PARKS AND RECREATION COMMITTEE AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE PARKS AND RECREATION COMMITTEE WILL HOLD A REGULAR MEETING AT 7:00 PM ON APRIL 12, 2022 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville City Parks and Recreation Committee meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville City Parks and Recreation Committee meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Committee reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:
https://centervilleutah.gov/129/Agendas-Minutes

A. ROLL CALL

B. BUSINESS ITEMS
Business action or discussion items to be considered.

1. Goals, Objectives, and Mission of the Parks and Recreation Committee
2. Movies in the Park
3. Appoint Committee Chair and Co-Chair for 2022

C. MINUTES
Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Acceptance
   October 12, 2021 Minutes
   January 11, 2022 Minutes

D. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

Jennifer Hansen
Centerville City Recorder

Minutes of the Centerville City Parks and Recreation Committee meeting held Tuesday, October 12, 2021 at 7:00 p.m. via Zoom.

MEMBERS PRESENT
Dailee Gardner, Chair
Lynn Keddington
Melissa Larsen
Tiffany Rees
Julianne Zollinger

MEMBERS ABSENT
Haley Turner

STAFF PRESENT
Bruce Cox, Parks and Recreation Director
Bryce King, Recreation Coordinator, was excused at 7:30 p.m.
Jennifer Hansen, City Recorder
Connie Larson, Recording Secretary

DETERMINATION LETTER

Bruce Cox, Parks and Recreation Director, read the Determination Letter in accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act that states according to the COVID-19 pandemic, the meeting may be held electronically.

RESIGNATION OF COMMITTEE MEMBER

Jon Ruedas has resigned as a member of the Parks and Recreation Committee. Mayor Wilkinson will be asked to appoint a new member to take his place.

DISCUSS WORK SESSION WITH CITY COUNCIL

The Committee discussed the work session that was held with the City Council. The Committee felt the work session went well, and it was covered in the City Newsletter and in a newspaper. The general feeling is the City Council agrees with the Parks and Recreation Committee, but they want a list of items the Committee wants to have completed. A list of large and small items will be completed and submitted to the City Council for approval. The City Council must ultimately give their approval for funding. Funding can come from bonds, loans, park impact fees, and the RAP Tax. Bryce King, Recreation Coordinator, suggested making a one-to-five-year plan on a timeline, and as items are approved, another item can be added to the list. He also suggested doing regular surveys with the public, and this information can be presented to the City Council on what the public would like to have at the parks. Bruce Cox will make a list of items needed at each park.

At 7:30 p.m., Bryce King was excused from the meeting.

The Committee discussed the proposed swing set for the Porter/Walton Park. The cost of the swing set is $50,000, because of site work and installation.

PICKLEBALL COURT UPDATE

The change of the pickleball court's location to the new addition at the Smith Park was discussed. Dailee Gardner displayed a preliminary draft of eight pickleball courts for the Smith Park in the location where the Randall home was located. There is currently parking available at the park, and parking is available at City Hall. If the pickleball courts are approved, it will bring more activity to an underused park, and will eliminate the need for water, fertilizer, and maintenance if grass and trees were to be planted in this area. The only maintenance for the courts is to have the leaves blown off the courts and the nets repaired occasionally. The lighting for the courts would be the same lighting that is used at City Hall. An estimate to build the courts will be obtained. The State Outdoor Recreation Grant would be ideal for this project, and will be applied for if the City Council gives approval. The grant is applied for in May, and approval is given in the fall. There is a Pickleball Committee that will be notified when the City Council will be presented with this proposal, so that support from the pickleball community can be at the meeting. Bruce Cox, Parks and Recreation Director, will send a copy of the Master Plan to each Committee member for their review. Any edits that members feel should be made can be given to Dailee Gardner.

OTHER BUSINESS

Bruce Cox, Parks and Recreation Director, reported the 4th of July Celebration Concept Plan to be held at the Community Park each year going forward was very favorable with the City Council.

MINUTES REVIEW AND APPROVAL

Minutes of the August 10, 2021 meeting were reviewed. Lynn Keddington made a **motion** to approve the minutes as written. Chair Dailee Gardner seconded the motion, which was passed by unanimous vote (5-0).

NEXT MEETING

The next Parks and Recreation Committee meeting will be held on Tuesday, November 9, 2021 at 7:00 p.m. at City Hall, unless the Committee meets with the City Council.

ADJOURN

At 8:20 p.m., Chair Dailee Gardner made a **motion** to adjourn the meeting. Tiffany Rees seconded the motion, which was passed by unanimous vote (5-0).

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Jennifer Hansen, City Recorder Date Approved

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Connie Larson, Recording Secretary

Minutes of the Centerville City Parks and Recreation Committee meeting held Tuesday, January 11, 2022 at 7:00 p.m. via Zoom.

MEMBERS PRESENT
Dailee Gardner, Chair
Lynn Keddington
Melissa Larsen
Tiffany Rees

MEMBERS ABSENT
Haley Turner
Julianne Zollinger

STAFF PRESENT
Jennifer Hansen, City Recorder
Connie Larson, Recording Secretary

DETERMINATION LETTER

Chair Dailee Gardner read the Determination Letter in accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act that states according to the COVID-19 pandemic, the meeting may be held electronically.

APPOINT COMMITTEE CHAIR AND CO-CHAIR FOR 2022

This item will be discussed at the next meeting.

ANNUAL MEETING SCHEDULE APPROVAL

Dailee Gardner made a **motion** to approve the 2022 Annual Meeting Schedule for the Parks and Recreation Committee. Lynn Keddington seconded the motion, which was passed by unanimous vote (4-0).

PICKLEBALL COURTS

This item will be discussed at the next meeting.

MOVIES IN THE PARK DISCUSSION

The Committee agreed it is too early to determine what movies will be shown this year, and the dates. There are concerns if the movies can be shown this year because of COVID. Dailee Gardner will contact Bruce Cox, Parks and Recreation Director, about this item.

MINUTES REVIEW AND ACCEPTANCE FOR OCTOBER 12, 2021

The meeting minutes will be approved at the next meeting.

OPEN MEETING ACT TRAINING

Jennifer Hansen, City Recorder, said each committee is to have Open Meeting Act training each year. It was going to be held in person, but because of COVID, the City Council will make a decision if the training will be held in person or on ZOOM.

PARKS MASTER PLAN

The Committee discussed the Parks Master Plan, and Lynn Keddington said the plan that Bruce Cox sent was not updated. Lynn said he will contact the intern from Utah State University who made the Parks Master Plan to get an updated plan.

VACANCY ON PARKS AND RECREATION COMMITTEE

Dailee Gardner will meet with Mayor Wilkinson to fill the vacancy left by Jon Ruedas on the Committee.

NEXT MEETING

The next Parks and Recreation Committee meeting will be held on Tuesday, February 8, 2022 at 7 p.m. via Zoom.

ADJOURN

At 7:15 p.m., Chair Dailee Gardner made a **motion** to adjourn the meeting. Melissa Larsen seconded the motion, which was passed by unanimous vote (4-0).

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Jennifer Hansen, City Recorder Date Approved

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Connie Larson, Recording Secretary