Minutes of the Centerville City Whitaker Museum Board meeting held Thursday, May 7, 2015 at 6:30 p.m. in the Administrative Conference Room at City Hall, 250 North Main Street, Centerville, Utah.

PRESENT

Diane Chamberlain
Bridget Lee
Spencer Packer, Chair
Nancy Smith
Paul Thomas Smith

STAFF PRESENT

Abby Hodgson, Youth Council Liaison, was excused at 8:35 p.m.
Lyndsey Kunzler, Youth Council Liaison, was excused at 8:35 p.m.
Lisa Linn Sommer, Whitaker Museum Director
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the April 8, 2015 Whitaker Museum Board meeting minutes were tabled for further review.

CITY MANAGER FY 2016 BUDGET REVIEW

Lisa Linn Sommer, Whitaker Museum Director, distributed the Museum FY 2016 Budget. Lisa and Chair Packer recently met with Steve Thacker, City Manager, to review the Tentative Budget. An overview of the meeting was distributed. The City Council approved $4,000 as a grant match for the new monument sign in front of the Museum. The proposed budget for FY 2015-2016 is $23,060 for operations, and $11,420 approved projects.

CLG PROJECT UPDATE

Lisa Linn Sommer, Whitaker Museum Director, reported she delivered a drawing designed by Spencer Packer and approved by the Museum Board of the exterior of the Museum to Thomas & Sons. The bid for the sign has been accepted, but Thomas & Sons had faux stone on the base of the sign--real river rock has been approved by the WMB--which will change the price. They will create a graphic drawing for approval, and then staff will review the sign for approval. The Public Works Department will be able to do some of the prep work for placement of the sign.

Jack Dellastatious, received a Centerville Centennial donation from Thomas & Sons Sign Company. A sign for the Museum garden is being designed and donated by the Thomas & Sons Sign Company.

Chair Packer reported Guy Carpenter bid for the CLG projects; wood repair and replacement of the soffits, fascia, east gable and shingles for the west gables on the Whitaker home. He will begin work on the second week of May. Lisa Sommer, Museum Director, reported she has contacted ten different companies for rain gutter bids, and none of them offer the half round rain gutters. Lisa Linn Sommer will contact Don Hartley, State Historical Society, and ask him if the state will approve the bid given by Jim Rohletter on installation of half round galvanized rain gutters. This must be decided before the end of May. Mr. Rohletter has a job in California and can transport the special gutter, saving the Museum shipping costs. She will continue to follow up on the concrete for the steps with Mr. Youngberg and Mr. Padgett.

BOARD MEMBER REPORTS

Bridget Lee said she advertised the Mother's Day Tea in the Davis Clipper. She will also advertise the genealogy chart and timeline that can be viewed at the Museum in conjunction with the Centennial Celebration. The Scavenger Hunt will be advertised with the elementary schools.

Lyndsey Kunzler and Abbie Hodgson, Youth Council Liaisons, reported the geocache website is now working and it will be ready this weekend. There will be wooden coins placed in the box. Lyndsey and Abby will also be helping with the Mother's Day Tea.

Nancy Smith displayed a plastic sheet for the printing of the timeline. This plastic is light enough that it will not pull the paint off of the wall.

At 7:20 p.m., the Board adjourned to the foyer of City Hall to view the timeline and make any corrections. The Board returned to the meeting at 7:30 p.m.

Nancy Smith reported Larry Wright, City Councilman, would like to donate a microphone for the story telling events at the Museum. Board members are to report their volunteer hours to Lisa Sommer each month at the Board meeting. These hours will be used as matching in-kind for the 2015 CLG grants.

Diane Chamberlain displayed the wall hanging she made of Thomas Whitaker that lists his wives, along with their children, and the birth and death dates of the wives and children. She also displayed a binder she made of Thomas Whitaker's descendants. These are Centerville Centennial displays and will be available for museum guests to view throughout the year. There is also a poster of Centerville family names and how they have become interrelated throughout the year; guests can come and see who in the city they are related to.

Paul Thomas Smith reported he has been working on the biography of Thomas Whitaker. The silk worm story began in the adobe home east of the Whitaker Museum in 1861 in the basement. The silk worms were moved to a Protestant School on 400 East and-100 South. This home is now owned by Doug Beers, and Mr. Smith has viewed the inside of the home. Mr. Smith distributed a list of the qualities of Thomas Whitaker, and a list of the trees and plants that Thomas Whitaker had on his property.

Lisa Sommer, Museum Director, reported the May 17th Centennial Event recording at the Regional Center will become part of the City's archives and will be housed at the Whitaker, this is not to be copied or distributed to the public. On May 9th, there will be 15 people coming to work on the Museum grounds as part of the National Service Day. The old electric pole on the grounds will be removed and hauled away.

Chair Packer made a **motion** to authorize the cleaning of the Museum windows on an annual basis the week before the Mother's Day Tea. Nancy Smith seconded the motion, which was passed by unanimous vote (5-0).

Lisa Linn Sommer is continuing to work with Beau Babcock at Fort Douglas on the Veteran's Uniform Display.

Chair Packer reported Alex Creer, Boy Scout, is working on the construction of the beehive for the Museum grounds. Alex will not be providing the bees and, therefore, a beekeeper will need to be contacted to provide the bees. A letter from Brent Shick that was sent to Steve Thacker expressing his disappointment of the Museum was discussed. He thought it was a lovely home and the docents were nice but he wanted to hear more about the history of Centerville itself. Lisa Linn Sommer, Museum Director, wrote a letter to Mr. Shick informing him that he is welcome to ask any questions to Paul Thomas Smith, the Museum historian, could answer his questions. He was also informed that there is a documentary and another tour ready to be published but the Museum is waiting for funding to proceed with that project. He was also informed that the Centennial displays would be up for view after the Celebration on May 17.

Nancy Smith reported Laura Toney submitted a Statement of Interest to be a member of the Whitaker Museum Board. The City Council has approved her name, and she will be attending the next meeting. The Board would like to add another member to the Board in the near future.

At 8:35 p.m., Lyndsey Kunzler and Abby Hodgson were excused from the meeting.

LANDSCAPE AND HARDSCAPE REVIEW AND DISCUSSION

Nancy Smith displayed an aerial view of the Whitaker grounds. A list of plants that were provided by Paul Thomas Smith will be chosen to be planted on the south side of the Museum. At a future date, a professional landscape architect will be asked to help with the design of the gardens. A pole barn needs to be completed, so the wagon can be covered, as exposure to the weather is causing it to warp. A hard scape design was discussed. The need of another exit through the City Hall parking lot was mentioned as well as additional parking spaces.

NEXT MEETING

The next Whitaker Museum Board meeting will be held on Wednesday, June 10, 2015 at 6:30 p.m.

ADJOURN

At 9:05 p.m., Nancy Smith made a **motion** to adjourn the meeting. Bridget Lee seconded the motion, which was passed by unanimous vote (5-0).

Spencer Packer, Chair

6-26-2015
Date Approved

Connie Larson, Recording Secretary

CENTERVILLE CITY NC CORPORATE SEAL