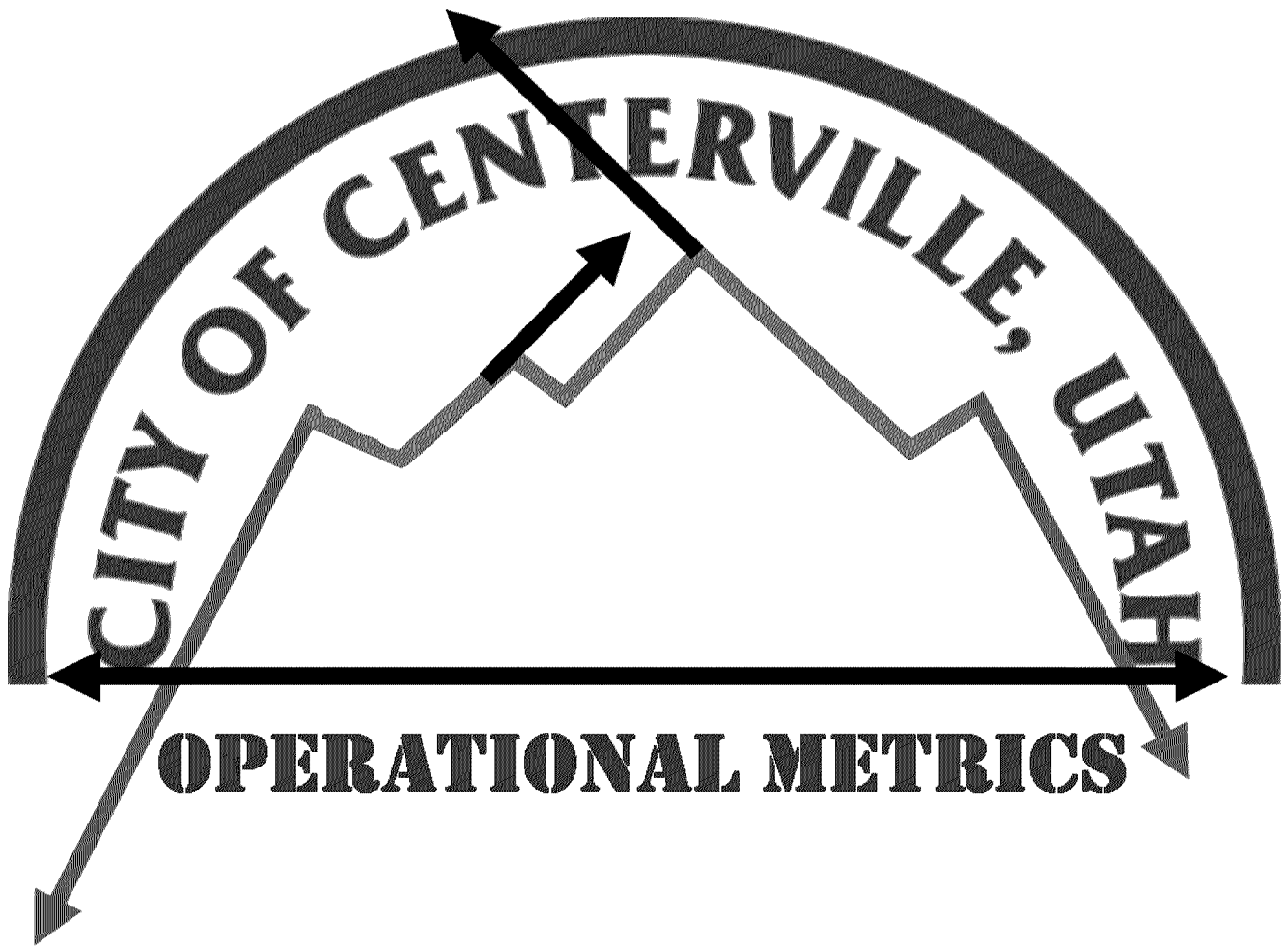
Allow the City Manager to report on the topics shown above.

BACKGROUND

ATTACHMENTS:

Description

- ▣ Operational Metrics Report CY17q4
- ▣ ULCT Legislative handouts



2017 Q4

Water System

Outcome - Keeping water safe to drink

		Q1	Q2	Q3	Q4
Failed bacterial test	CY14	0	0	0	0
	CY15	0	0	0	0
	CY16	0	0	0	0
	CY17	0	0	0	0
		Q1	Q2	Q3	Q4
Failed periodic testing for other substances (chemicals, minerals, radioactivity, etc.)	CY14	0	0	0	0
	CY15	0	0	0	0
	CY16	0	0	0	0
	CY17	0	0	0	0
		Q1	Q2	Q3	Q4
Fluoride levels above 1.0 (county threshold) or 4.0 (federal penalty)	CY14	0	0	0	0
	CY15	0	0	0	0
	CY16	0	0	0	0
	CY17	0	0	0	0
		Q1	Q2	Q3	Q4
Number of County's fluoride samples outside average of .6 to .8 PPM	CY14	0	0	0	0
	CY15	0	0	0	0
	CY16	0	0	0	0
	CY17	0	0	0	0
Explanation of any failed tests:		None			

OUTCOME- Delivered culinary water with adequate pressure

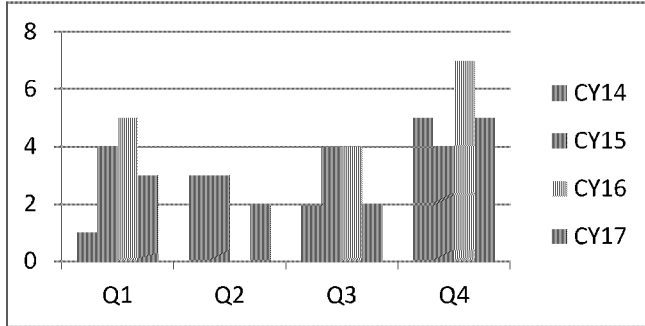
		Q1	Q2	Q3	Q4
Water system drop below 20 PSI (taken from monitors on transducers)	CY14	0	0	0	0
	CY15	0	0	0	0
	CY16	0	0	0	0
	CY17	0	0	0	0

Water System

OUTCOME-Maintain water distribution system in good condition long-term

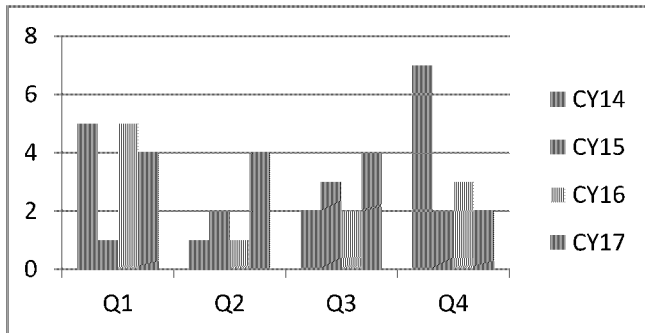
Water Repairs for Leaks

Water mains repaired and analyzed



	Q1	Q2	Q3	Q4
CY14	1	3	2	5
CY15	4	3	4	4
CY16	5	0	4	7
CY17	3	2	2	5

Service lines repaired and analyzed



	Q1	Q2	Q3	Q4
CY14	5	1	2	7
CY15	1	2	3	2
CY16	5	1	2	3
CY17	4	4	4	2

Accuracy Average

Accuracy of Water Meters, 30 Tested per Year

CY14	98.00%
CY15	98.00%
CY16	99.50%
CY17	99.50%

Water Storage reservoirs cleaned, inspected, every two years

	Date Cleaned	Repairs?
Island View Tank	12/12/14	No
100 South Tank	9/29/16	No
Parrish Lane Reservoir	10/12/16	No
Green Steel Tank	9/14/14	No
Rick's Creek Reservoirs	9/12/16	No
Rolling Hills Tank	9/14/14	No

Explanation of any repairs:

Tanks were in good order. We will do the other three next year.

	Date	Finding
Pump Stations Significant Findings		None

County/State Sanitary Survey	Year	Pass/Fail
	2015	Pass

Note: Note: Next survey is in 2018

Water System

Efficiency Measure - deliver culinary water cost-effectively to customers

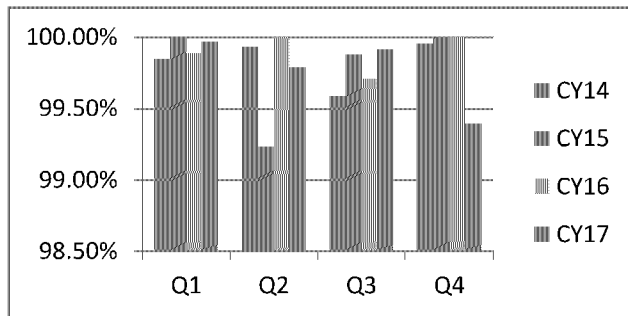
On Peak Pumping Hours

	Q1	Q2	Q3	Q4
CY14	3	2	13	2
CY15	0	16	3	0
CY16	3	0	8	0
CY17	1	8	2	3

Off Peak Pumping Hours (lower cost)

	Q1	Q2	Q3	Q4
CY14	1975	2982	3135	4490
CY15	1838	2065	2508	1214
CY16	2747	2730	2760	1101
CY17	3084	3762	2403	493

Percent Off Peak (lower cost)



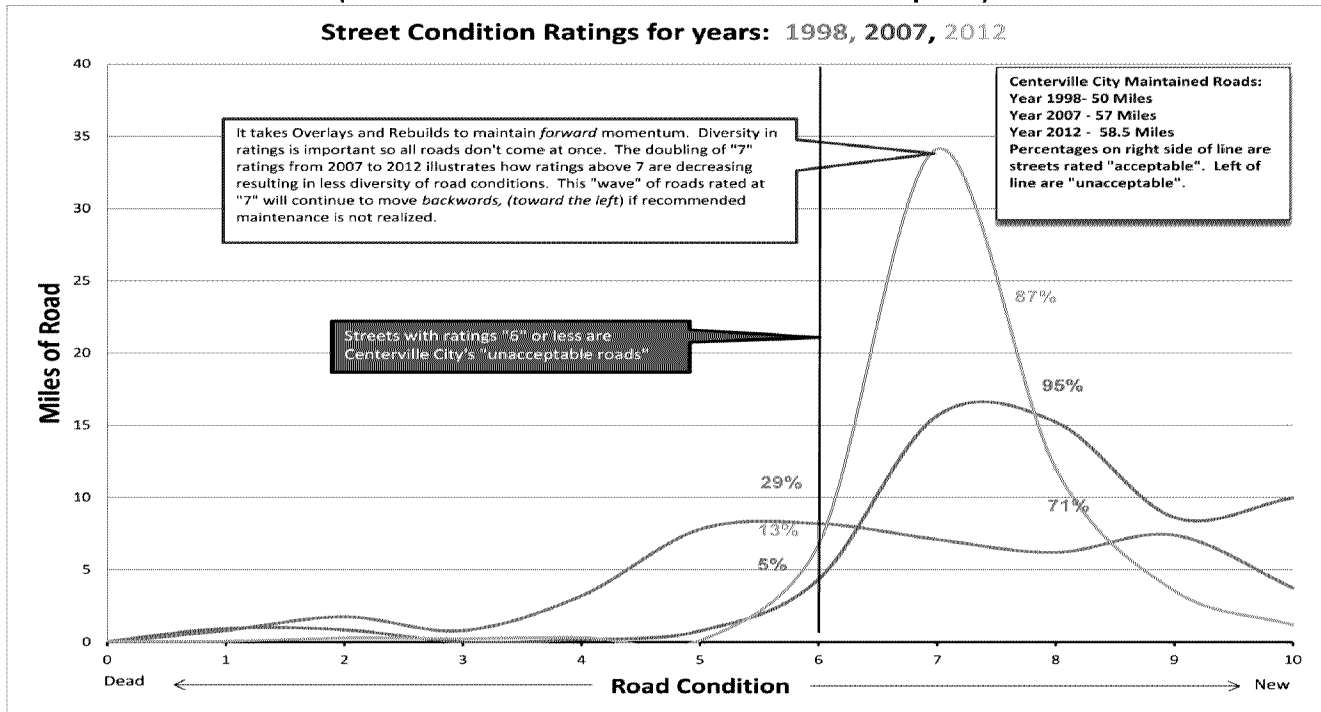
	Q1	Q2	Q3	Q4
CY14	99.85%	99.93%	99.59%	99.96%
CY15	100.00%	99.23%	99.88%	100.00%
CY16	99.89%	100.00%	99.71%	100.00%
CY17	99.97%	99.79%	99.92%	99.40%

Generator Used (Hours)

	Q1	Q2	Q3	Q4
CY14	0	0	95	191
CY15	49	14	0	5
CY16	40	34	50	1
CY17	11	14	28	5

Street Operations

Outcome—Is overall street condition rating going up or down over time?
(Measured at time of Street Maintenance Plan update)



Outcome – Is # potholes increasing over time

	CY 13	CY 14	CY 15	CY 16	CY 17
Number of potholes	134	303	149	252	269
Tons of asphalt used	368	415	323	319	218

Efficiency—Average manhours prepping and placing asphalt per ton.+

	CY 13	CY 14	CY 15	CY 16	CY 17
Man hours prepping and placing asphalt	2127	2422	2213	2402	615
Man hours prepping and placing asphalt/ton	5.78	5.84	6.8	7.52	2.82

Outcome—Failure rate of utility cuts

	CY 13	CY 14	CY 15	CY 16	CY 17
Utility Cuts Made	82	53	86	68	55
Prior Year Cuts Failed	8	4	0	6	0
% Cuts Failed		4.88%	0.00%	6.98%	0.00%

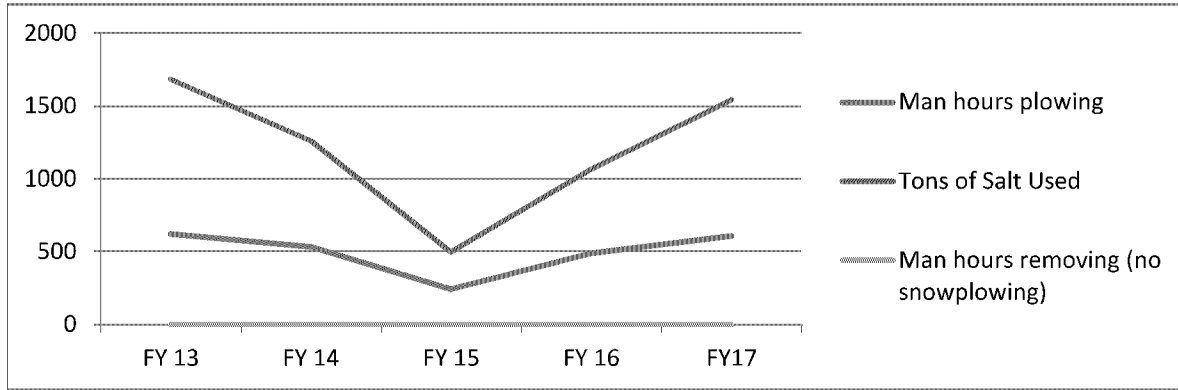
Street Costs

	FY13	FY14	FY15	FY16	FY17
Crack Seals	99600	33855	55071	76038	65675
Slurry Seals	70543	99062	150089	158768	311190
Reconstruction/Overlays	318953	338375	240385	399117	183000
Total	489096	471292	445545	633923	559865

Street Operations

Input/Output--# manhours snowplowing and tons of salt used

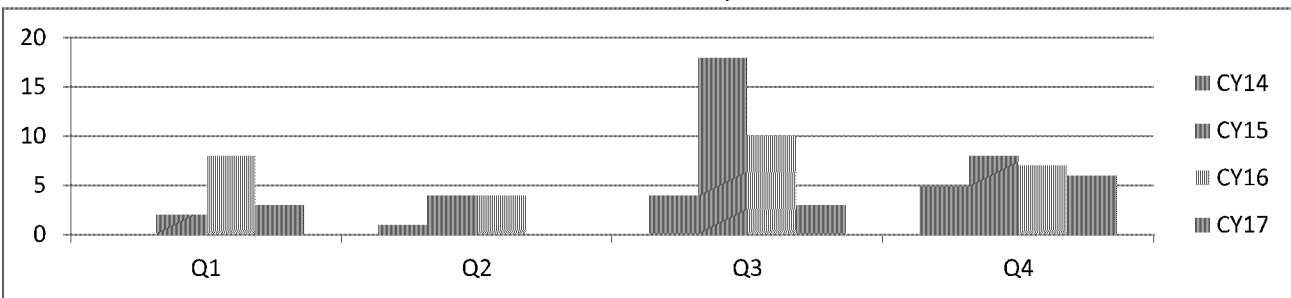
	FY 13	FY 14	FY 15	FY 16	FY17
Man hours plowing	623	533.4	243	487.5	609
Tons of Salt Used	1685	1258.75	497.5	1067.5	1545
Man hours removing (no snowplowing)	0	0	0	0	0



Street Operations

Output/Outcome—Are streetlights being adequately maintained?

		Q1	Q2	Q3	Q4
Street Lights Reported Out	CY14	12	16	12	43
	CY15	11	15	27	28
	CY16	14	4	15	24
	CY17	15	6	13	32
		Q1	Q2	Q3	Q4
Street Light Repairs Made	CY14	12	15	9	42
	CY15	14	26	13	38
	CY16	14	8	9	27
	CY17	19	9	10	29
		Q1	Q2	Q3	Q4
Pending Repairs	CY14	0	1	4	5
	CY15	2	4	18	8
	CY16	8	4	10	7
	CY17	3	0	3	6
		Q1	Q2	Q3	Q4



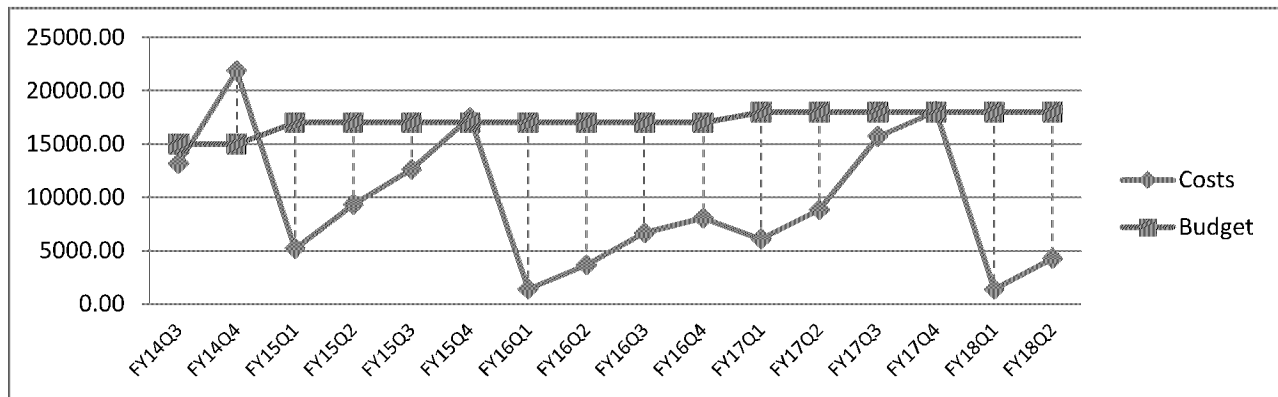
Output/Outcome—Are streetlights being adequately maintained? (cont.)

		Q1	Q2	Q3	Q4
Cost of Repairs	CY14	2104.68	8683.70	5189.65	4143.38
	CY15	3294.66	4869.49	1378.26	2268.64
	CY16	4067.04	1375.91	6086.04	2743.30
	CY17	6889.66	2328.66	1362.36	2919.43
		Q1	Q2	Q3	Q4
Minor Repair Costs	CY14	2104.68	2698.88	1051.84	2414.80
	CY15	1051.00	801.92	1378.26	1202.87
	CY16	1054.88	716.97	935.22	2743.30
	CY17	973.48	328.66	0	1638.72
		Q1	Q2	Q3	Q4
Major Repair Costs	CY14	0.00	5984.82	4137.81	1728.68
	CY15	2243.66	4067.57	0.00	1065.67
	CY16	3012.16	658.97	5150.82	0.00
	CY17	5916.18	2000	1362.36	1280.71
		Q1	Q2	Q3	Q4

Street Operations

YTD Costs (Fiscal Year) vs. Budget

	Costs	Budget
FY14Q3	13170.26	15000.00
FY14Q4	21853.96	15000.00
FY15Q1	5189.65	17000.00
FY15Q2	9333.03	17000.00
FY15Q3	12627.69	17000.00
FY15Q4	17497.18	17000.00
FY16Q1	1378.26	17000.00
FY16Q2	3646.90	17000.00
FY16Q3	6659.06	17000.00
FY16Q4	8034.97	17000.00
FY17Q1	6086.04	18000.00
FY17Q2	8829.34	18000.00
FY17Q3	15719.00	18000.00
FY17Q4	18047.66	18000.00
FY18Q1	1362.36	18000.00
FY18Q2	4281.79	18000.00



Drainage System

Outcome—System functioning with minor damage to property

		Q1	Q2	Q3	Q4
Property damage claims reported	CY14	0	0	0	0
	CY15	1	1	1	1
	CY16	0	0	0	0
	CY17	0	0	0	0
		Q1	Q2	Q3	Q4
Property damage claims paid	CY14	-	-	-	-
	CY15	-	-	2,500	14,121
	CY16	-	-	-	-
	CY17	-	-	-	-

Notes: CY15Q4 includes two claims paid

Output/Efficiency—Report annually the # linear feet of storm drains and subdrains cleaned

	FY 13	FY 14	FY 15	FY 16	FY 17
Storm/subdrain cleaned (ln ft)	74338	119091	111203	142270	
% storm/subdrain system cleaned	27.95%	43.81%	40.91%	52.30%	

Output/Outcome—report annually the linear feet of new drains constructed (Ensure all are TV-inspected)

	FY 13	FY 14	FY 15	FY 16	FY 17
Linear feet constructed	2349	5822	3472	4528	
% storm/subdrain system inspected	100.00%	100.00%	100.00%	100.00%	100.00%

Output/Efficiency-- Number of hours street sweeping and cubic yards of waste collected

	FY 13	FY 14	FY 15	FY 16	FY 17
Hours of sweeping	267	395	285	267	
Yards ³ of waste	117	225	170	195	
Yards ³ /hour	0.44	0.57	0.60	0.73	

Outcome—Stormwater quality adequately protected

	FY 13	FY 14	FY 15	FY 16	FY 17
Known Illicit discharges	1	0	1	1	
Storm water violation notices	9	14	31	37	
Storm water violations resolved	9	14	31	37	

Notes (Compliance with storm water permit):

Police Services

Output—Track number of traffic citations and warnings

		Q1	Q2	Q3	Q4
Citations Issued	CY14	962	783	891	709
	CY15	857	718	719	619
	CY16	883	785	753	560
	CY17	629	608	480	783

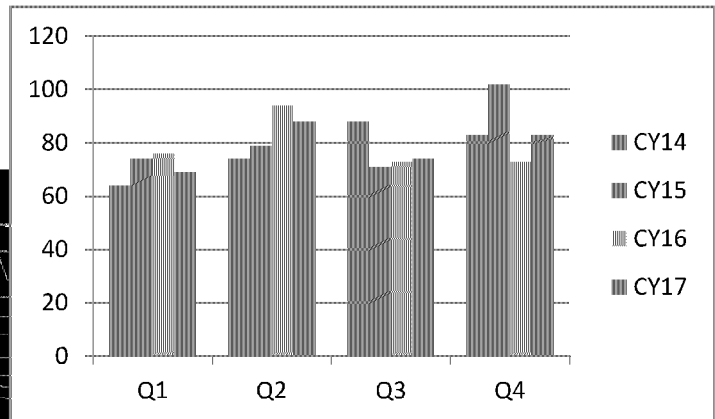
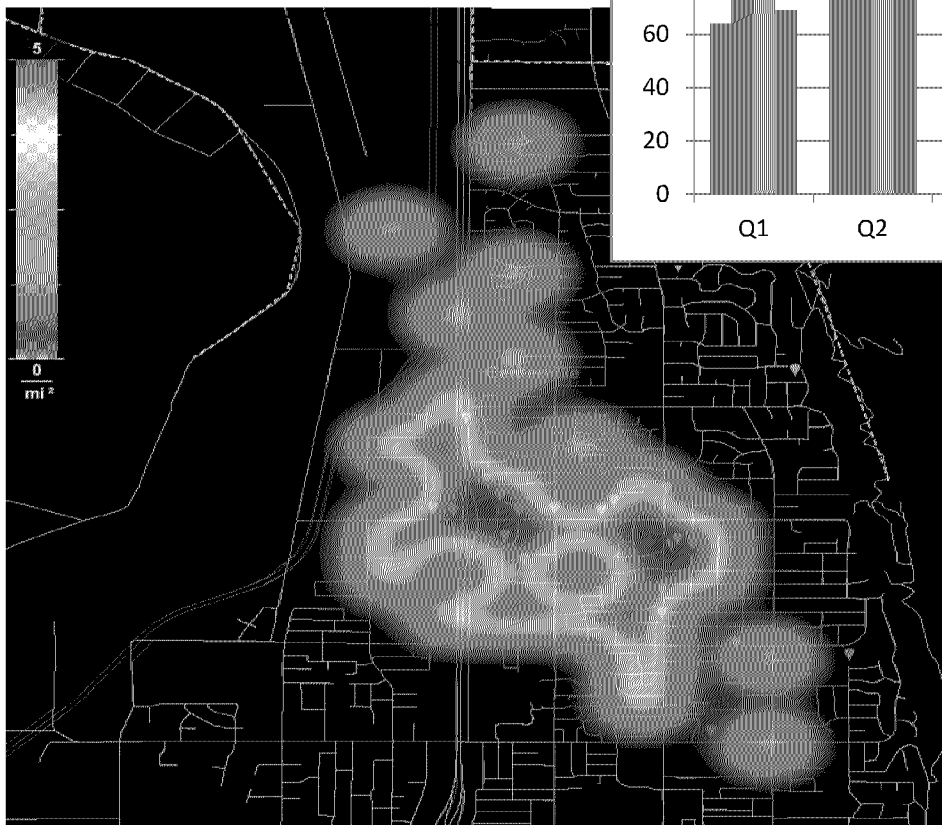
		Q1	Q2	Q3	Q4
Warnings	CY14*	1443	1387	1387	1123
	CY15	966	948	785	981
	CY16	888	956	956	581
	CY17	617	954	606	1369

*Redundancy in how warnings were reported was fixed during Q4 CY14

Outcome—reduce accidents by analyzing number and location of accidents over time

		Q1	Q2	Q3	Q4
Total Accidents	CY14	64	74	88	83
	CY15	74	79	71	102
	CY16	76	94	73	73
	CY17	69	88	74	83

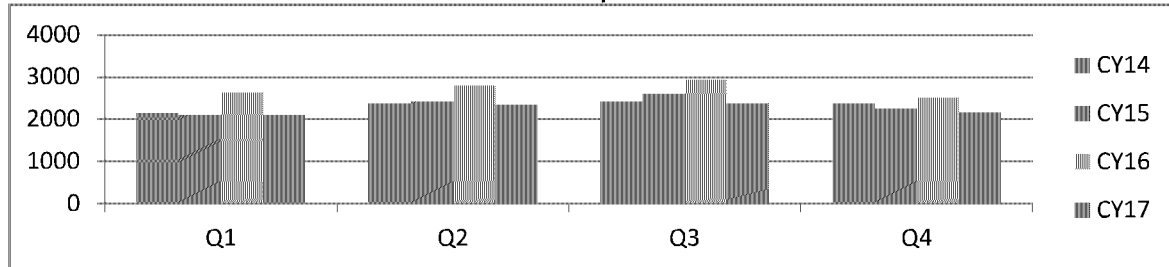
Accident Heat Map



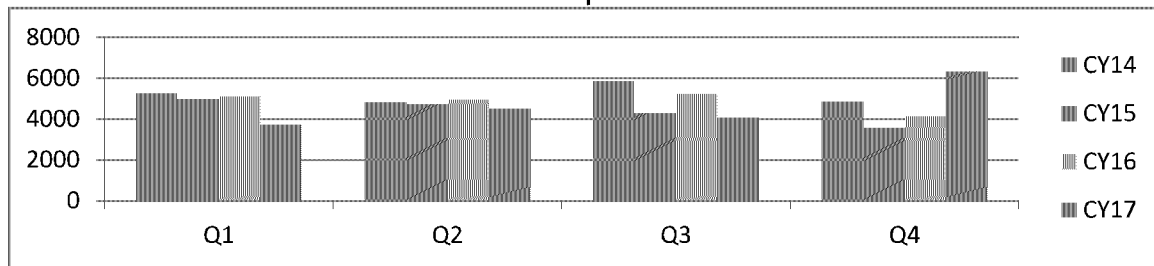
Police Services

Output—Report the # calls initiated by others (i.e. reactive) and the # “on view” incidents (i.e. proactive).

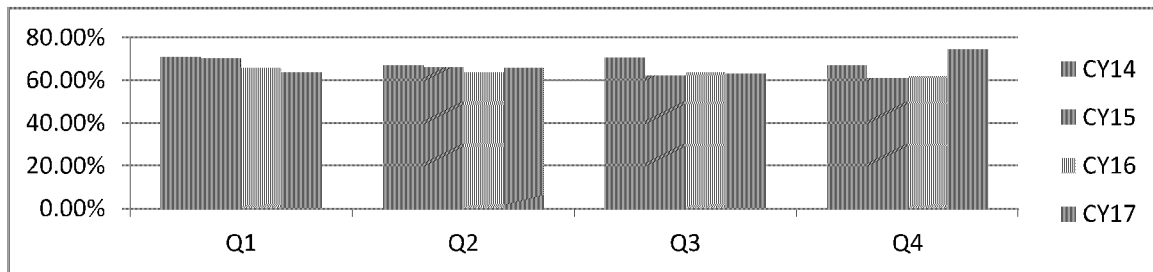
		Q1	Q2	Q3	Q4
Calls	CY14	2150	2364	2423	2365
	CY15	2098	2414	2598	2254
	CY16	2626	2792	2934	2506
	CY17	2092	2343	2371	2158



		Q1	Q2	Q3	Q4
On views	CY14	5268	4842	5872	4851
	CY15	4997	4729	4309	3562
	CY16	5098	4953	5229	4127
	CY17	3727	4525	4089	6326



		Q1	Q2	Q3	Q4
%Proactive (on views)	CY14	71.02%	67.19%	70.79%	67.23%
	CY15	70.43%	66.20%	62.39%	61.24%
	CY16	66.00%	63.95%	64.06%	62.22%
	CY17	64.05%	65.89%	63.30%	74.56%



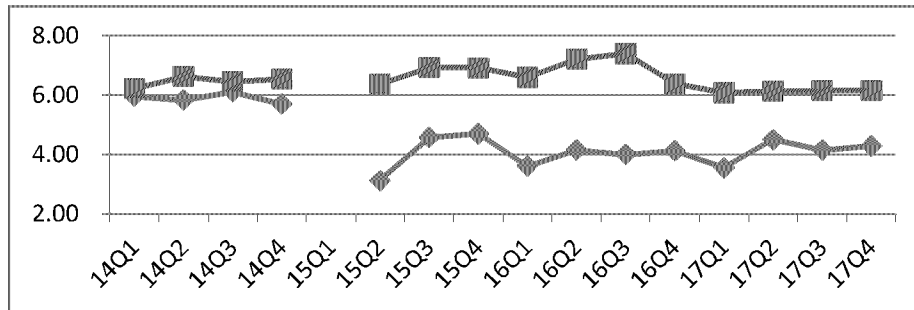
		Q1	Q2	Q3	Q4
Committed Time	CY14	81.90%	86.50%	70.40%	83.70%
	CY15	85.50%	73.20%	84.10%	85.20%
	CY16	82.40%	86.00%	84.60%	83.80%
	CY17	85.20%	82.20%	83.10%	83.20%

Police Services

Outcome—Acceptable response times

Priority 1 calls avg (min.sec)

Until 15Q1, the numbers coming from county dispatch were off due to their methodology. An agreed upon methodology has been established and is reflected in 15Q2.



	Davis Co Dispatch	
	City	Avg
14Q1	5.97	6.22
14Q2	5.83	6.63
14Q3	6.12	6.45
14Q4	5.70	6.55
15Q1	3.12	6.37
15Q2	4.58	6.93
15Q3	4.70	6.92
15Q4	3.61	6.60
16Q1	4.15	7.21
16Q2	4.00	7.40
16Q3	4.12	6.38
16Q4	3.55	6.08
17Q1	4.50	6.14
17Q2	4.15	6.15
17Q3	4.29	6.15
17Q4		

Outcome—Business owners/managers satisfied with police services

At the end of each year, the City sends a survey to commercial businesses in Centerville.

Below are the results of these surveys.

	CY 13	CY 14	CY 15	CY 16	CY17
Respondents		104	97	107	112
Safety after hours (1-not safe; 2-somewhat; 3-safe; 4-very)		2.8	2.95	3.02	2.94
Police presence (1-inadequate; 2-somewhat adequate; 3-adequate; 4-very adequate)		2.8	3.0	3.1	2.96
Police responsiveness (1-inadequate; 2-somewhat adequate; 3-adequate; 4-very adequate)		3.36	3.47	3.62	3.48
Experience w/ police (1-inadequate; 2-somewhat adequate; 3-adequate; 4-very adequate)		3.45	3.58	3.69	3.59

Parks, Rec and Cemetery

Output—Number of park pavilion reservations

	CY 13	CY 14	CY 15	CY 16	CY 17
Total Reservations Made	225	203	201	230	199
Freedom Hills		32	43	46	40
Smoot		44	41	53	49
Community		25	28	32	25
Founders		47	43	39	36
Porter-Walton		30	19	30	25
Island View		25	27	30	24

Outcome—Residents satisfied with the condition of their parks

Based on a survey given to every customer after their reservation

Scale: 1 (poor); 2 (fair); 3 (good); 4 (excellent)

	CY 13	CY 14	CY 15	CY 16	CY 17
Surveyed		19	201	230	199
Responses		9	87	95	106
Response Rate		47.37%	43.28%	41.30%	53.27%
Ease of making reservation		3.47	3.64	3.63	3.56
Cleanliness of pavilion		3.52	3.57	3.53	3.38
Cleanliness of park		3.57	3.63	3.67	3.56
Cleanliness of restrooms		3.40	3.42	3.41	3.27
Would reserve a pavilion again		100.00%	97.70%	99.07%	100.00%

Output—Number of burials

	CY 13	CY 14	CY 15	CY 16	CY 17
Total burials	67	66	71	71	57

Efficiency—Are revenues offsetting costs for recreation, baseball and park concessions per the City Council's subsidy guideline

	CY 13	CY 14	CY 15	CY 16	CY 17
Overall Balance	(4,014)	9,857	5,116	2,191	
Summer Rec Balance	(2,751)	4,742	(4,511)	(419)	
Off Season Rec Balance	(814)	2,266	2,013	12,216*	
Baseball Balance	(2,296)	1,052	3,516	12	
Concessions Balance	1,847	1,797	4,098	2,598	

*Off Season Rec is mainly ski school. Expenses were paid at the beginning of the year for 2 sessions and revenues collected for the new season at the end of the year for 3 sessions.

Efficiency--Number of seasonal maintenance man hours per acre of developed park

	CY 13	CY 14	CY 15	CY 16	CY 17
Seasonal man hours/landscaped acre (84.27)	159.83	171.67	158.69	189.12	162.85

Parks, Rec and Cemetery

Output--Number of participants in recreation and baseball programs

	CY 13	CY 14	CY 15	CY 16	CY 17
Recreation Participants	1787	1749	1640	1615	1627
Baseball Participants	341	348	469	538	512

Outcome—Recreation Program meets desires of residents

Based on a survey given to every participant/guardian after a program

Scale: 1 (poor); 2 (fair); 3 (good); 4 (excellent)

	CY 13	CY 14	CY 15	CY 16	CY 17
Surveyed		1049	1151	1142	1164
Responses		326	433	460	412
Response Rate		31.08%	37.62%	40.28%	35.40%
Ease of Registration		3.44	3.35	3.4	3.34
Recreation staff		3.59	3.52	3.6	3.53
Class time		3.5	3.41	3.49	3.39
Class day		3.52	3.46	3.58	3.45
Length of class		3.43	3.42	3.54	3.33
Length of session		3.47	3.48	3.57	3.45
Class materials		3.6	3.52	3.64	3.47
Class organization		3.59	3.46	3.59	3.43
Facilities		3.67	3.47	3.64	3.41
Overall experience		3.49	3.47	3.55	3.39

Kids Kamp Survey	CY 13	CY 14	CY 15	CY 16	CY 17
Surveyed		76	79	75	91
Responses		26	39	28	31
Response Rate		34.21%	49.37%	37.33%	34.07%
Ease of Registration		3.65	3.44	3.5	3.12
Recreation staff		3.81	3.77	3.82	3.42
Class time		3.69	3.64	3.74	3.24
Class day		3.69	3.74	3.75	3.27
Length of class		3.69	3.69	3.75	3.15
Length of session		3.73	3.74	3.75	3.18
Class materials		3.81	3.82	3.79	3.24
Class organization		3.69	3.77	3.82	3.27
Facilities		3.85	3.62	3.81	3.12
Overall experience		3.77	3.82	3.86	3.18

Parks, Rec and Cemetery

Outcome—Effective administration of the baseball program

Based on a survey given to baseball coaches

Scale: 1 (poor); 2 (fair); 3 (good); 4 (excellent)

	CY 13	CY 14	CY 15	CY 16	CY 17
Surveyed		35	39	65	44
Responses		17	21	30	24
Response Rate		48.57%	53.85%	46.15%	54.55%
Comparison to other baseball programs		3.38	3.29	3.31	3.46
Ball field and park appearance		3.19	3.24	3.21	3.38
Cleanliness of restrooms		3.00	3.05	2.83	3.13
Umpires		2.80	2.85	2.76	2.86
Communication		3.25	3.43	3.2	3.29
Recommend Centerville baseball? (Y/N)		94.12%	90.48%	96.67%	100.00%

Outcome—Parks Dept. successfully meets critical deadlines for events using park facilities

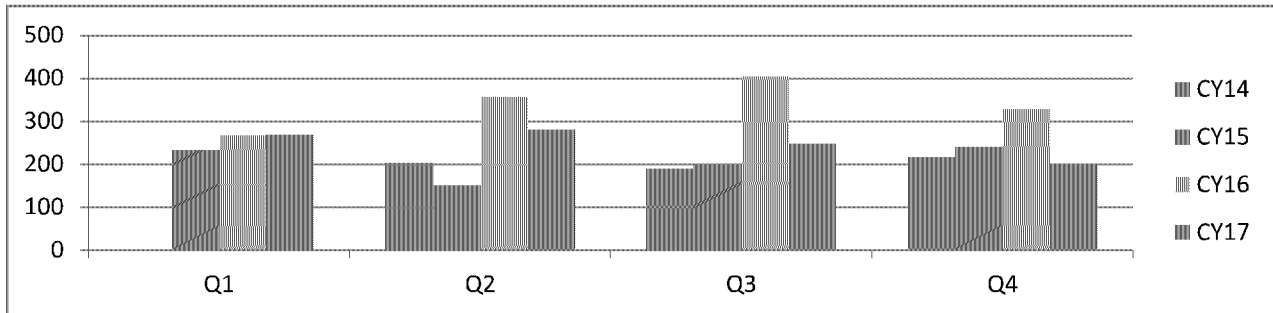
	CY 13	CY 14	CY 15	CY 16	CY 17
Easter Egg Hunt	Met	Met	Met	Met	Met
Movies in the Park	Met	Met	Met	Met	Met
4th of July Festivities	Met	Met	Met	Met	Met
Trails Committee Events	Met	Met	Met	Met	Met
Pumpkin Party	Met	Met	Met	Met	Met
Festival of Lights	Met	Met	Met	Met	

Notes on Unmet:

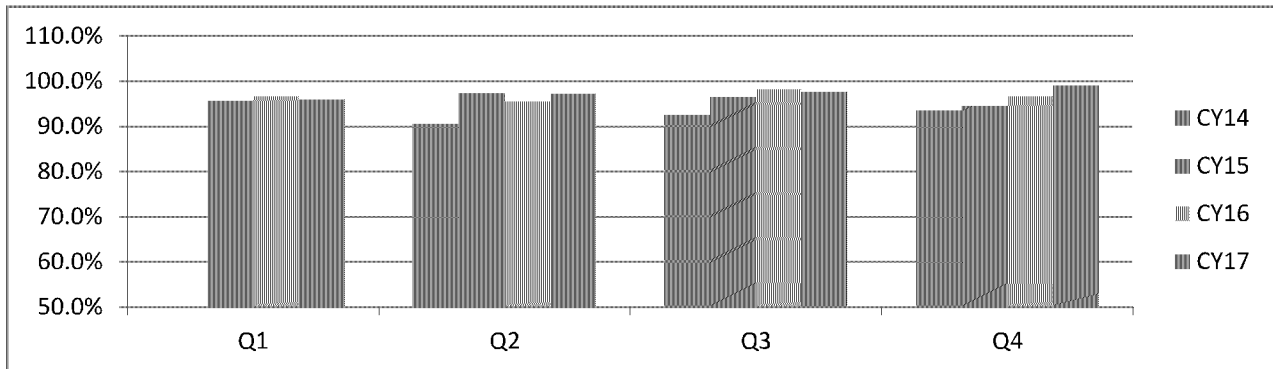
Community Development

Outcome—Building inspections provided in a timely manner

		Q1	Q2	Q3	Q4
Total number of inspections	CY14		202	189	216
	CY15	233	150	199	240
	CY16	266	356	404	328
	CY17	268	280	248	201

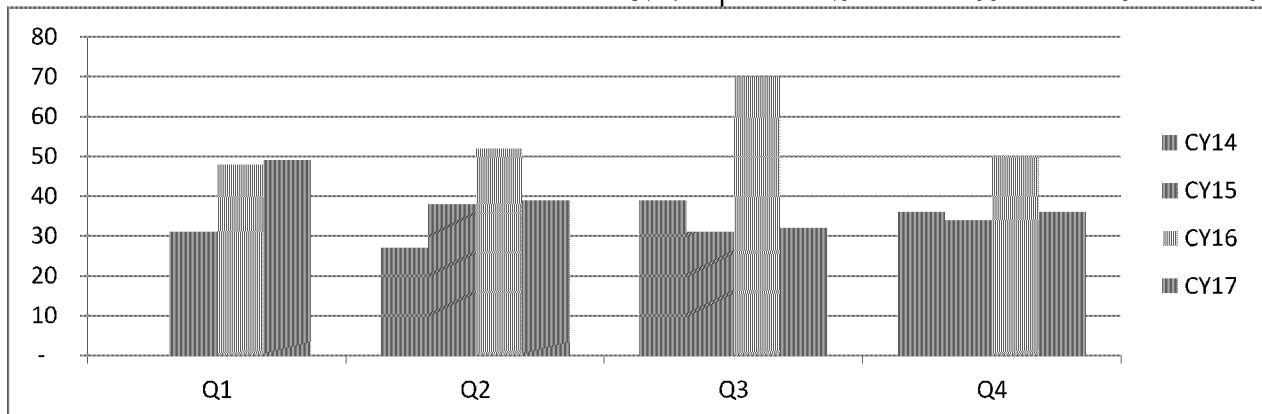


		Q1	Q2	Q3	Q4
% Inspections within 24 hours (or time requested)	CY14		90.6%	92.6%	93.5%
	CY15	95.7%	97.3%	96.5%	94.6%
	CY16	96.6%	95.5%	98.3%	96.6%
	CY17	95.9%	97.1%	97.6%	99.0%



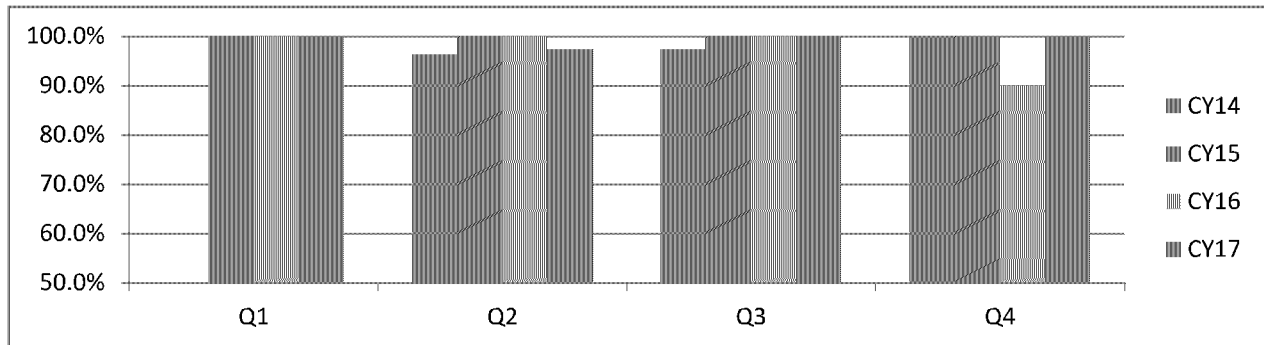
Outcome—Building plans reviewed in a timely manner

		Q1	Q2	Q3	Q4
Total number of plan reviews	CY14		27	39	36
	CY15	31	38	31	34
	CY16	48	52	70	50
	CY17	49	39	32	36



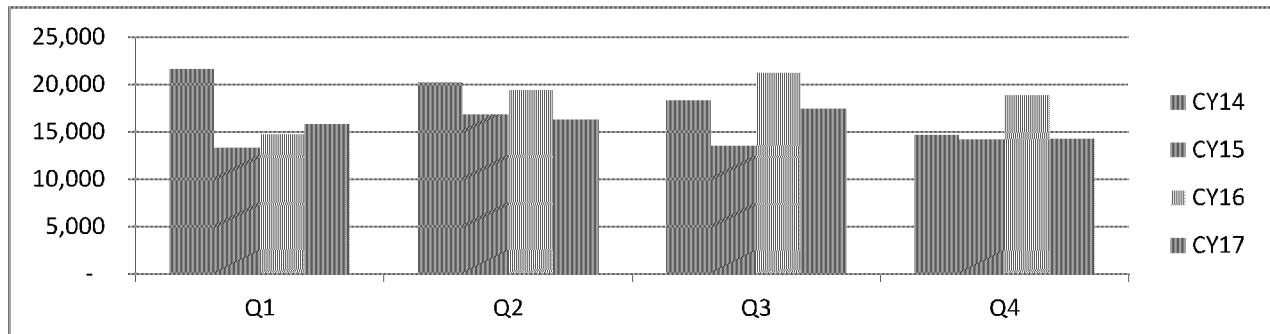
Community Development

		Q1	Q2	Q3	Q4
%Reviewed within 14 business days	CY14		96.3%	97.4%	100.0%
	CY15	100.0%	100.0%	100.0%	100.0%
	CY16	100.0%	100.0%	100.0%	90.0%
	CY17	100.0%	97.4%	100.0%	100.0%



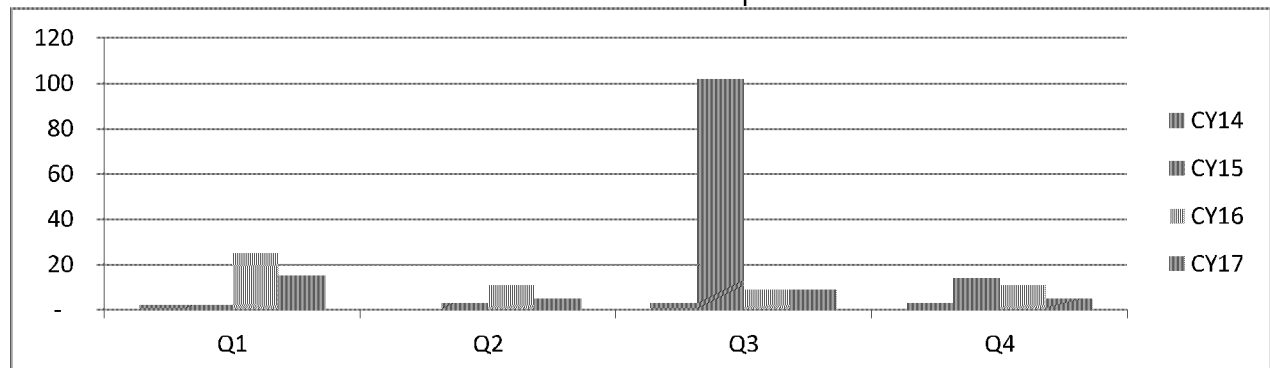
Input—Quarterly cost of contract services for building plans review/building inspections

		Q1	Q2	Q3	Q4
Building plan review/inspection costs	CY14	21,614	20,219	18,347	14,699
	CY15	13,299	16,822	13,508	14,203
	CY16	14,748	19,384	21,196	18,881
	CY17	15,819	16,318	17,438	14,259



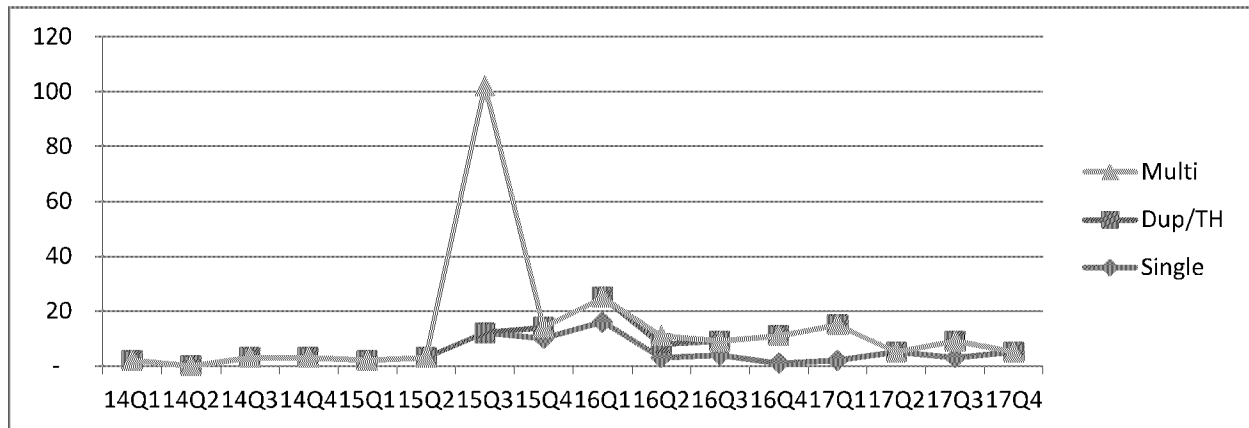
Output—Building Permits by Type

		Q1	Q2	Q3	Q4
New Residential Permitted Units	CY14	2	-	3	3
	CY15	2	3	102	14
	CY16	25	11	9	11
	CY17	15	5	9	5



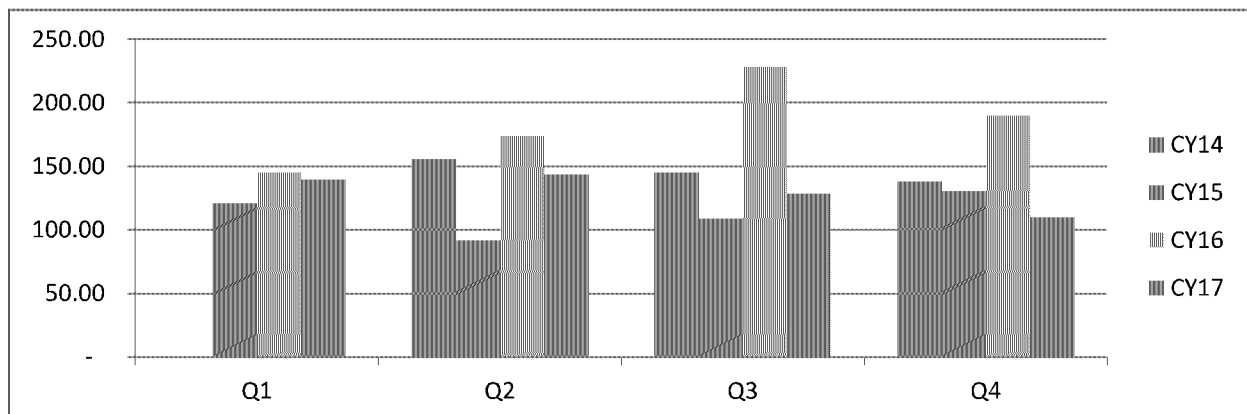
Community Development

Residential Permits by Type	Single	Dup/TH	Multi
14Q1	2	-	-
14Q2	-	-	-
14Q3	3	-	-
14Q4	3	-	-
15Q1	2	-	-
15Q2	3	-	-
15Q3	12	-	90
15Q4	10	4	-
16Q1	16	9	-
16Q2	3	5	3
16Q3	4	5	-
16Q4	1	10	-
17Q1	2	13	-
17Q2	5	-	-
17Q3	3	6	-
17Q4	5	-	-



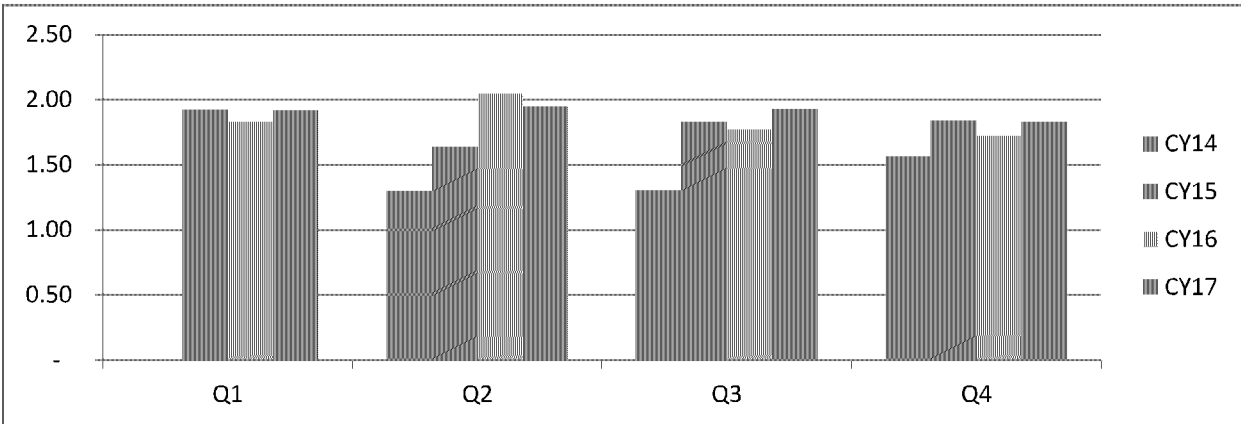
Efficiency—Hours of inspection and average inspections per hour for contract inspector

Hours of Inspection		Q1	Q2	Q3	Q4
CY14			155.50	145.25	138.25
CY15		121.00	91.50	108.75	130.50
CY16		145.25	174.00	228.25	190.25
CY17		139.75	143.75	128.75	110.00



Community Development

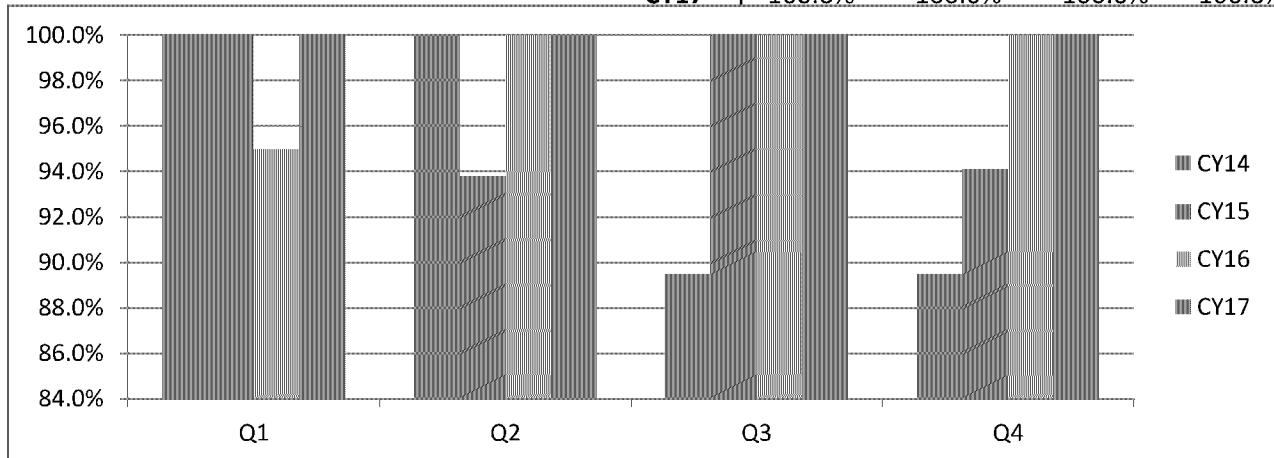
		Q1	Q2	Q3	Q4
Inspections/hour	CY14		1.30	1.30	1.56
	CY15	1.93	1.64	1.83	1.84
	CY16	1.83	2.05	1.77	1.72
	CY17	1.92	1.95	1.93	1.83



Outcome—Prompt issuance of business licenses

		Q1	Q2	Q3	Q4
Licenses issued (new businesses)	CY14	25	20	19	19
	CY15	27	23	9	17
	CY16	20	14	7	21
	CY17	19	21	26	19

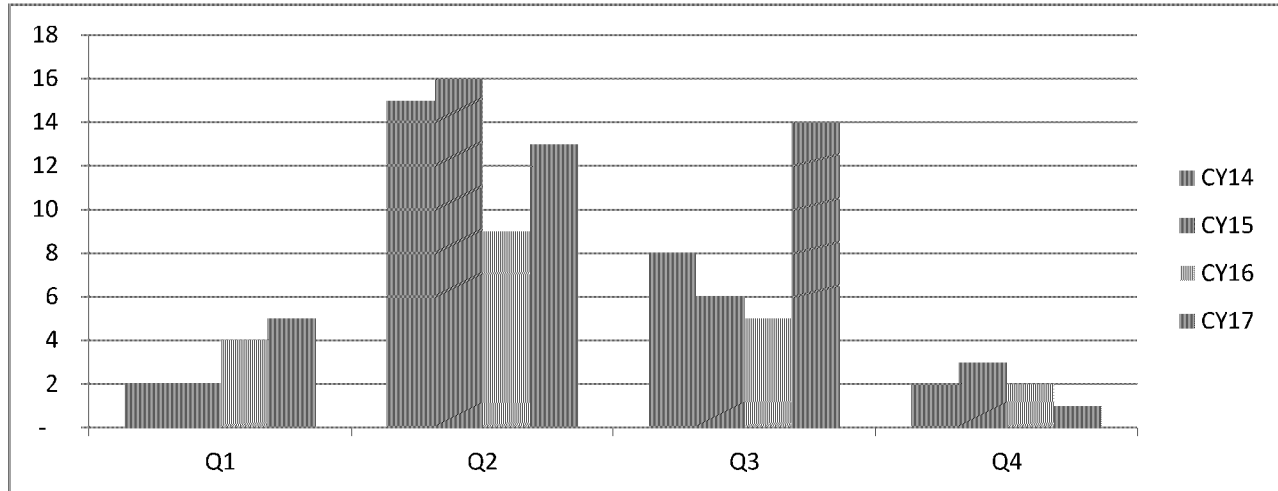
		Q1	Q2	Q3	Q4
%new licenses issued within 5 business days	CY14	100.0%	100.0%	89.5%	89.5%
	CY15	100.0%	93.8%	100.0%	94.1%
	CY16	95.0%	100.0%	100.0%	100.0%
	CY17	100.0%	100.0%	100.0%	100.0%



Community Development

Outcome—Timely investigation of reported code violations

		Q1	Q2	Q3	Q4
Code violations reported	CY14	2	15	8	2
	CY15	2	16	6	3
	CY16	4	9	5	2
	CY17	5	13	14	1

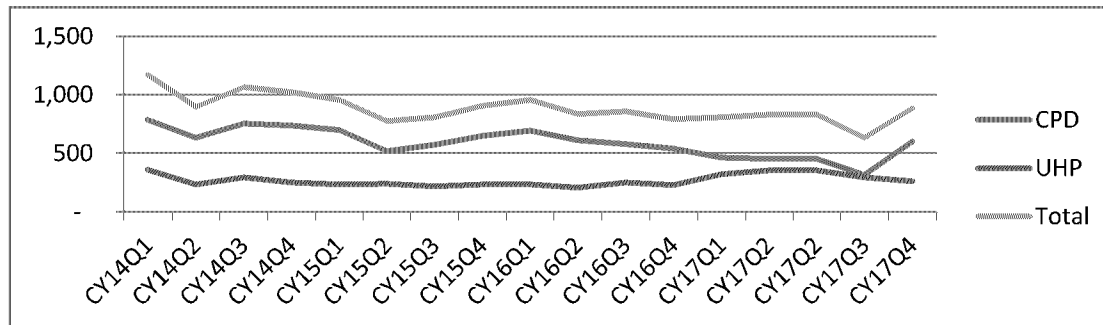


		Q1	Q2	Q3	Q4
%investigated within 7 days	CY14	100.0%	86.7%	100.0%	100.0%
	CY15	100.0%	100.0%	83.3%	100.0%
	CY16	75.0%	88.9%	80.0%	100.0%
	CY17	100.0%	100.0%	85.7%	100.0%

COURT

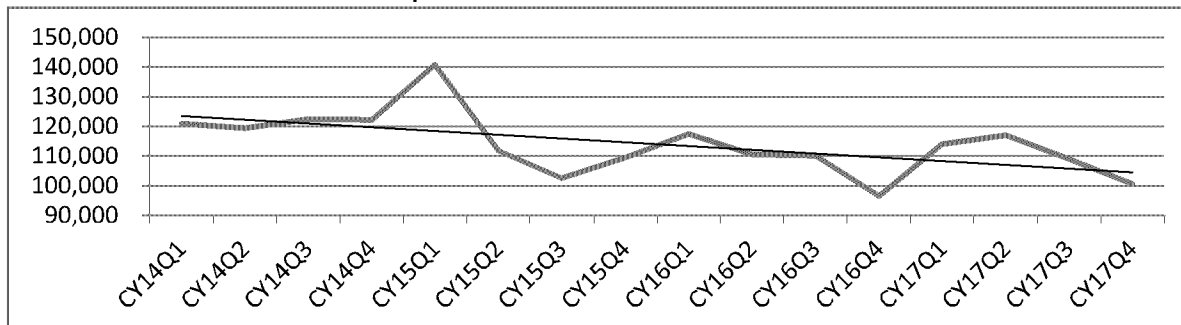
Output—Citations filed with Court by CPD, DCSO and UHP

	CPD	DCSO	UHP	Other	Total
CY14Q1	789	15	361	6	1,171
CY14Q2	636	18	236	7	897
CY14Q3	752	14	293	7	1,066
CY14Q4	738	29	250	6	1,023
CY15Q1	701	20	232	7	960
CY15Q2	519	13	238	5	775
CY15Q3	576	7	217	9	809
CY15Q4	653	18	234	3	908
CY16Q1	693	26	234	6	959
CY16Q2	611	18	204	5	838
CY16Q3	577	26	249	8	860
CY16Q4	541	13	231	8	793
CY17Q1	466	13	320	10	809
CY17Q2	453	13	354	11	831
CY17Q2	453	13	354	11	831
CY17Q3	318	8	293	16	635
CY17Q4	602	7	264	14	887



Output—Court revenues

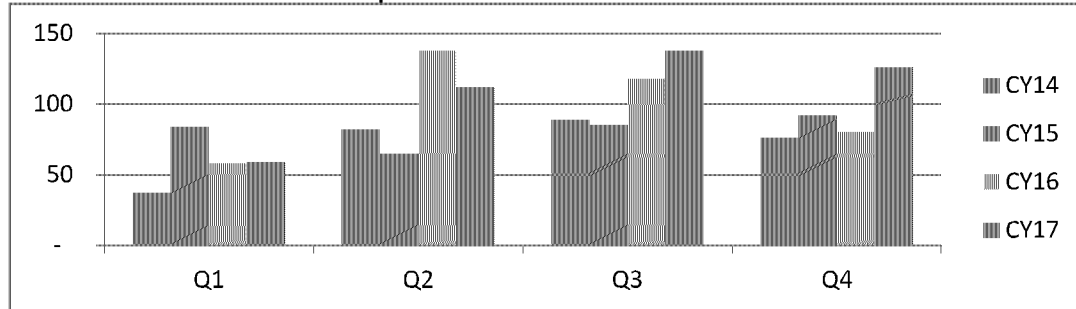
Court revenues	Revenues
CY14Q1	120,875
CY14Q2	119,266
CY14Q3	122,337
CY14Q4	122,224
CY15Q1	140,685
CY15Q2	111,911
CY15Q3	102,503
CY15Q4	109,511
CY16Q1	117,473
CY16Q2	110,469
CY16Q3	110,147
CY16Q4	96,591
CY17Q1	113,941
CY17Q2	116,918
CY17Q3	108,901
CY17Q4	100,500



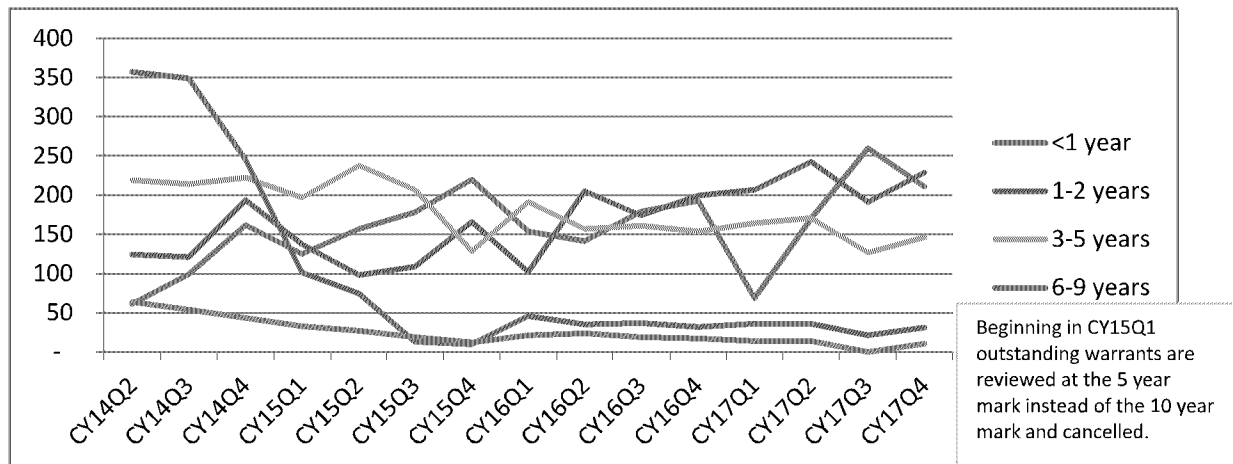
COURT

Outcome—Offenders being brought to justice

		Q1	Q2	Q3	Q4
Warrants Issued	CY14	37	82	89	76
	CY15	84	65	85	92
	CY16	58	138	118	80
	CY17	59	112	138	126



Outstanding Warrants	<1 year	1-2 years	3-5 years	6-9 years	10+years	Total	#Recalled
CY14Q2	61	124	219	357	64	825	
CY14Q3	99	121	214	349	54	837	
CY14Q4	162	194	222	245	43	866	
CY15Q1	125	137	197	101	33	593	
CY15Q2	157	98	238	74	27	594	
CY15Q3	178	109	207	13	19	526	
CY15Q4	220	166	128	10	12	536	
CY16Q1	154	102	191	46	21	514	
CY16Q2	141	205	157	35	24	562	
CY16Q3	179	174	161	37	19	570	
CY16Q4	193	199	154	32	17	595	8
CY17Q1	69	207	164	36	14	490	7
CY17Q2	170	243	171	36	14	634	4
CY17Q3	260	191	127	21	-	599	15
CY17Q4	211	229	146	31	11	628	10

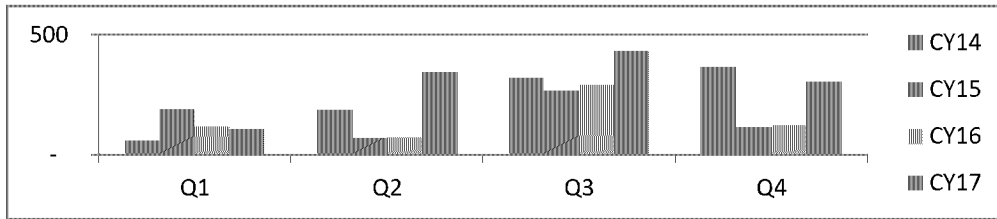


Whitaker Museum

Output/Outcome—Number of visitors and volunteer hours

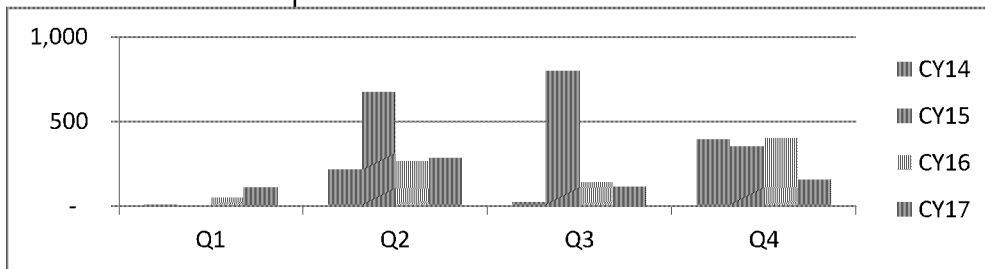
Museum Visitors

	Q1	Q2	Q3	Q4
CY14	58	188	322	367
CY15	191	71	268	114
CY16	117	73	291	122
CY17	106	346	435	306



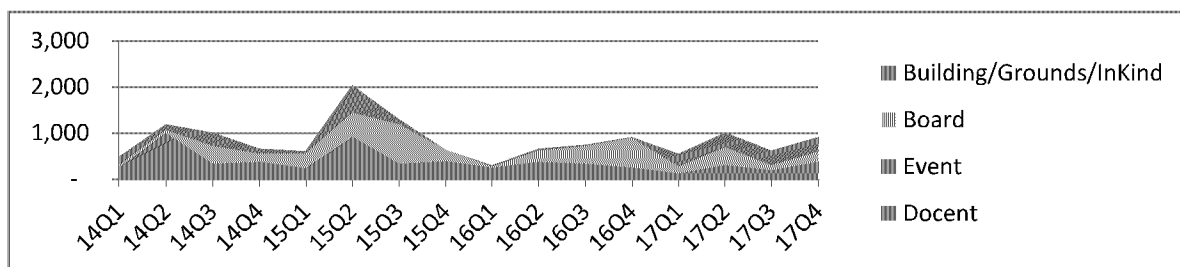
Event Participants

	Q1	Q2	Q3	Q4
CY14	11	221	25	396
CY15	-	676	800	357
CY16	52	270	144	404
CY17	113	289	118	158



Volunteer Hours

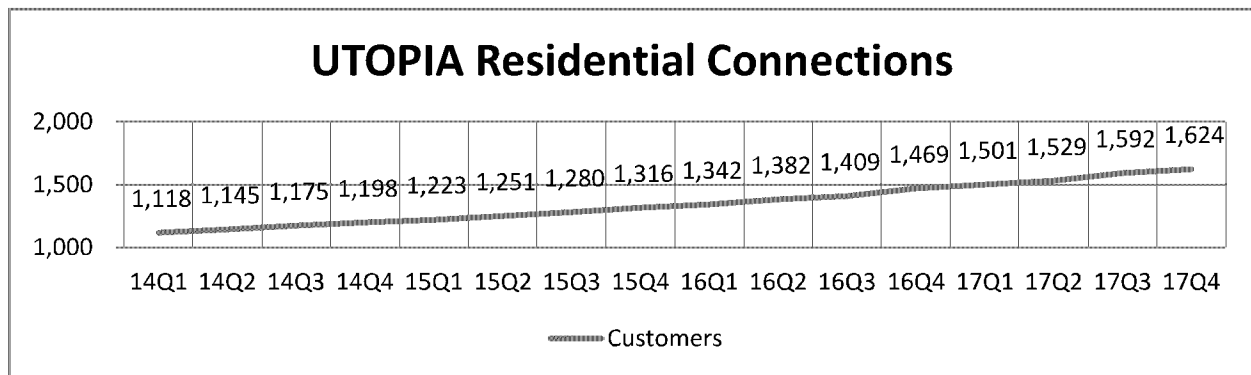
	Docent	Event	Board	Building/ Grounds/ InKind
14Q1	239	16	57	175
14Q2	309	677	72	124
14Q3	238	92	391	281
14Q4	243	120	186	114
15Q1	233	-	312	61
15Q2	286	624	523	596
15Q3	299	29	860	108
15Q4	204	170	251	12
16Q1	227	9	31	34
16Q2	228	139	246	39
16Q3	232	100	378	26
16Q4	130	111	654	18
17Q1	115	-	160	271
17Q2	233	64	389	314
17Q3	190	-	103	320
17Q4	253	119	221	319

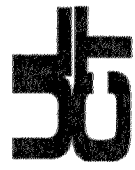


UTOPIA

Output—Number of Residential UTOPIA Connections

	Customers	% of Homes
14Q1	1,118	26.0%
14Q2	1,145	26.6%
14Q3	1,175	27.3%
14Q4	1,198	27.9%
15Q1	1,223	28.4%
15Q2	1,251	29.1%
15Q3	1,280	29.8%
15Q4	1,316	30.6%
16Q1	1,342	31.2%
16Q2	1,382	32.1%
16Q3	1,409	32.8%
16Q4	1,469	34.2%
17Q1	1,501	34.9%
17Q2	1,529	35.6%
17Q3	1,592	37.0%
17Q4	1,624	37.8%





UTAH LEAGUE OF CITIES AND TOWNS

PRIORITY BILLS March 5, 2018

GENERAL PRE-EMPTION/RESTRICTION ON LOCAL GOVERNMENT

HB 255	Extra-jurisdictional Municipal Property <i>The bill would create a new and concerning precedent of taxing public property.</i>	Rep. Coleman	OPPOSE: This bill creates a higher standard for a municipality to prove before purchasing property outside its boundaries and allows a city to tax property owned by another city if it is purchased after the "host" city was incorporated. It also states that property owned by a city of the first class outside its limits is taxable, regardless of whether that property was necessary for maintaining and protecting waterworks. Finally, it incorporates the language from HB 135, limiting cities of the first class from being able to protect their entire watershed.
HB 361	Billboard Amendments <i>This bill would require a city to use the eminent domain process when seeking to purchase a billboard.</i>	Rep. Gibson Sen. Anderegg	OPPOSE: The process set out in this legislation is unacceptable for cities. Eminent domain law requires the city to obtain an appraisal, but the billboard owner is not required to provide information to the city about the billboard's value. It also requires a city to provide relocation costs to a property owner whose property was condemned. If a city attempts to purchase a billboard, why should the city provide relocation costs? HB 361 would thus make it functionally impossible for a city to ever purchase a billboard.
SB 218	Container Regulation Act <i>This legislation prohibits local government from regulating (including imposing a fee) on disposable containers.</i>	Sen. Buxton Rep. McKell	OPPOSE: This is a complete pre-emption of local authority. Waste disposal is a traditional local responsibility, and this bill prevents local government from responding to their residents' needs and desires. It also ignores the desires of landfills and waste disposal companies, which want to limit disposal of plastic bags and other containers. Landfills spend tens of thousands of dollars on plastic bag litter pickup every year.
SB 154	Prohibition of Law Enforcement Quotas <i>Previous versions of the bill attempted to micro-manage how police chiefs reviewed the performance of their officers.</i>	Sen. Stephenson Rep. Coleman	SUPPORT (Third Substitute): The third sub of this bill includes language drafted by the Police Chiefs Association and ULCT. In its current form, it exempts requirements that an officer make a certain number of contacts per shift from the definition of "quota."

WATER

HB 124	Water Holdings Accountability and Transparency	Rep. Coleman Sen. Van Tassell	<u>OPPOSE:</u> This bill is an unfunded mandate to solve a problem that doesn't exist. It requires a city that provides water service outside its jurisdiction to post certain information on the city's website, including a map of the service area, the number of residential connections, and financial statements of revenue from service in and outside the city's jurisdiction. We support transparency, but this information is already publicly available.
HB 135	Extraterritorial Jurisdiction Amendments	Rep. Noel Sen. Hinkins	<u>OPPOSE:</u> This bill strips cities of the first class from being able to manage their watershed and ensure safe drinking water for thousands of people. It limits the city's jurisdiction to 300 feet on either side of a stream, a standard that is objectionable to watershed managers and experts because of the potential impact on drinking water quality. The bill previously applied to all cities.
HB 303	Drinking Water Source Sizing Requirements	Rep. Sandall Sen. Buxton	<u>NEUTRAL:</u> The current version of the bill represents a great deal of work by ULCT staff, some of our city attorney members, and other stakeholders. It requires community water systems serving a population of 500 or more to collect and report data. It also allows the director of the Div. of Drinking Water to establish source sizing requirements.
SB 204	Secondary Water Metering	Sen. Anderegg Rep. Noel	<u>NEUTRAL/OPPOSE:</u> This bill requires a secondary water provider to begin metering usage for new service on Jan. 1, 2020. It requires metering of commercial/industrial/institutional use by July 1, 2016 and residential use by July 1, 2028. We oppose this bill because it is an unfunded mandate of major cost, but are neutral on the underlying objective of the bill.

HOMELESSNESS/AFFORDABLE HOUSING/HOUSING AFFORDABILITY

HB 259	Moderate Income Housing Amendments <i>This bill strengthens required elements of a city's moderate income housing plan and includes it in the general plan.</i>	Rep. Wilde Sen. Bramble	<u>SUPPORT:</u> Cities must play a role in solving the affordable housing gap. This legislation encourages cities (and counties) to take a comprehensive look at their existing housing stock and plan for increasing housing at different moderate income levels. Cities will also have to analyze and publish information about their housing stock, their use of RDA/CDA/EDA set-asides, and attempts to reduce regulatory barriers to MIH development. Requiring the MIH plan as part of the general plan means that cities will also hold a public hearing on the elements of the plan. Cities must comply with the general plan requirements by July 2019 and medium and large cities must submit a biennial report to the Department of Workforce Services.
HB 430	Affordable Housing Amendments	Rep. Edwards Sen. Anderegg	<u>SUPPORT:</u> The Commission will consist of 17 members, including two from ULCT. The Commission's duties include increasing awareness &

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	<i>This bill creates a Commission on Housing Affordability under the Department of Workforce Services.</i>		understanding of the state's housing affordability needs, identifying and recommending specific strategies and policies, and evaluating the effectiveness of those policies. This is another way that local government can play a role in solving the affordable housing gap.
HB 464	Affordable Housing Bond <i>This bill authorizes the issuance of up to \$100 million in general obligation bonds.</i>	Rep. Briscoe	SUPPORT: This legislation is another tool in the toolbox to help solve the affordable housing gap. Funds from the issuance of these bonds would go into the Economic Revitalization and Investment Fund, which could then be used on projects that include units at no more than 50% of the AMI in that community. It also defines "transitional housing" and adds it to the definition of affordable housing.
HB 462	Homeless Services Amendments	Rep. Eliason	OPPOSE: The bill would assess cities a fee based on the quantity of affordable housing in their city and the fee would pay for the operation and maintenance of homeless resource centers in Salt Lake County.
SB 235	Homeless Shelter Funding Amendments	Sen. Davis	IBD: The bill would require cities to contribute toward the public safety impact of the five cities with homeless resource centers within their borders (Ogden, SLC, South Salt Lake, Midvale, St. George).

INFRASTRUCTURE

SB 189	Small Wireless Facilities Deployment Act	Sen. Bramble	SUPPORT: This is consensus bill worked out between ULCT city attorneys and industry representatives. It creates a uniform, statewide process for allowing telecoms access to the ROW for small cell deployment and compensating cities for it.
SB 136	Transportation Governance Amendments	Sen. Harper Rep. Schultz	SUPPORT: The bill would reform the Utah Transit Authority and create a three person Board of Trustees and a local advisory board. The bill would modernize UDOT's prioritization criteria to consider local land use and economic development potential as incentives for the funding of state projects. The bill would make transit projects eligible for state funding. Finally, the bill would modify the existing county-imposed local option sales taxes for transportation in urban areas to make them "use them or lose them" by 2022.
SB 234	Utah Inland Port Authority	Sen. Stevenson	AMEND: This bill creates the Inland Port Authority and establishes its board including duties, responsibilities, and authorities. It also gives the port authority power to hear and decide certain land use appeals, and provides that it receives 5 % of the tax increment.
HB 203	Nighttime Highway Construction Noise Amendments	Rep. Christofferson	OPPOSE: This bill permits certain construction activities related to state highway construction projects to go on between 10pm and 7am, regardless of local ordinances.



2nd Substitute SB 189 Small Wireless Facilities Deployment Act (Sen. Bramble)

Note: Federal law requires that cities allow access to the right-of way (ROW). 2SB 189 creates a uniform state-wide process for facilitating that access and compensating cities.

Overview

- Wireless providers have the right to:
 - install small wireless facilities and utility poles within ROW; and
 - collocate small wireless facilities on non-electric municipal poles.
- Municipalities are required to recognize small wireless facilities ("SWF") in ROW as a permitted use in all zones and districts (strictly an administrative process).
- A small wireless facility consists of: an antenna of 6 ft³ or less; ground equipment of 28 ft³ or less; and it is collocated or installed on a utility pole no taller than 50 ft. (potential additional 10ft. for antennae).

Municipality Powers

- Design/Historic and Underground Districts - must allow SWF including utility poles (heightened design standards).
- May limit new utility poles in ROW that is 60 ft. wide or less and adjacent to residential property.
- May adopt reasonable, nondiscriminatory design standards.
- May adopt nondiscriminatory police-power-based regulations for management of ROW.
- May deny applications for articulable public safety reasons.
- May require agreement dealing with indemnification, insurance and bonding before ROW work.

Compensation

- Annual ROW Access Rate
 - 3.5% of gross revenue under Municipal Telecommunications License Tax; or
 - the greater of 3.5% of gross revenue or \$250 per small wireless facility.
- Annual Authority Pole Attachment Rate
 - \$50 per collocated small wireless facility per authority pole.
- Application Fees
 - \$100 per collocated small wireless facility.
 - \$250 per utility pole with a small wireless facility.
 - \$1000 per non-permitted use.
- Other applicable permit fees.



Application Limits

- Consolidated application: up to 25 small wireless facilities of substantially the same type.
- Category One Authority: Population of 65,000 or greater
 - Up to 75 small wireless facility (3 consolidated) applications per 30 days.
- Category Two Authority: Population of 64,999 or less.
 - Up to 25 small wireless facility (1 consolidated) applications per 30 days.

Shot Clocks

- Completion: 30 days
- Collocation: 60 days (including completion review)
- New, modified, or replacement utility pole: 105 days (including completion review)
- One additional extension of 10 business days.
- Deemed complete and/or granted if municipality does not meet deadlines.

For more information, contact Roger Tew at 801.560.9273 or rtew@ulct.org

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
3/6/2018**

Item No. 6.

Short Title: Closed meeting, if necessary, for reasons allowed by state law, including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code Ann. § 78B-1-137, as amended

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

At this time staff is not aware of a need for a closed Council meeting, but the agenda allows for that possibility.

BACKGROUND

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
3/6/2018**

Item No. 7.

Short Title: Possible action following closed meeting, including appointments to boards and committees

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

Mayor Wilkinson may recommend appointments to City boards/committees.

BACKGROUND