



CENTERVILLE CITY

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Whitaker Museum Board Meeting Agenda

Wednesday, November 4, 2015, 4:30 p.m.

Administrative Conference Room at City Hall

250 North Main, Centerville, UT 84014

Meetings of the Whitaker Museum Board of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

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4:30 A. BUSINESS

1. Minutes Review and Acceptance – July 28, 2015 meeting minutes
2. CLG overview
3. Budget review
4. 2016 calendaring
5. Board member reports
6. Closed meeting if necessary, as allowed by state law
7. Possible action following closed meeting, including appointments to committees and docents
8. Next Meeting

B. ADJOURN

Marsha L. Morrow, MMC
Centerville City Recorder



Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, July 28, 2015, at 5:30 p.m. in the Multi-Purpose Conference Room at City Hall, 250 North Main Street, Centerville, Utah.

PRESENT

Diane Chamberlain
Spencer Packer, Chair
Nancy Smith
Laura Toney

ABSENT

Paul Thomas Smith

STAFF PRESENT

Lisa Linn Sommer, Whitaker Museum Director
Connie Larson, Recording Secretary

VISITOR

Shaun Stahle, *Davis Clipper*

MINUTES REVIEW AND APPROVAL

Minutes of the June 10, 2015 meeting were reviewed. Nancy Smith made a **motion** to approve the minutes as amended. Diane Chamberlain seconded the motion, which was passed by unanimous vote (4-0).

BOARD MEMBER REPORTS

a. Hardscape plan for the north and east side of the Museum.

Chair Spencer Packer displayed an aerial photograph showing where the steps would be placed leading to the archive room, and at the Museum entrance. He believes the priority is the back door where most of the guests enter and exit. The brick walkway will need to be extended out on the lawn, and then lead around the east side of the Museum. Randy Eggett gave a bid for the concrete steps of \$3,300. The bid for the handrails is \$ 1,500. This would be one railing for each set of steps. The bid for the brick pavers is as follows:

- East side (guest access) would be from the existing pavers to the north rear (kitchen) door - \$2,900.
- Front walkway to archive room - \$4,400.
- From archive room to back door - \$1,600.
- From back door to the shed - \$2,300.

The total estimate for the approved and estimated projects is \$38,524.

Chair Packer made a **motion** to move forward with the 2014 CLG projects, which are:

- Concrete steps.
- Brick pavers on east side of Museum (\$2,900).
- Brick pavers from kitchen to archive room (\$1,600).
- One set of handrails.

Nancy Smith seconded the motion, which was passed by unanimous vote (4-0).

Chair Packer will contact Sinc Contractors to begin the concrete work, and Nancy Smith will contact Gary Evensen for the handrails.

b. CLG projects update and discussion and approval of Image Use Permission Form.

Nancy Smith distributed a chart showing the CLG grant money awarded to the Whitaker Museum in 2014, and what the City has matched. Lisa said a bid from Peck's Painting for the white schoolhouse is \$570. The Board agreed they will not have the schoolhouse painted at this time.

PROMOTING THE WHITAKER MUSEUM

Shaun Stahle from the Davis Clipper, presented ideas to promote the Whitaker Country Fair to be held on August 11th beginning at 5:00 p.m. Mr. Stahle would like to promote this Fair on the newspaper website, and in the Davis Clipper. There will be wool spinning, storytelling from prominent citizens, and great food. Lisa Sommer will be in contact with Mr. Stahle for information for his news articles.

NEXT MEETING

The next meeting will be determined at a later date.

ADJOURN

At 7:00 p.m., Chair Spencer Packer made a **motion** to adjourn the meeting. Nancy Smith seconded the motion, which was passed by unanimous vote (4-0).

Spencer Packer, Chair

Date Approved

Connie Larson, Recording Secretary