

1 Minutes of the Centerville City Whitaker Museum Board held Tuesday, December 6, 2016 at
2 12:00 noon in the lunch room at City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

5 Diane Chamberlain
6 Mel Miles
7 Spencer Packer, Chair
8 Nancy Smith
9 Paul Thomas Smith
10 Laura Toney

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12 **STAFF PRESENT**

13 Lisa Linn Sommer, Museum Director
14 Stephanie Ivie, City Council Liaison
15 Connie Larson, Recording Secretary

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17 **MINUTES REVIEW AND APPROVAL**

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19 Minutes of the November 15, 2016 Whitaker Museum Board meeting were reviewed. Mel
20 Miles made a **motion** to approve the minutes as amended. Diane Chamberlain seconded the
21 motion, which was passed by unanimous vote (6-0).

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23 **VIDEO ON CENTERVILLE'S HISTORY**

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25 Paul Thomas Smith reported he works four to five hours each day on the research for the
26 documentary he is making on Centerville's history. He is currently doing the editing and rewriting.
27 Steve Thacker, City Manager, and Lisa Sommer, Museum Director, discussed the progress of the
28 documentation at the last meeting.

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30 **2017 CALENDAR OF EVENTS**

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32 Nancy Smith reported on the storytelling for the next year. She was able to make contacts
33 and secure the presenters from March to October. Recommending that the Twilight Tour be
34 changed to earlier in the year based on feedback from the community and to also use it as the
35 August storytelling night. July is open and if the Director can secure docents for an open house,
36 the museum would love to support the July 4th festivities again. Lisa Sommer reported on the
37 events indicating two additions, Clara Goudy Day September 5th and Vestil Harrison Day, March
38 18th. These will be during regular business hours and refreshments will be served with possible
39 memorabilia reflecting their lives.

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41 The Victorian Tea will now be called Elizabeth's Victorian Tea, and it will be held on June
42 3, 2017. There will be 160 guests maximum allowed, and Lori Henderson will be the chair of this
43 event. The Cemetery Twilight Tour with Paul Thomas Smith will be held on August 8th and August
44 18th allowing for extended daylight and better access for elderly citizens who wish to attend.
45 Admission will be free, creating a public relations event, rather than a fund raiser, allowing for
46 more people to attend. The Zombie Run will be held on October 28th, with a 5K at 8:00 a.m., and
47 a half mile Children's Run at 9:00 a.m. Mike Schouten has agreed to be the chair for this event.

CLG BIDS AND CALENDAR

Chair Packer reported there are three bids that are waiting to be received. Nancy Smith will be meeting with a contractor tomorrow on bids for grant projects. Deadlines for completion of the work and submission to the State.

SPENCER PACKER'S REPORT OF POSSIBLE SITE PLAN IMPROVEMENTS WITH RAP TAX FUNDS

Chair Packer reported he contacted Wally Cooper, who has done work on LDS Church historical sites. He has done work on especially very difficult projects. Chair Packer displayed a preliminary map of the Museum site, and he discussed proposed changes to the site. Chair Packer showed the proposed drawings to Steve Thacker, City Manager, and the direction he received from the Mayor is they are in compliance with the Master Plan for the City Hall property. His proposal is for the existing driveway into the Museum at this time would be paved without gutter or sidewalk, and then clear some of the vegetation on the east side to increase the number of parking stalls to the north. This would be a three-year plan. This would take care of most of the day to day needs as most events where there is a large number of people are already being held at City Hall, so the guests are already parking at City Hall.

Chair Packer discussed the need for outside pole lighting in the parking area. There should be four to five light poles, which cost around \$1,500 each. Lisa Sommer suggested using Ron Randall's poles. He said the vision for the Museum is to be a heritage museum, not an ecstastic museum. The Board needs to define the vision of the three to five to ten-year plan. Chair Packer will present this conceptual plan tonight to the City Council.

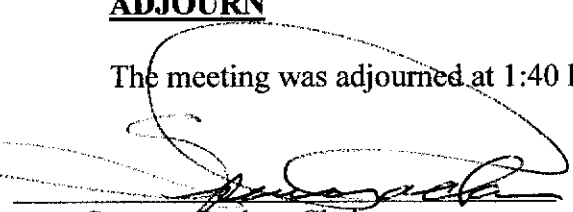
Nancy Smith made a **motion** for Chair Spencer Packer to present the idea of doing a five to eight-year lighting, parking, and pathway plan for the Whitaker Museum. With the recommendation to improve the existing parking (possibly adding a few more) and asphaltting the driveway with a rolled end and installing 4-6 light poles. This will improve safety concerns and address the needs of most small events and the larger groups would continue to be held at City Hall, using City Hall parking. This plan is to be presented to the City Council tonight. Mel Miles seconded the motion, which was passed by unanimous vote (6-0).

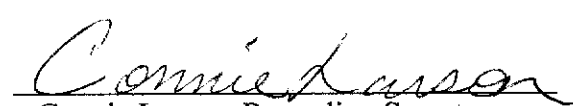
NEXT MEETING

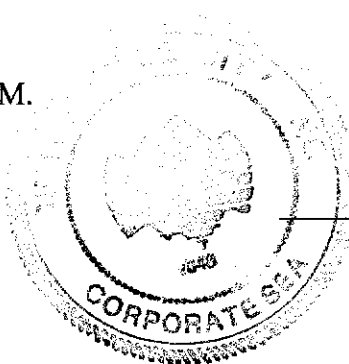
The next Whitaker Museum Board meeting will be held on Tuesday, January 24, 2017 at 6:30 p.m. in the Administrative Conference Room at City Hall.

ADJOURN

The meeting was adjourned at 1:40 P.M.


Spencer Packer, Chair


Connie Larson Recording Secretary



1-31-2017
Date Approved