



CENTERVILLE CITY

250 North Main • Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

Mayor

Paul A. Cutler

City Council

Tamilyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Mecham

City Manager

Steve H. Thacker

Whitaker Museum Board Meeting Agenda

Tuesday, November 7, 2017, 6:00 p.m.

**Administrative Conference Room at City Hall
250 North Main, Centerville, UT 84014**

Meetings of the Whitaker Museum Board of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

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6:00 A. BUSINESS

1. **Minutes Review and Acceptance** – September 26, 2017 meeting minutes
2. Director's report
3. Calendar 2018 events *(There will be no City Community Information Recreation and Events Guide this year. Lisa Summers needs the WM Boards event dates for the December newsletter by Nov. 13)*
4. Bring ideas for Storytelling topics (April – October)
5. Discuss the possible accession of BH Roberts furnishings (I am waiting for provenance)
6. CLG application approval
7. Board Reports
8. Closed meeting if necessary, as allowed by state law
9. Possible action following closed meeting, including appointments to committees and docents
10. Next Meeting _____

B. ADJOURN

**Marsha L. Morrow, MMC
Centerville City Recorder**

NOTE: Please enter building through north door and go up the stairs to the conference room.



Minutes of the Whitaker Museum Board meeting held Tuesday, September 26, 2017 at 6:30 p.m. in the Business Office Conference Room at City Hall, 250 North Main Street, Centerville, Utah

MEMBERS PRESENT

Spencer Packer, Chair
Nancy Smith, Vice Chair
Paul Thomas Smith
Laura Toney

MEMBERS ABSENT

Diane Chamberlain
Mel Miles

STAFF PRESENT

Stephanie Ivie, City Council Liaison
Lisa Linn Sommer, Museum Director
Connie Larson, Recording Secretary

MINUTES REVIEW AND ACCEPTANCE

Minutes of the August 22, 2017 meeting minutes were reviewed. Nancy Smith made a **motion** to approve the minutes as written. Laura Toney seconded the motion, which was passed by unanimous vote (4-0).

DIRECTOR'S REPORT

Lisa Linn Sommer, Museum Director, reported the Water Department has installed the sprinkler lines in the main yard, and the new waterlines have been added to accommodate the new driveway. The bright blue bollard poles can be painted any color. The Board discussed the color of paint for the poles, and agreed the poles will be black. One beehive produced one and one-half gallons of honey, but it is felt more honey could be produced from this hive if it had more sunlight. The apiarist's home beehive produced six gallons of honey. The Board discussed whether the bees were getting enough sunlight, and suggested Lisa visit with the ones overseeing the beehive to get their input.

The flag pole installed in 2000, as an Eagle Scout project, has been removed, but it is not known if the concrete base can be saved. Lisa feels since City Hall has a large flag pole in front, a flag pole in front of the Museum would detract from the Museum. The base of the flag pole was preserved, but it may not be economically feasible to reuse it. If Bruce Cox, Parks and Recreation Director, cannot salvage the base to be used at another location, then photos of the scout's name will be taken for the historical archives.

A retaining wall will be placed on the north side of the garden, where the bees are, so that the soil will not damage the UTOPIA station. There were 38 guests at the garden barbeque party. The Board discussed where to place the Storytelling banner for greatest visibility. It was agreed that Lisa Sommer will ask permission from Steve Thacker for the Storytelling banner to be placed on the front steps of City Hall with permission from staff.

1 The Zombie Run will be on October 28th, at 8:00 a.m. at City Hall. The Viewmont Cross
2 Country Team will be the Zombies, and the Chick-fil-A Cow will be asked to attend. Laura Toney,
3 Nancy Smith, and Stephanie Ivie will help at the race. The City has changed their on-line
4 registration format, which links to the Recreation and from there to the Museum, and has been
5 confusing to some trying to sign up on line. This event will be on the City website, the Museum
6 websites, Facebook, The Davis Clipper calendar, and running websites.

7
8 The Ford Storytelling Night had technical difficulties. The floor plug caused the screen to
9 flash on and off, and it took 40 minutes to resolve the problem. The next Storytelling event will be
10 on the Lund Home for Boys on October 10th. Robin Jensen, whose father lived in the home, will
11 be giving the presentation.

12
13 Claudia Leal is a student at Westminster College, and she interviewed Lisa Linn Sommer
14 for her thesis in Museum Interpretation. She was very impressed with the Museum for its
15 cleanliness, organization, and atmosphere. She said the in-house Historian, Paul Thomas Smith,
16 was very valuable and a wealth of knowledge. Staci Neilson would like to do a wedding magazine
17 article. Lisa has approved for her to take her bridal pictures inside the Museum, but that she must
18 agree to advertise the Museum as a historical Museum, and the hours it is open for tours. Photos
19 are only allowed in the Museum yard exclusively.

20
21 Jane Anderson came to the Museum today, and she is requesting a clock be returned that
22 she said she loaned to the Museum when Clara Goudy was director at the Museum. There is no
23 record of the clock being accessioned to the Museum. The clock was located in the attic, and the
24 Board agreed to return the clock to Jane Anderson.

25
26 Chair Packer made a **motion** to return the clock to Jane Anderson with a receipt of return.
27 Nancy Smith seconded the motion, which was passed by unanimous vote (4-0).

28
29 Lisa Linn Sommer reported she has emailed the donor for a history of the clothing, (the
30 equestrian attire), and how it ties to Centerville or Davis County. Lisa displayed paint samples for
31 the archive room, and it was agreed light/warm colors should be considered for the room, as well
32 as historic.

33
34 **BOARD REPORTS**

35
36 Nancy Smith reported she was approached by Jack Dellastatious, who asked about the
37 historical plaques for the Smith Park. She recommended he talk with the Mayor directly on the
38 status of the historical plaques, but suggested that the Museum could use some interior plaques if
39 the Community Foundation was supportive of helping. Jack asked that the Director contact him
40 soon with the information. Lisa Linn Sommer will talk with Mr. Dellastatious about plaques for
41 the Museum. Stephanie Ivie, City Council Liaison, reported the City Council would like a full list
42 of the people who settled Centerville between the years of 1847 and 1900. Historian, Paul Thomas
43 Smith, will compile this list for Stephanie and bring it to the next meeting.

1 Laura Toney said she delivered letters to the schools to encourage students to tour the
2 Whitaker Museums. She will also distribute posters on the Zombie Run to the schools. Police Chief
3 Child mentioned to Laura he had a 1920 tractor that his grandfather gave him. The Museum Board
4 suggested he be asked to give a history of tractors for a Storytelling event, and perhaps he could
5 also give a history of police badges.

6 Paul Thomas Smith met with Mike Hadley, who is an artist. Mr. Smith viewed some of his
7 paintings, and he suggested an art show in 2018 with the artists in Centerville at the Museum.
8 Local artists could be sponsored to display their work every Tuesday for an allotted period of time.
9 Mr. Smith reported the Museum was allocated \$6,000 to produce the DVD on the Museum. There
10 was \$3,000 upfront, with \$3,000 to be given when the DVD is completed. He asked if it would be
11 possible if the remaining \$3,000 could be given now. Mr. Smith said the money is needed to
12 operate and complete the work. Chair Packer said he would review this item with Steve Thacker,
13 City Manager. The DVD is expected to be completed the winter 2018.

14
15 Chair Packer sketched the new parking lot on the Board, and the placement of the four light
16 poles was discussed. The holes for the conduit will be drilled six to eight-feet deep to handle the
17 wind load. The contractor said he might donate the concrete bases for the poles. The Eagle Scout
18 who will be helping with this project will then begin digging the lines for the conduit. Don Hartley,
19 State Historical Society, was pleased with the progress done on projects from the current CLG
20 grant. The lights could be considered for security, and, as such might qualify for a CLG grant. He
21 suggested submitting this project in October for possible money in January 2018. Floor covering
22 in the office needs to be addressed, which could also fall under the next CLG grant.

23
24 **NEXT MEETING**

25
26 The next Whitaker Museum Board meeting will be on October 24, 2017 at 6:00 p.m.
27 Lisa Romney will be attending this meeting.

28
29 **ADJOURN**

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31 At 7:55 p.m., Nancy Smith made a **motion** to adjourn the meeting. Paul Thomas Smith
32 seconded the motion, which was passed by unanimous vote (4-0).

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37 _____
38 Spencer Packer, Chair

Date Approved

39
40
41 _____
Connie Larson, Recording Secretary