

Minutes of the Whitaker Museum Board meeting held Tuesday, April 23, 2019 at 5:00 p.m. in the Administrative Conference Room at City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Carol Bake
Debbie Dahl
Robin Jensen
Jim Morgan
Spencer Packer, Chair
Nancy Smith

MEMBERS ABSENT

Diane Chamberlain

STAFF PRESENT

Stephanie Ivie, City Council Liaison, arrived at 5:45 p.m.
Lisa Linn Sommer, Museum Director
Connie Larson, Recording Secretary

NEW BOARD MEMBERS

Jim Morgan and Robin Jensen were introduced as new members of the Whitaker Museum Board. Jim has lived in Centerville since 1979. He is a recently retired attorney working with estate planning, and he teaches at Weber State University. Robin lives in Farmington, and his great-great grandfather is William Capner who helped settle Centerville. He is an historian for the Church of Jesus Christ of Latter Day Saints working on the Joseph Smith Papers. He recently earned his PHD.

MINUTES REVIEW AND ACCEPTANCE

Minutes of the March 22, 2019 meeting were reviewed. Nancy Smith made a **motion** to approve the minutes as written. Chair Spencer Packer seconded the motion, which was passed by unanimous vote (6-0).

DIRECTOR'S REPORT

Updates

Volunteers at the Museum

Mornings: Judy Gunn, Claudia Cole, and Mikki Whitehead. Afternoons: Jana Taylor, Paul Thomas Smith, Christie Slagowski, Marilyn Jensen, Dale Johnson, and Diane Chamberlain.

Donations

Donations for April were: \$22 from the sale of DVD's, and a dump truck load of Oakdell Compost was delivered, donation valued above \$400. Garner Antique store in Bountiful gave \$130 discount off of furniture purchased for restoration project.

1 Peter Sommer donated \$22 worth of work at the Museum. Six LDS missionaries will be
2 donating 12 service hours, taking covers off of the wagons tomorrow.
3

4 Operations: Wi-Fi/Phone

5 The Wi-Fi cannot be opened under the City Offices Account, it will open under CV Guest
6 account. Mike Smith, Lisa Bednarz IT, and UTOPIA will be working to get the internet at the
7 Museum working by next week. The phone has not been working properly, since 2012. Lisa
8 Bednarz said the phone is faulty, and another phone has been located that will be used. The correct
9 number for the Museum is: 801-335-8843. The Whitaker Community Gardeners had their meeting,
10 and the additional spigots were installed today. The tilling will be done this week if the soil dries
11 out.
12

13 Calendar Duties

14 It will cost approximately \$485 to do Museum insert in the City utility mailer, which will
15 go to 7,000 homes. The next newsletter will be in June, there is room for Museum information.
16 The 4th of July activities will be advertised in the June newsletter. DVD's could be sold at the 4th
17 celebration in the Landmarks Booth.
18

19 There will be elementary school tours every Tuesday in May.
20

21 CLG/RAP

22 Chair Spencer Packer contacted the blacksmith, Lonnie Jensen, in Tremonton, and he is 75
23 percent finished with the hardware for the carriage doors. Debbie Dahl explained the CLG grants,
24 (Certified Local Government), where cities and towns can become eligible for grants for
25 preservation, renovation and collecting historic records. The only item left on the CLG is the
26 granite countertop. The kitchen door has been fixed, but the strike plate needs to be installed.
27

28 The Museum still needs a fridge, microwave and rug, budget for under the RAP Tax. The
29 RAP TAX and CLG provided the funds necessary to complete the archive room, which is also the
30 Museum Director's office. The marquee in front of the Museum has been installed by the Parks
31 Department. It is located by the driveway entrance, and it will be used to advertise events at the
32 Museum.
33

34 Events

35 Storytelling – April report, May, June, July

36 April's Storytelling Event had 65 people in attendance. Dave Parrish, Ron Randall, Bruce
37 Roberts, Dee Chamberlain, Joe Rollins and audience members from Centerville talked about life
38 in Centerville when they were growing up.
39

40 At 5:45 p.m., Stephanie Ivie, City Council Liaison, arrived at the meeting.
41

42 May's Story Telling event will feature the art of Ernest Batchelder, and the picture tiles on
43 the parlor fireplace at the Museum. Lisa Buckmiller from the State Historic Department has been
44 researching Batchelder tiles for years. She will do the presentation at City Hall, and then the group
45 will go to the Museum to see the tiles.

June: "Literature Music and Art Club." History of a women's club in existence since the 1930's.

July: "Stories from World War I", by Kent Powell. There will be displays from Fort Douglas.

August: "Transportation over the years."

Exhibit – Promontory Point, Wagon Train vs. Railroad

Lisa Sommer has been working with Paul Thomas Smith on an exhibit comparing travel across the country by wagon trains and the railroad. There will be a silhouette of a wagon and a train on the wall. Visitors will learn how the railroad changed this nation.

BOARD REPORTS

Nancy Smith reported she met with Lisa Linn Sommer and Jake Smith, and he was given the changes for the budget. Each department has been asked to have only a one to two percent increase for the coming fiscal year. Nancy asked Stephanie Ivie, City Council Liaison, if the salaries are included in the new budget. Stephanie said each department makes a request, and then the City Council does the salaries separate. Nancy expressed a need for better advertising and getting the word out on the great opportunities the Museum has to offer. She suggested printing cards again that lists the Storytelling events at the Museum for the current year. The cards could be distributed at the 4th of July festivities.

Debbie Dahl reported she pulled information off the computer for possible grants with the Eccles Foundation, and oral history grants through the Humanities Council.

MAY WHITAKER MUSEUM BOARD ITEMS OF BUSINESS

Landscape Committee Report: This Committee will give a report next month.

Nancy Smith made a **motion** to have Debbie Dahl on the Landscape Committee. Chair Spencer Packer seconded the motion, which was passed by unanimous vote (6-0).

Plans for FY20 Projects and Purchases: This will be covered at the May meeting.

ADJOURN TO CLOSED MEETING

At 6:19 p.m., Nancy Smith made a **motion** to adjourn the open meeting to go to a closed meeting to discuss the character and competency of the Museum Director. Carol Bake seconded the motion, which was passed by unanimous vote (6-0).

RETURN TO OPEN MEETING

At 6:50 p.m. the Whitaker Museum Board returned to the open meeting.

1 **NEXT MEETING**

2
3 The next Whitaker Museum Board meeting will be held on Tuesday, May 28, 2019 at 5:00
4 p.m. at City Hall.

5
6 **ADJOURN**

7
8 At 6:52 p.m., Chair Spencer Packer made a **motion** to adjourn the meeting. Jim Morgan
9 seconded the motion, which was passed by unanimous vote (6-0).

10
11
12 Mackenzie Wood
13 Mackenzie Wood, City Recorder

14 May 28, 2019
15 Date Approved

16
17 Connie Larson
18 Connie Larson, Recording Secretary
19

