

1 Minutes of the Whitaker Museum Board meeting held Wednesday, February 3, 2016 at 6:30 p.m.
2 in the Administrative Conference Room at City Hall, 250 North Main Street, Centerville, Utah.

3
4 **PRESENT**

5 Diane Chamberlain, (via telephone)
6 Spencer Packer, Chair
7 Nancy Smith
8 Paul Thomas Smith
9 Laura Toney

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11 **STAFF PRESENT**

12 Stephanie Ivie, City Council Liaison
13 Lisa Linn Sommer, Whitaker Museum Director
14 Connie Larson, Recording Secretary

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16 **MINUTES REVIEW AND APPROVAL**

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18 Minutes of the January 6, 2016 meeting minutes were reviewed. Nancy Smith made a
19 **motion** to approve the minutes as amended. Laura Toney seconded the motion, which was passed
20 by unanimous vote (5-0).

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22 **GARDEN REPORT BY ERIN AND BRIAN REDD**

23
24 This item will be moved to the March meeting.

25
26 **POTENTIAL GRANT AND RAP TAX PROJECTS**

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28 Lisa Linn Sommers, Whitaker Museum Director, reported Steve Thacker supports the
29 submittal of a CLG grant application that assumes the City Council would provide the match in
30 some way, but that source would not be determined until the next Budget is adopted. \$10,000 CLG
31 grant with a potential of a \$10,000 match from the City or from another source. The Board
32 reviewed projects that need to be completed and prioritized them as follows:

- 33
34
 - Wedding dress preservation/glass case.
 - Digitize and archival of records.
 - Ceiling, lighting, and heating in the basement office.
 - Kitchen faucet.
 - DVD on "The Story Begins Here" by Paul Thomas Smith.
 - Restore and repair backdoor (east side).
 - Driveway and parking (too large of a project).

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41
42 **2014-2015 FISCAL CARRY OVER FROM THE OPERATION BUDGET AND**
43 **POTENTIAL USE FOR CARRIAGE/GARAGE OFFICE**

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45 Lisa Linn Sommer, Whitaker Museum Director, reported there is carry over money from
46 the Operational Budget of approximately \$4,480.

1 The Board discussed how this money will be used, and it was discussed to use the money
2 for furnishings of the Museum office, or for the making of the DVD on Centerville's "The Story
3 Begins Here."

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5 **MEMBER REPORTS**

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7 a. Diane Chamberlain reported the Board should elect a chair and vice chair for 2016.

8
9 Diane Chamberlain made a **motion** to elect Spencer Packer as chair of the Whitaker
10 Museum Board for the year 2016. Nancy Smith seconded the motion, which was
11 passed by unanimous vote (5-0).

12
13 Diane Chamberlain made a **motion** to elect Nancy Smith as vice chair of the Whitaker
14 Museum Board. Nancy Smith asked for a question on the motion; if Laura Toney would
15 consider being appointed vice Chair? Laura responded that she would pass at this time.
16 Paul Thomas Smith seconded the motion, which was passed by unanimous vote (5-0).

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18 b. Lisa Linn Sommer reported on the Past Perfect Computer Program upgrade which is
19 \$300.00. The three training sessions are \$85.00 per session.

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21 Nancy Smith made a **motion** to approve the Past Perfect Invoice in the amount of
22 \$300.00, along with three training sessions at a cost of \$85.00 each for Lisa Linn
23 Sommers. Diane Chamberlain seconded the motion, which was passed by unanimous
24 vote (5-0). Nancy Smith stated that the value of this program cannot be underestimated
25 in our professional relationship with the public as we gather histories, artifacts and
26 photographs.

27
28 Paul Thomas Smith reported the outline of the new DVD. The DVD will hopefully be
29 funded by a grant for \$6,000. There will be no charge for script research and
30 development. Mr. Smith's son, Brandon, has agreed to work for \$25 an hour on this
31 project, which is half of what a professional editor would charge. The DVD's could
32 then be sold for \$10 each, and they would be sold at the 4th of July booth. It is
33 anticipated this project will take two months to complete. So, if it is to be completed
34 by July 4th, production needs to begin no later than April 1st. An outline of the script
35 will be given to Don Hartley, State History Director, in hopes of receiving a grant from
36 the State for this project.

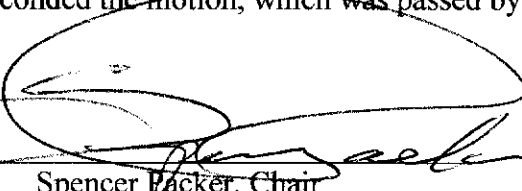
37
38 Paul Thomas Smith reported no single, correct work has been written of Thomas
39 Whitaker and his family. Mr. Smith has worked 2,000 hours on researching and writing
40 on the life of Thomas Whitaker and his family. He would like to publish his writings
41 into a book of Thomas Whitaker for his 200th birthday party in May. No funding is
42 available for this project at this time.

1 **NEXT MEETING**

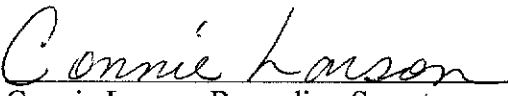
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3 The next Whitaker Museum Board meeting will be held on Wednesday, March 2, 2016 at
4 6:30 p.m. in the Administrative Conference Room at City Hall.

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6 **ADJOURN**

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8 At 8:35 p.m., Chair Spencer Packer made a **motion** to adjourn the meeting. Laura Toney
9 seconded the motion, which was passed by unanimous vote (5-0).

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13 
14 Spencer Packer, Chair

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16
17 3-2-2016
18 Date Approved

19 
Connie Larson, Recording Secretary

