



CENTERVILLE CITY

250 North Main • Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

Mayor

Paul A. Cutler

City Council

Ken S. Averett

Tamelyn Fillmore

John T. Higginson

Stephanie Ivie

Lawrence Wright

City Manager

Steve H. Thacker

Whitaker Museum Board Meeting Agenda

Wednesday, September 3, 2014, 6:30 p.m.
Administrative Conference Room at City Hall
250 North Main, Centerville, UT 84014

Meetings of the Whitaker Museum Board of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Blaine Lutz, Centerville Finance Director, at 295-3477, giving at least 24 hours-notice prior to the meeting.

6:30 A. BUSINESS

1. **Minutes Review and Acceptance** – August 6, 2014 meeting
2. Board Member review and vote on ordinances & bylaws of Whitaker Museum and submission to City Council for approval
3. Board Member Reports
 - a. Museum walkthrough with Don Hartley/CLG approvals –Spencer
 - b. Submission of museum names, approval of final five for public survey
 - c. Discussion and approval of museum sign design by the Museum Board
 - d. Discussion on possible Eagle Scout projects
4. Miscellaneous Business
5. Closed meeting if necessary, as allowed by state law
6. Possible action following closed meeting, including appointments to committees and docents
7. Next Meeting

B. ADJOURN

Marsha L. Morrow, MMC
Centerville City Recorder



PRELIMINARY DRAFT

Minutes of the Centerville City Whitaker Museum Board meeting held Wednesday, August 6, 2014 at 6:30 p.m. in the Administrative Conference Room at City Hall, 250 North Main Street, Centerville, Utah.

PRESENT

Spencer Packer, Chair
Diane Chamberlain
Bridget Lee, arrived at 6:40 p.m.
Bruce Powell
Nancy Smith

STAFF PRESENT

Larry Wright, City Council Liaison
Lisa Linn Sommer, Whitaker Museum Director
Connie Larson, Recording Secretary

VISITOR

Lisa Buckmiller

MINUTES REVIEW AND APPROVAL

Minutes of the June 4, 2014 meeting minutes were reviewed. Bruce Powell made a **motion** to approve the minutes as written. Nancy Smith seconded the motion, which was passed by unanimous vote (4-0).

PRESENTATION TO CITY COUNCIL

Larry Wright, City Council Liaison, reported Mayor Cutler would like to have a quarterly report from all of the committees on projects and accomplishments. Mr. Wright said he plans to report on the Museum Events; the number of visitors and volunteer hours at the Museum; scheduled and completed activities and projects; and the Silk Partnership with the Utah Opera and Utah Symphony, as well as the CLG Grant.

CLG GRANT APPROVAL OF ADDITIONAL MONIES AND THE PROJECTS THAT QUALIFY

The Board agreed the rain gutters, fascia, soffits, south east gable and sign are urgent projects. Chair Packer will obtain quotes, and he will also talk to Don Hartley about the best sealant for the stone and mortar wall that is leaking on the east side of the parlor.

BOARD MEMBER REPORTS

a. Discussion on ordinances and bylaws of Whitaker Museum and possible recommendations to City Council

Bruce Powell explained he talked with a 14 year old Boy Scout recently about doing an Eagle Scout project at the Museum, but he never called back.

PRELIMINARY DRAFT

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1 Mr. Powell said he feels Boy Scouts under 14 years of age are probably too young to do
2 projects at the museum, as the projects are somewhat difficult, and probably require older boys.
3 He suggested Boy Scouts should be 15 years of age or older when doing Eagle Scout projects at
4 the Museum.

5
6 Nancy Smith reported she reviewed the Whitaker Museum Board Ordinance that Lisa
7 Romney, City Attorney, passed out at the last Museum Board meeting. She has thought about
8 changes that could be made to the Ordinance regarding the director position, the Museum Board's
9 responsibility, the Museum Chair's responsibility and the City's responsibility to bring more
10 clarity.

11
12 At 6:40 p.m., Bridget Lee arrived at the meeting.

13
14 Nancy distributed a copy of some recommendations for discussion and review. The Board
15 discussed some of the proposed changes, and Board members were asked to read the ordinance,
16 and give their input on the proposed changes at the next meeting. Any changes that are approved
17 by the Board will be presented to Steve Thacker and the City Council for approval.

18
19 Bruce Powell reported the Rotary Club has awarded grant money to the Museum in the
20 amount of \$1,800 towards the exterior sign.

21
22 Lisa Sommer distributed a report of the CLG Grant money awarded to the Museum for
23 2014. All of the projects must be completed by 2015, or the grant money must be returned. She
24 reported that Weber State University also has an Archive Grant that the Museum Board will apply
25 for.

26
27 Lisa Sommer also distributed a running total of guests at the Museum from the re-grand
28 opening in March 2013 to the present. She reported the phone system at the Museum does not
29 work, and the power in the archive room at the Museum does not work. A book written by Royce
30 Allen entitled "Images of America - South Davis County" was displayed. Royce Allen sent a letter
31 of apology to the Museum Board, because there was an error in the showing of the Whitaker
32 Museum. The home shown is the Deuel home, but it is titled the Whitaker home. Any money
33 received from the sale of this book will be given to the Museum. However, Royce Allen has
34 requested that it be donated to a specific project to be chosen by the Museum Board.

35 36 MISCELLANEOUS BUSINESS

37
38 Lisa Buckmiller said she will check with the State to see if they have a map of the
39 Centerville City Cemetery. Lisa Buckmiller distributed business cards for Don Hartley, Debbie
40 Dahl, and herself from the State Historical Department, because they are excited for the continued
41 success of the Museum, and want to be readily available to anyone of the Museum Board members.
42 Mr. Hartley will be coming to the Whitaker Museum to take pictures, and discuss the projects that
43 are being considered for the CLG Grant.

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NEXT MEETING

The next Whitaker Museum Board meeting will be held on Wednesday, September 3, 2014 at 6:30 p.m. in the Administrative Conference Room at City Hall.

ADJOURN

At 8:45 p.m., Diane Chamberlain made a **motion** to adjourn. Bruce Powell seconded the **motion**, which was passed by unanimous vote (5-0).

Spencer Packer, Chair

Date Approved

Connie Larson, Recording Secretary