

Minutes of the Centerville **City Council** meeting held Tuesday, March 15, 2022, at 7:00 p.m. with participants present at Centerville City Hall, 250 North Main Street, and electronically via Zoom.

MEMBERS PRESENT

Mayor Clark Wilkinson

Council Members Gina Hirst
William Ince
George McEwan
Robyn Mecham
Spencer Summerhays

STAFF PRESENT

Brant Hanson, City Manager
Lisa Romney, City Attorney
Jennifer Hansen, City Recorder
Nate Plaizier, Finance Director
Mike Carlson, Public Works Director
Lt. Allen Ackerson, Centerville Police Department
Jacob Smith, Administrative Services Director

VISITORS

Interested citizens

PRAYER OR THOUGHT

Councilmember Summerhays

PLEDGE OF ALLEGIANCE

OPEN SESSION

Rick Bingham, Centerville resident, said he ordered a Ukraine flag that turned out to be too big for his flag pole. He proposed that Centerville City fly the Ukraine flag to show solidarity with those fighting for their independence, and said he was willing to donate the flag he ordered to the City. He expressed appreciation for information shared in the most recent Centerville newsletter. Mr. Bingham referred to current inflation, and encouraged the Council to have a separate emergency fund to draw on as needed.

**PUBLIC HEARING – ZONING CODE AMENDMENTS – FOOD TRUCK ORDINANCE
SCOPE – CZC 12.70.020**

The City Council recently adopted Chapter 12.70 of the Centerville Zoning Code regarding regulation of food trucks within the City in accordance with the Food Truck Licensing and Regulation Act as set forth in Utah Code. In response to concerns regarding applicability of the food truck regulations to City events, staff drafted and recommended an amendment to Section 12.70.020 to add a provision exempting applicability of the Food Truck Ordinance for lawful activities of governmental entities. The Planning Commission reviewed and recommended approval of the proposed amendment on March 9, 2022.

Mayor Wilkinson opened a public hearing at 7:11 p.m., and closed the public hearing seeing that no one wished to comment. Councilmember Ince asked why the term “governmental entities” was used rather than “Centerville City”. City Attorney Lisa Romney responded the same language was also used in another section of City Code. She suggested there may be situations in which other governmental entities, such as Davis County, would want to use food trucks within the City.

1 Councilmember McEwan **moved** to approve Ordinance No. 2022-07 amending Section
2 12.70.020 of the Centerville Zoning Code regarding the scope and applicability of the Food
3 Truck Ordinance. Councilmember Ince seconded the motion, which passed by unanimous vote
4 (5-0).

5
6 **RIGHT OF ACCESS PROVIDER CONTRACT – UTAH BUREAU OF CRIMINAL**
7 **IDENTIFICATION**
8

9 Lt. Allen Ackerson explained the Utah Bureau of Criminal Identification (BCI) was the
10 organization that maintained criminal data for the State of Utah. The Police Department desired
11 to enter into the proposed Right of Access Provider Contract with the BCI to allow authorized
12 employees of the Police Department to access BCI records to conduct background checks on
13 certain employees, volunteers, and program participants. Lt. Ackerson explained that BCI
14 conducted an audit of use every three years. Two Police Department employees would be
15 authorized to access criminal records for reasons not related to a criminal investigation.
16 Councilmember McEwan asked staff to make sure dismissal was listed in City policy as a
17 consequence for unauthorized access or use of BCI information. Councilmember McEwan
18 suggested the City stop producing paper PDFs and transition completely to electronic forms.
19

20 Councilmember Summerhays **moved** to approve the Right of Access Contract with Utah
21 Bureau of Criminal Identification (BCI) authorizing limited access to BCI records to conduct
22 background checks on certain employees, volunteers, and program participants and authorize
23 the Police Chief to sign the same. Councilmember McEwan seconded the motion, which passed
24 by unanimous vote (5-0). Lt. Ackerson said the contract would be renewed annually.
25

26 **RECORDING SECRETARY AGREEMENTS – AMENDMENT TO HOURLY RATES**
27

28 City Attorney Lisa Romney explained proposed changes to contracts with recording
29 secretaries to allow compensation to be reviewed and approved annually by the City Manager,
30 subject to budgetary approval.
31

32 Councilmember Hirst **moved** to approve amendments to the Recording Secretary
33 Agreements with Katie Rust and Connie Larson regarding hourly rates. Councilmember Mechem
34 seconded the motion, which passed by unanimous vote (5-0).
35

36 **FINANCIAL REPORT**
37

38 A monthly financial statement was included with the agenda for review. Responding to a
39 citizen comment earlier in the meeting, City Manager Brant Hanson said the City's cash position
40 had improved, in part thanks to Federal CARES and ARP Act funding. Finance Director Nate
41 Plaizier and Mr. Hanson answered questions from the Council.
42

43 **SUMMARY ACTION**
44

- 45 1) Bid Award – Young Powersports – Culinary Waterline
46 2) Bid Award – Young Powersports – Waterline Materials
47 3) Bid Award – CDBG Ped Ramps 2022
48

49 Public Works Director Mike Carlson answered questions from the Council.
50 Councilmember Summerhays **moved** to award bid for Young Powersports Culinary Waterline to
51 RJ Excavating in the amount of \$250,696.50; award bid for Young Powersports Waterline
52 Materials to Mountainland Supply in the amount of \$103,507.46; and award bid for CDBG Ped

Ramps 2022 to Post Asphalt and Construction in the amount of \$109,250.00. Councilmember Hirst seconded the motion, which passed by unanimous vote (5-0).

MINUTES REVIEW AND ACCEPTANCE

Minutes of the March 1, 2022 Work Session, City Council Meeting, and Closed Session were reviewed. Councilmember McEwan **moved** to accept the minutes as presented. Councilmember Ince seconded the motion, which passed by unanimous vote (5-0).

CITY COUNCIL REPORT

Councilmember Ince provided an update regarding the Centerville Community Corps and CERT program. The Great Utah Shakeout was scheduled to take place on April 21, 2022. Councilmember Ince updated the Council regarding the City Tree Board. Mr. Hanson suggested scheduling a joint work session with the City Council and Tree Board. The Council and staff discussed policy regarding trees in park strips.

MAYOR'S REPORT

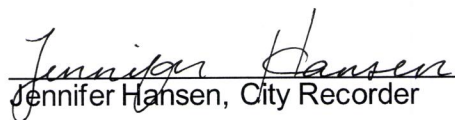
- Mayor Wilkinson spoke of the recent Legislative Session.
- The Centerville City Youth Council was scheduled to attend Youth Council Training in Logan, UT.

CITY MANAGER'S REPORT

- Mr. Hanson said staff would provide an update regarding the recent Legislative Session and impacts on Centerville at a future meeting.
- Mr. Hanson reported current Centerville ordinances were not compatible with the Weber Basin Flip-the-Strip program. He said staff were working with Weber Basin to adjust existing ordinances, and would present a proposed amendment to the Council at a future meeting.

ADJOURN

At 8:14 p.m., Councilmember Hirst **moved** to adjourn the meeting. Councilmember McEwan seconded the motion, which passed by unanimous vote (5-0).


Jennifer Hansen, City Recorder

4-05-2022
Date Approved

