



WHITAKER MUSEUM BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE WHITAKER MUSEUM BOARD WILL HOLD A REGULAR MEETING AT 5:00 PM ON APRIL 26, 2022 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Whitaker Museum Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Whitaker Museum Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Board reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
February 22, 2022 Minutes

C. DIRECTOR REPORT

1. Report - State Architect CLG Tour
2. FY 2023 Budget City Council Report
3. Events
4. Volunteers
5. Weber Basin/Deuel Creek water restrictions at the museum and community gardens.

D. BOARD REPORTS

E. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Hansen
Centerville City Recorder**

Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, February 22, 2022 at 5:00 p.m. in the City Hall Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Debbie Dahl
Robin Jensen
Jim Morgan
Spencer Packer, Chair
Nancy Smith

STAFF PRESENT

George McEwan, City Council Liaison
Bryce King, City Recreation and Communications Coordinator
Lisa Linn Sommer, Museum Director
Connie Larson, Recording Secretary

VISITOR

Brian Redd
Erin Redd
Royce Allen

CITY COUNCIL LIAISON

George McEwan was introduced as the new City Council Liaison for the Whitaker Museum Board. He has been involved in the history of old technology for many years, and is a member of the Old Time Researchers Group. He enjoys collecting old radio programs.

WELCOME ROYCE ALLEN

Chair Spencer Packer welcomed Royce Allen as a visitor. Mr. Allen has researched the history of Centerville, and he has written two books on Centerville's history back to 1847. His books are available for sale at the Whitaker Museum.

2021 GARDEN REPORT

Erin Redd, Garden Chair, reported on the community garden adjacent to the Whitaker Museum. Erin distributed a report on the garden for 2021, and there were no expenses incurred in 2021. There were 36 large plots and eight small plots rented during 2021, and \$1,165 was collected from the plots. There was no end of season barbeque because of COVID, but the Garden Committee would like to have a barbeque at the end of the 2022 garden season. Budget request for 2022 is \$300. Garden Orientation Meeting for individuals reserving plots this year will be on April 18th at 6:30 p.m. at the Whitaker Museum. Oakdell Farms has donated compost in the past, and Erin will contact Oakdell soon to see if they will donate compost again this year. A notice advertising the garden plots will be in the next city newsletter. Bryce King will add registration software that will allow people to register on-line instead of having to pay at City Hall.

1 Chair Spencer Packer made a **motion** to approve the \$300 budget request for the
2 Community Garden. Nancy Smith seconded the motion, which was passed by unanimous vote (5-
3 0).

4
5 Chair Packer thanked Brian and Erin Redd for their efforts in making the Community
6 Garden a success. Lisa Linn Sommer, Museum Director, will make a contract for people who rent
7 the garden plots to sign for this year.

8
9 **BRYCE KING INTRODUCTION**

10
11 Bryce King is the new Centerville Recreation and Communications Coordinator, and he
12 does the marketing and social media for the city website. He has been involved with city recreation
13 programs for 15 years in northern and southern Utah. He is a graduate of Utah State University.

14
15 **MUSEUM DIRECTOR REPORT**

16
17 Lisa Linn Sommer reported she spoke with the Layton Historic Museum about possibly
18 having a winter activity. Bryce King has suggested an activity to highlight and tour museums in
19 Davis County.

20
21 **MINUTES REVIEW AND ACCEPTANCE**

22
23 Minutes of the November 4, 2021 meeting were reviewed. Chair Spencer Packer made a
24 **motion** to approve the minutes as read. Lisa Linn Sommer will make a written copy of her changes
25 for Connie Larson, Recording Secretary, to make the changes for the minutes. Jim Morgan
26 seconded the motion, which was passed by unanimous vote (5-0).

27
28 **NOMINATE AND ELECT 2022 WHITAKER MUSEUM BOARD CHAIR AND**
29 **VICE CHAIR**

30
31 Chair Spencer Packer made a **motion** to continue as chair of the Whitaker Museum Board,
32 and Nancy Smith as vice chair of the Whitaker Museum Board. Jim Morgan seconded the motion,
33 which was passed by unanimous vote (5-0).

34
35 **DIRECTOR'S REPORT**

36
37 **CLG**

38 The City Council will not approve the CLG grant until July 1, 2022 when the budget will
39 be approved.

40
41 **FY23 BUDGET REQUEST**

42 The budget request for FY23 has been turned in.

43 **FY22 MUSEUM CALENDAR**

1 The Museum is still on the COVID budget, and some activities will not be held until FY23.
2 There will be no tea party this year, and school events will be brought back gradually. Laura Toney
3 will continue to write letters to the schools. The Story Telling events will begin in April, and there
4 will be two months that will be dedicated to historic women.

5
6 **BOARD REPORTS**
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8 Debbie Dahl reported she will be stepping down from the Whitaker Museum Board, but
9 she will be a liaison for Museum grants. She is a board member of Navajo Santa, and she and her
10 husband plan to be more involved with this organization.

11
12 Robin Jensen asked Lisa Linn Sommer if there is a place he can store the boxes of
13 information he has gone through. Lisa replied the boxes can be stored next to the wall where the
14 file cabinets are at this time.

15
16 Nancy Smith said she supports the idea of coordinating Museum events with the other city
17 events taking place in October, November, and December.

18
19 Chair Spencer Packer reported there are three vacancies on the Museum Board. Board
20 members were asked to find names of citizens who could possibly serve on the Whitaker Museum
21 Board. This will be advertised on the city webpage. Chair Packer also asked Board members to
22 think of programs that can generate money for the Museum.

23
24 **NEXT MEETING**
25

26 The next Whitaker Museum Board meeting is scheduled for Tuesday, March 22, 2022 at
27 5:00 p.m. at City Hall.

28
29 **ADJOURN**
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31 At 6:00 p.m., Nancy Smith made a **motion** to adjourn the meeting. Debbie Dahl seconded
32 the motion, which was passed by unanimous vote (5-0).
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38 Jennifer Hansen, City Recorder
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Date Approved

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42 _____
Connie Larson, Recording Secretary