

Minutes of the Centerville **City Council** meeting held Tuesday, November 20, 2018 at 7:00 p.m.
at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor Clark Wilkinson

Council Members Tamilyn Fillmore
Stephanie Ivie
George McEwan
Robyn Mecham

MEMBER ABSENT William Ince

STAFF PRESENT Steve Thacker, City Manager
Lisa Romney, City Attorney
Jacob Smith, Management Services Director
Lt. Zan Robison, Centerville Police Department
Kevin Campbell, City Engineer
Marcus Arbuckle, Keddington & Christensen
Katie Rust, Recording Secretary

VISITORS Lynn Keddington, Parks and Recreation Committee Chair
Tiffany Rees, Parks and Recreation Committee
John Ruedas, Parks and Recreation Committee
Interested Citizens

PRAYER OR THOUGHT Jacob Smith

PLEDGE OF ALLEGIANCE BSA Troop 1776

OPEN SESSION

Jared Hale – Mr. Hale said he noticed on the agenda that City Manager Thacker is retiring in March 2019. He expressed appreciation for Mr. Thacker's many years of faithful service in Centerville.

Dale Engberson – Mr. Engberson requested prayers for Debbie Randall, a former Planning Commissioner who is in critical condition.

MINUTES REVIEW AND ACCEPTANCE

The minutes of the November 7, 2018 work session and regular meeting were reviewed. Councilman McEwan made a **motion** to accept both sets of minutes. Councilwoman Mecham seconded the motion, which passed by unanimous vote (4-0).

SUMMARY ACTION CALENDAR

- a. Approve three license agreements with UTA for culverts under D&RGW trail corridor
- b. Accept Public Utility Easement for Dave Bell property
- c. Approve end of warranty period for Mickelson Meadows Subdivision

1 d. Authorize purchase of Police Department vehicles
2

3 City Manager Thacker explained corrections to the license agreements with UTA, and
4 shared updated information regarding the purchase of Police Department vehicles.
5 Councilwoman Fillmore made a **motion** to approve all four items on the Summary Action
6 Calendar. Councilman McEwan seconded the motion, which passed by unanimous vote (4-0).
7

8 **APPROVE 2018 UPDATED STORM DRAIN AND SUB-DRAIN PROJECTS LISTS**
9

10 Drainage Utility fees were increased in 2014 following a Storm Drain Impact Fee
11 Facilities Plan/Analysis. Kevin Campbell, City Engineer, presented updated Storm Drain and
12 Sub-Drain Projects lists. Staff are not recommending further increases in Drainage Utility fees
13 at this time. However, since it has been nearly five years since the last update of the Storm
14 Drain Impact Fee Facilities Plan/Analysis, staff recommend another update of those documents
15 in 2019, to take into account any changes in growth-related projects that would justify impact fee
16 funding.
17

18 Councilwoman Fillmore made a **motion** to approve the 2018 Storm Drain Projects
19 Update and 2018 Sub-Drain Projects Update. Councilman McEwan seconded the motion,
20 which passed by unanimous vote (4-0).
21

22 **FINANCIAL REPORT**
23

24 Marcus Arbuckle, the City's contract CPA Advisor, presented a financial report for the
25 period ending October 31, 2018.
26

27 **REVIEW DRAFT OF COMMUNITY SURVEY QUESTIONNAIRE REGARDING PARKS**
28

29 Lynn Keddington, Parks and Recreation Committee Chair, presented a draft of a
30 community survey questionnaire regarding parks, and received feedback from the Council. The
31 Council discussed possible delivery methods for the survey. John Ruedas, a member of the
32 Parks and Recreation Committee, recommended using social media and the City website in
33 addition to a mailer.
34

35 **CITY MANAGER JOB DESCRIPTION AND ORDINANCE**
36

37 Lisa Romney, City Attorney, presented proposed Ordinance No. 2018-24 regarding the
38 appointment and duties of the City Manager. Councilman McEwan made a **motion** to adopt
39 Ordinance No. 2018-24. Councilwoman Fillmore seconded the motion, which passed by
40 unanimous vote (4-0). The Council and staff discussed the job description and job
41 announcement drafted by Mr. Thacker, to be finalized at the December 4, 2018 Council
42 meeting.
43

44 **MAYOR'S REPORT**
45

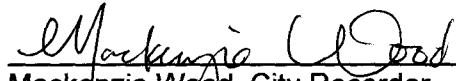
46 Mayor Wilkinson reported on matters of City interest, including the Fire Service Area, the
47 Centerville Cares Committee, and the Summer Recreation Program.

CITY MANAGER'S REPORT

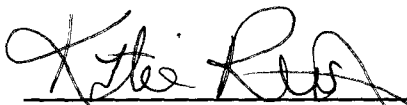
- A majority of the Council supported the submittal of an application to WFRC for funding for improvements to the Parrish Lane/Marketplace Drive intersection, with the understanding that, if funding is awarded, the City may try to negotiate the scope of improvements and/or exchange the project's timing with the project already funded for the Parrish Lane/400 West intersection.
- The Council approved scheduling a work session with Legislators on January 15, 2019.
- The Centerville employee Christmas dinner will take place on December 11th.
- The RDA/ACB will meet on December 4th prior to the regular Council meeting.

ADJOURNMENT

At 9:00 p.m., Councilwoman Ivie made a **motion** to adjourn the meeting. Councilwoman Fillmore seconded the motion, which passed by unanimous vote (4-0).


Mackenzie Wood, City Recorder

12-4-2018
Date Approved


Katie Rust, Recording Secretary

