CENTERVILLE CITY

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Incorporated in 1915

Mayor

Paul A. Cutler

City Council

Ken S. Averett

Tamilyn Fillmore

John T. Higginson

Stephanie Ivie

Lawrence Wright

City Manager

Steve H. Thacker

Whitaker Museum Board Meeting Agenda

Wednesday, November 12, 2014, 6:30 p.m.
Administrative Conference Room at City Hall
250 North Main, Centerville, UT 84014

Meetings of the Whitaker Museum Board of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Blaine Lutz, Centerville Finance Director, at 295-3477, giving at least 24 hours-notice prior to the meeting.

6:30 **A. BUSINESS**

1. **Minutes Review and Acceptance** – October 1, 2014 meeting
2. City staff/Whitaker – Jacob Smith
3. Whitaker ordinances – Nancy Smith
4. Whitaker sign – Spencer Packer
5. Board member reports
6. Closed meeting if necessary, as allowed by state law
7. Possible action following closed meeting, including appointments to committees and docents
8. Next Meeting

B. ADJOURN

Marsha L. Morrow, MMC
Centerville City Recorder

MAKING Life BETTER
Centerville City

Minutes of the Centerville City Whitaker Museum Board meeting held Wednesday, October 1, 2014 at 6:30 p.m. in the Administrative Conference Room at City Hall, 250 North Main Street, Centerville, Utah.

PRESENT
Bridget Lee
Spencer Packer, Chair
Bruce Powell
Nancy Smith

ABSENT
Diane Chamberlain

STAFF PRESENT
Lisa Linn Sommer, Whitaker Museum Director
Larry Wright, City Council Liaison, was excused at 8:15 p.m.
Connie Larson, Recording Secretary

DISCUSS CALENDARING

Lisa Linn Sommer, Museum Director, reported on the activities for the month of October at the Museum as follows:

October 24th and October 25th will be the Cemetery Tour at 7:30 p.m. and 9:00 p.m. with Julie Barnson. This is a tour of the Centerville Cemetery and factual events of Centerville, and some of the people who are buried there. Utah lore will also be shared from other locations, while keeping the respect of the deceased. The fee is $25 per couple, or $15 per person. There is a limit of 20 people per tour.

October 25th is the gleaning of the gardens behind the Whitaker Museum. The gardens will be cleaned up and produce harvested by this date. Any produce remaining is available for the public to take for their use.

October 25th is the Zombie 5K Run at 8:00 a.m., with a children's half-mile run following at 9:00 a.m. Wasatch Running would like to be the sponsor for this event. Wasatch Running will distribute the purchased T-Shirt, and a bag for each participant. Wasatch Running will also donate gift cards exceeding $100 for the raffle drawing. Bridget Lee will put the bags together and take them to Wasatch Running for distribution. Each Board member was asked to secure two to three sponsors who would be willing to donate $100, and have their name on the T-Shirts. The Museum Board will provide the raffle at the end of the run. "Zombies" from the Davis High School Track Team will be chasing participants along the course, and the course will be the same as the July 4th Freedom Run. Mayor Cutler will be participating in this race. Registration is through City Hall or at XPRESSREC.com.

October 30th will be "The Haunting" at The Whitaker Museum from 7:00 p.m. until 8:30 p.m. in conjunction with the Youth Council Pumpkin Walk. Chair Packer will obtain a casket from Russon Brothers Mortuary for the top of the piano in the parlor room, along with the firewood. Starbucks will provide hot chocolate for 400 people, and Bruce Powell will provide the fire pit.

The phones and computer do not work at the Museum, because the WIFI Router in the basement cannot receive the satellite signal through the mortar and rock. The repairman from PRONET believe they can reroute the cables through the attic and down behind the big screen TV, which should allow satellite reception.

Chair Packer made a **motion** that the Board allow the payment of the telephone WIFI Router being relocated by PRONET, who is doing the City's communication system. If the funds do not come out of City funds, the Whitaker Museum Board will authorize payment, because this is an essential service. Bruce Powell seconded the motion, which was passed by unanimous vote (4-0).

BOARD MEMBER REPORTS

Nancy Smith reviewed the Whitaker Museum Board Tenure List. Two members of the Board have term expirations in the same month. She suggested that perhaps with Steve Thacker and the Mayor's consent, staff could change the expiration dates so they are staggered better, and thus not leaving the possibility of four new members within six months.

Chair Packer met with the carpenter, Guy Carpenter, and Don Hartley, State Historical Society, to get directions on parameters for the CLG projects at the Museum.

Bruce Powell said he has requested money for the Museum sign from the Rotary Club. It is hoped by December the request for money will be approved. Chair Packer said he sent the proposed design for the sign to a company in Ogden, and to Thomas & Sons LLC, Centerville, for bids.

REVIEW AND DISCUSS BYLAWS, ORDINANCES AND MUSEUM POLICIES

Nancy Smith distributed a copy of the Whitaker Museum Board Ordinance as it appears in the City Ordinance, and the new draft which now includes, in black, the City wording, and in red the proposed changes from the Board. Nancy also distributed a copy of the Farmington City Historic Museum Ordinances, and asked if the Board would like to see something similar added to the Ordinance as shown under "expectation of individual Board members."

At 8:15 p.m., Larry Wright, City Council Liaison, was excused.

MINUTES REVIEW AND APPROVAL

Minutes of the September 3, 2014 meeting minutes were reviewed. Bruce Powell made a **motion** to approve the minutes as amended. Nancy Smith seconded the motion, which was passed by unanimous vote (4-0).

OTHER

Chair Packer authorized the payment of $ 275 to Brandon Smith for 50 DVD reproductions as approved in the April 2014 Board meeting. He also authorized payment for 30 copies of pictures of Thomas Whitaker. Museum volunteers and the Victorian Tea Party volunteer chair persons will be invited to the Centerville City volunteer "Thank you" dinner in October.

The Board discussed the possibility of moving the Board meeting to Tuesday evenings. This item will be discussed at the next meeting.

NEXT MEETING

The next Whitaker Museum Board meeting will be held on Wednesday, November 12, 2014 at 6:30 p.m. in the Administrative Conference Room at City Hall.

ADJOURN

At 8:30 p.m., Bruce Powell made a **motion** to adjourn the meeting. Bridget Lee seconded the motion, which was passed by unanimous vote (4-0).

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Spencer Packer, Chair Date Approved

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Connie Larson, Recording Secretary