



CENTERVILLE CITY

250 North Main Centerville Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1977



Mayor

Paul A. Cutler

City Council

Ken S. Averett

Tamilyn Fillmore

John T. Higginson

Stephanie Ivie

Lawrence Wright

City Manager

Steve H. Thacker

Whitaker Museum Board Meeting Agenda

Tuesday, July 28, 2015, 5:30 p.m.

**Multi-Purpose Room (Downstairs) at City Hall
250 North Main, Centerville, UT 84014**

Meetings of the Whitaker Museum Board of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

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6:30 A. BUSINESS

1. **Minutes Review and Acceptance** – June 10, 2015 meeting minutes
2. Review the hardscape plans Nancy provided at our last meeting, the two ideas that were mentioned for parking and road access, bring your ideas
3. Board member reports
 - a. Continuing education and additional tour ideas/presentation – Paul Smith
 - b. Hardscape plan for the north and east side of the museum – Spence Packer
 - c. Update on the garden sign and exterior sign – Nancy Smith
 - d. CLG projects update & discussion and approval of Image Use Permission Form – Lisa Sommer
4. Closed meeting if necessary, as allowed by state law
5. Possible action following closed meeting, including appointments to committees and docents
6. Next Meeting

B. ADJOURN

**Marsha L. Morrow, MMC
Centerville City Recorder**



PRELIMINARY DRAFT

Minutes of the Centerville City Whitaker Museum Board meeting held Wednesday, June 10, 2015 at 6:30 p.m. in the Administrative Conference Room at City Hall, 250 North Main Street, Centerville, Utah.

PRESENT

Diane Chamberlain
Spencer Packer, Chair
Nancy Smith
Paul Thomas Smith
Laura Toney

STAFF PRESENT

Lisa Linn Sommer, Whitaker Museum Director
Lyndsey Kunzler, Youth Council Liaison, was excused at 6:52 p.m.
Connie Larson, Recording Secretary

NEW MEMBER

Bridget Lee had previously notified the Mayor of her need to resign as a member of the Whitaker Museum Board due to another commitment. She came to thank the Board and brought cookies. The Board thanked Bridget for her service on the Board.

Laura Toney was welcomed as a new member of the Whitaker Museum Board. She has lived in Centerville for 29 years, and lives in north Centerville.

YOUTH COUNCIL REPORT

Lyndsey Kunzler, Youth Council Liaison, displayed the geocache box that will be placed in a tree on the Museum grounds. Inside the box is a log book for people to write their names, and wooden nickels for each person to take who opens the box. Trinkets of gum wrappers and a Jamba Juice card have been left in the box.

MINUTES REVIEW AND APPROVAL

Minutes of the April 8, 2015 and May 7, 2015 Whitaker Museum Board meeting were not reviewed, as the unedited version of the minutes were distributed. The edited version of the minutes will be sent to each Board member by email for approval.

At 6:52 p.m., Lyndsey Kunzler was excused from the meeting.

CLG UPDATES

Lisa Linn Sommer, Whitaker Museum Director, reported two CLG Grants were awarded last year from the State, and they are being shared with the Landmarks Commission. The grant must be matched with in-kind or with monetary donations. The invoices for the proposed projects must be completed by August 31, 2015. A project sheet was distributed showing the projects that have been completed, and the projects that need to be completed at the Museum.

1 The venting on the east side of the Museum is a small job that could possibly be completed
2 by a retired contractor or construction worker. Paul Thomas Smith said he will contact a man he
3 knows that could possibly do this project. The rain gutters have been ordered and are on their way
4 from California.

5
6 Nancy Smith displayed a picture of the proposed sign to be placed in front of the Museum.
7 The Board agreed the font on the sign needs to be changed to be easier to read, and the background
8 is too dark. Board members will be emailed a copy of the corrected sign for their approval. Chair
9 Packer indicated the sign must receive approval from Brandon Toponce, Assistant Planner, before
10 it can be made.

11
12 Lisa Linn Sommers discussed the cement work and pavers. She will obtain a bid on Sync
13 Pavers for the walking paths. Chair Packer reported he talked with Neil Padget, who has used a
14 covering on concrete that has a gritty texture to it that provides traction and texture to concrete.
15 This covering was used on the concrete at Farmington Station, and it gives an "aged" look that
16 might be appropriate for the concrete at the Museum. Chair Packer will get a bid from Neil Padget
17 on the covering of the concrete. He also suggested a brick path leading to the front door, and
18 changing the wooden steps to concrete in front. The utility boxes need to somehow be hidden, as
19 they are unsightly. Due to funding and time, the historic record archiving will be put on hold until
20 a future date.

21
22 **BOARD MEMBER REPORTS**
23

24 The Country Fair at the Museum will be held on Tuesday, August 11th, beginning at 5:00
25 p.m. Nicolette Bugger will be supervising the vendors. There will be no fees required from the
26 vendors, and it will be held on the lawn of the Museum. There will be spinners spinning wool, and
27 possibly a lamb for children to pet. Clive Romney and his band will be playing music. Nancy
28 Smith suggested asking Kim Peterson to cook a dinner of pulled pork sandwiches, and corn on the
29 cob, or just using other vendors for food items to be sold at this event. Bridget Lee is planning to
30 do the children's games even though she is no longer on the Board. Chair Packer will display his
31 Indian tepee, and there will be face painting and perhaps checkers and chess competitions.

32
33 Paul Thomas Smith reported Richard Edgley discussed the 60 years of flooding at the Story
34 Telling Event, and there were 130 people in attendance. The Story Telling Event on July 14th will
35 be with Earl Tingey. This event will honor the six World War II veterans who are still alive and
36 living in Centerville. The Board would like to have the veterans riding in a late model car, and
37 have the visitors lining the driveway of City Hall holding American flags. Lisa Linn Sommer
38 would like to have large flags placed in the lawn along the north driveway leading into the back
39 parking lot of City Hall.

40
41 Paul Thomas Smith displayed a color chart of paint samples for the trim on the outside of
42 the Museum. He prefers the color China Red, as it harmonizes with the brick of the Museum. This
43 color could also be used on the trim of the windows. He will obtain a bid on what the painting
44 will cost, even though the painting cannot be done until a future date.
45

PRELIMINARY DRAFT

Centerville City Landmarks Commission
Minutes of meeting
June 11, 2015

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NEXT MEETING

The next Whitaker Museum Board meeting will be held on Tuesday, July 7, 2015 at 6:30 p.m. in the Administrative Conference Room at City Hall.

ADJOURN

At 8:20 p.m., Laura Toney made a **motion** to adjourn the meeting. Diane Chamberlain seconded the motion, which was passed by unanimous vote (5-0).

Spencer Packer, Chair

Date Approved

Connie Larson, Recording Secretary