Minutes of the Centerville City Whitaker Museum Board meeting held Wednesday, November 12, 2014 at 6:30 p.m. in the Administrative Conference Room at City Hall, 250 North Main Street, Centerville, Utah.

PRESENT

Diane Chamberlain
Bridget Lee, was excused at 7:52 p.m.
Spencer Packer, Chair
Bruce Powell
Nancy Smith
Paul Thomas Smith

STAFF PRESENT

Lisa Linn Sommer, Whitaker Museum Director
Abigail Hodgson, Youth Council Liaison
Lyndsey Kunzler, Youth Council Liaison
Connie Larson, Recording Secretary

YOUTH COUNCIL LIAISONS

Chair Spencer Packer welcomed Abigail Hodgson and Lyndsey Kunzler as Youth Council Liaisons to the Whitaker Museum Board. They are both students at Viewmont High School.

WHITAKER SIGN

A picture of the proposed sign for the Museum was distributed by Spencer Packer, Chair. The Board reviewed the initial draft of the Museum sign. They discussed changes and Spencer Packer, Chair, will present the ideas to the company and get their input. Bruce Powell said he has applied for a $1,700 grant from the Rotary Club to help pay for the sign. The sign is expected to cost $2,500 to $4,000.

WHITAKER ORDINANCES

Nancy Smith distributed a copy of the Whitaker Museum Board Ordinance with the revisions requested by the Board. Board members reviewed the ordinance, and agreed the Mission Statement will be placed under the Purpose of the Whitaker Museum. Nancy will make the requested changes to the ordinance, and email the final draft to Board members before it is given to the City Council for their approval.

BOARD MEMBER REPORTS

Nancy Smith expressed concern about outdoor lighting at the Museum at night. The lack of outdoor lighting is a safety concern for anyone walking on the grounds at night coming to events, and for individuals who park at the Museum. Lisa Sommer, Museum Director, also commented that the lack of lighting makes it difficult to hold events during the fall and winter season. The Museum appears unoccupied.

The Centerville Centennial Celebration Committee will be holding a meeting on November 20th to discuss the activities each Committee in the City is planning for this event in 2015. Nancy suggested a genealogy fan chart of Thomas Whitaker and his descendants be made and displayed. She and Diane Chamberlain will be attending the Centerville Centennial meeting on Thursday, November 20th.

Nancy Smith asked if the Board would be supportive of moving the historical marker for the Whitaker Museum, which is currently located next to the car wash. It should be moved next to the Museum sidewalk where it is visible for visitors to read. This could possibly be an Eagle Scout project.

At 7:52 p.m., Bridget Lee was excused from the meeting.

Diane Chamberlain displayed a picture of a donation box that is located at the home where Anne of Green Gables was filmed on Prince Edward Island. This is a simple design for a donation box that could be an Eagle Scout project.

Paul Thomas Smith said he believes there should be street signs located on Main Street, and on Parrish Lane just off of the freeway exit that give directions to the Whitaker Museum. Bruce Powell took the assignment to look into the requirements.

Spencer Packer, Chair, introduced the idea of having a geocaching site on the grounds of the Museum, where Museum coins could be placed for a trinket. Youth Council members Lyndsey Kunzler and Abagail Hodgson reported they are familiar with geocaching, and would be willing to help the Museum Board set up a geocaching site at the Museum.

Lisa Linn Sommer, Museum Director, expressed concern that the wood handcart and wagon on the Museum grounds are weathering, and sand needs to be replaced between the pavers on the brick walkway. The handcart and wagon need to have tongue oil applied and be covered for the winter. Also, Mr. Holbrook has farm equipment he is donating to the Museum for display. Chair Packer said that he and Bruce Powell, Board Member, will move the farm equipment to the Museum, Spencer Packer, Chair, will contact Bruce Cox, Parks and Recreation Director, and request their staff to winterize the wagon and handcart, as well as cut back the flower beds and remove the debris from the community garden that was put on the Museum driveway. Chair Packer said he could store the handcart in his barn but he is concerned of the possibility of theft.

MINUTES REVIEW AND ACCEPTANCE

Minutes of the October 1, 2014 meeting minutes were reviewed. Nancy Smith made a **motion** to approve the minutes as written. Bruce Powell seconded the motion, which was passed by unanimous vote (4-0).

NEXT MEETING

The next Whitaker Museum Board meeting will be held on Wednesday, December 3, 2014 at 6:30 p.m. in the Administrative Conference Room at City Hall.

ADJOURN

At 8:20 p.m., Diane Chamberlain made a **motion** to adjourn the meeting. Bruce Powell seconded the motion, which was passed by unanimous vote (5-0).

Spencer Packer, Chair

11-25-2014
Date Approved

Connie Larson
Connie Larson, Recording Secretary

CENTERVILLE CITY
1848
CORPORATE SEAL