



## **CENTERVILLE**

### **Staff Backup Report**

**3/1/2022**

Item No. 1.

Short Title: CivicClerk Board Member Training

Initiated By: Jennifer Hansen, City Recorder

Staff Representative: Jennifer Hansen, City Recorder

#### **SUBJECT**

Training on new agenda management software, CivicClerk

#### **RECOMMENDATION**

#### **BACKGROUND**

With our new agenda management software, it includes a board portal with features and functions specific to board members. Justin LaRue with CivicClerk will provide a brief introduction and training on accessing and using the board portal.















































