

1 Minutes of the Whitaker Museum Board meeting held Tuesday, July 30, 2019 at 5:00 p.m. in the
2 Administrative Conference Room at City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

5 Diane Chamberlain
6 Debbie Dahl
7 Robin Jensen
8 Jim Morgan
9 Spencer Packer, Chair

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11 **MEMBERS ABSENT**

12 Carol Bake
13 Nancy Smith

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15 **STAFF PRESENT**

16 Stephanie Ivie, City Council Liaison
17 Lisa Linn Sommer, Museum Director
18 Connie Larson, Recording Secretary

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20 **MINUTES REVIEW AND ACCEPTANCE**

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22 Minutes of the May 28, 2019 meeting were reviewed. Jim Morgan made a **motion** to
23 approve the minutes as written. Diane Chamberlain seconded the motion, which was passed by
24 unanimous vote (5-0).

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26 **DIRECTOR'S REPORT**

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28 Volunteer Update

29 The docent schedule was reviewed, and Lisa Sommer reported on the volunteer hours that
30 were donated in July. There were nearly five hundred guests that visited the Museum in May, and
31 there were 137 Story Telling guests for the second quarter. There was another problem with the
32 HVAC system and the temperature in the museum was 95°. The museum director, Lisa Linn,
33 would have had to get 3 bids and a waiting list of at least 2 weeks to replace the motor dual run
34 cap which went out. Peter Sommer repaired it for the cost of the part, \$26. Lisa has scheduled a
35 Teacher Open House, for teachers to hear what is at the Museum for school tours that will be held
36 next May. Laura Toney, the Museum's school liaison, will take invitations around to the schools
37 in Centerville.

38
39 Keeping the Story Alive Update

40 The June Story Telling event was very successful. The longest running women's club in
41 Centerville is the Arts and Literature Club. This club began in 1938, and one of the women who
42 started the club was Nora Whitaker Miles. This club did a readers theatre at the Story Telling Event
43 in June. In July, Kent Powell talked about World War I and shared stories telling how it influenced
44 Davis County and the town of Centerville. There was also a display of 4 original WWI propaganda
45 posters. Lisa Sommer would like input on advertising for the Story Telling events. She assigned
46 the Board to submit ideas on how to advertise better, and to also go to the City website to see how
47 accessible the Museum site is. Text Lisa with ideas or thoughts on how to improve the website.

Keeping the Story Alive – August Overview

John Clark will speak on “Utah’s Early History Behind the Wheel” on August 13th. Mr. Clark wrote a pamphlet on the history of automobiles and roads in Utah. He designed the “ski Utah” license plate for Utah that features a skier. Mr. Clark is president of the Lincoln Highway club of Utah. When the World’s Fair was approved in 1915 to be held in San Francisco, Utah became a major interstate for travel. Chair Spence Packer has made arrangements for antique cars to be displayed at the August 13th Story Telling event.

Donation Box Receipted

There was \$12 in donations for July. \$26 in book sales

4th of July

The Museum was going to share a booth with the Landmarks Committee to sell the new Centerville DVD’s but the booth did not get organized.

Spinsters in the Yard, July 4th

This event was cancelled. Judy Gunn was going to do spinning in the museum yard on the 4th but she had medical problems and could not do the spinning exhibit.

CURRENT GRANT/RAP PROJECT STATUS

The last projects are in the process of being completed and will be done by the CLG deadline, August 31st. Board Member Debbie Dahl will help Lisa complete the finalization of forms that will be given to Cory Snyder for submission to the state. The screen door needs to be finished and the bolts for the carriage house need to be completed.

LANDSCAPE SUBCOMMITTEE REPORT

In preparation of the FY20 Rap project the yard has been broken into three sections. Pictures of kitchen garden ideas were distributed, and a priority list will be completed. The landscaping on the northeast and east side of the Museum will be completed first. Nancy Smith would like to have a meeting to plan for the rest of the yard. Lisa Sommer suggested placing top soil and then lay down landscape slabs to level the ground next to the kitchen door. Chair Spencer Packer will review this area to see what the best solution will be. The Parks Department has been working on lowering the ground on the northeast side and marking the area for conduits and water lines. They also placed the rocks for the rock wall. The gravel will be placed next to the foundation up to the HVAC and utility box. The Parks Department would like to plant a Japanese maple tree on the north side of the Museum to camouflage the gas meter. The pavers are higher than the foundation of the building on the north corner, which can be a problem for water drainage and collection of ice, making it a safety issue. Instructions will be given to the Parks Department on where the drainage grade should be placed. The Parks Department and their crews have been a great help to the museum. Chair Spencer Packer will make a concept design of a picket fence on the north east side by the kitchen window, to camouflage the utilities.

BOARD REPORTS

Lisa Sommer reported the Walker Home is on Walker Lane in Salt Lake. This is where the pioneers would camp in the Cottonwood area. Jeff Flamm from Centerville purchased the Walker Home and now he and his wife are downsizing to a smaller home. They donated time period rugs, a fireplace screen, and art paintings that can be used in the Museum or be sold.

Suggestions were made for the Cemetery Tour to have people dress in period costume as the deceased person that is being portrayed and have them report on that person. The possibility of a Farmer's Market was discussed that would be held the middle of August through the middle of October.

Chair Spencer Packer reported if a teacher is not able to do a tour in May, the Board needs to be flexible and allow them to come during a different month. The phone at the Museum is working, but there is no PDF. IT Lisa Bednarz is working on the issue.

Diane Chamberlain reported there were two tours this afternoon. There was a family with five children, and the father of the family is a descendant of Hannah Whitaker. There are mice holes in the plaster in the living room. Chair Packer suggested putting steel wool in the holes to deter the mice. The water line at the south west box burst on a Sunday, Tyler West quickly responded and shut the system off, he had it repaired by Monday. It was far enough away from the Museum that it did not cause any damage.

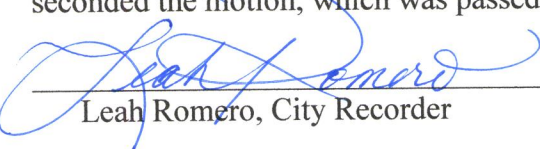
Robin Jensen asked if there is a Twitter account for the Museum. Lisa Sommer said the Museum cannot have a private account. Stephanie Ivie, City Council Liaison, will follow up on this item. Robin Jensen said a database on Centerville's history could be tweeted out once a week and it would be beneficial for posting historical items on the Museum and increasing the viewing of event schedules. This would be a beneficial tool for the younger generations to learn about Centerville's history.

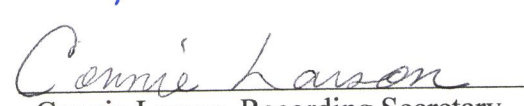
NEXT MEETING

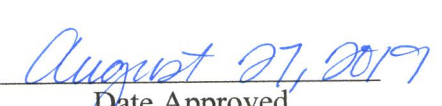
The next Whitaker Museum Board meeting will be held on Tuesday, August 27, 2019 at 5:00 p.m. at City Hall.

ADJOURN

At 6:25 p.m., Diane Chamberlain made a **motion** to adjourn the meeting. Robin Jensen seconded the motion, which was passed by unanimous vote (5-0).


Leah Romero, City Recorder


Connie Larson, Recording Secretary


Date Approved

