



CENTERVILLE CITY

250 North Main • Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

Mayor

Paul A. Cutler

City Council

Ken S. Averett

Tamilyn Fillmore

John T. Higginson

Stephanie Ivie

Lawrence Wright

City Manager

Steve H. Thacker

Whitaker Museum Board Meeting Agenda

**Wednesday, August 6, 2014, 6:30 p.m.
Administrative Conference Room at City Hall
250 North Main, Centerville, UT 84014**

6:30 A. BUSINESS

1. **Minutes Review and Acceptance** – June 4, 2014 meeting
2. The purpose of Storytelling Night – Margot Thompson
3. CLG grant approval of additional monies and the projects that qualify – Spencer?
4. Board member liaison assignment of specific CLG projects – Spencer?
5. Board Member Reports
6. Miscellaneous Business
7. Closed meeting if necessary, as allowed by state law
8. Possible action following closed meeting, including appointments to committees and docents
9. Next Meeting

B. ADJOURN

**Marsha L. Morrow, MMC
Centerville City Recorder**

PRELIMINARY DRAFT

Minutes of the Centerville City Whitaker Museum Board meeting held Wednesday, June 4, 2014 at 6:30 p.m. in the Administrative Conference Room at City Hall, 250 North Main Street, Centerville, Utah.

PRESENT

Spencer Packer, Chair
Bruce Powell
Nancy Smith

ABSENT

Diane Chamberlain
Bridget Lee

STAFF PRESENT

Lisa Romney, City Attorney
Lisa Linn Sommer, Whitaker Museum Director
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the May 7, 2014 meeting minutes were reviewed. Nancy Smith made a motion to approve the minutes as amended. Bruce Powell seconded the motion, which was passed by unanimous vote (3-0).

TRAINING FOR BOARD MEMBERS ON BYLAWS, ORDINANCES, OPEN MEETING, AND CONFLICT OF INTEREST

Lisa Romney, City Attorney, explained as part of her position she is meeting with each committee to help them understand the bylaws and ordinances of the City. The Whitaker Museum Board was created by City Ordinance 3-03-060 as an advisory board to the City Council. The criteria for appointing board members, approval of rules and regulations, and duties of the Board were reviewed.

Diane Chamberlain and Bridget Lee will be given a copy of the presentation for their review.

REPORT ON BUDGET MEETING WITH STEVE THACKER

Chair Packer reported he met with Steve Thacker, City Manager, regarding the Whitaker Museum Board Budget for the FY 2014-2015. Mr. Thacker will present the recommended budget to the City Council later this month.

BOARD REPORTS

Lisa Linn Sommer will forward to Bruce Powell a list of Eagle Scout projects for the Museum.

PRELIMINARY DRAFT

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1 Nancy Smith reported a section of the brick path on the south side is shifting and needs to
2 be stabilized. Chair Packer suggested silica sand at Colonial Building Supply that is especially for
3 brick paths to stabilize it.

4
5 Chair Packer reported he stopped in Fairview recently, and toured the Fairview Museum
6 and school house. Pictures were displayed of these buildings. He talked with the docents on how
7 they get funding to run their museum, and they get funding through grants and donations.

8
9 Lisa Linn Sommer said the wagon was damaged during the winter and the back seats are
10 completely warped backwards. The upholstered seats are now in the sun, and some type of
11 covering needs to be obtained for the seats. The wagon will continue to deteriorate if it is left in
12 the open. A pole barn needs to be made for the wagons and other outdoor artifacts, which would
13 be a good Eagle Scout project for several boys.

14
15 The Mother's Day Tea Party was a great success, with 128 guests attending in two sessions.
16 People are already calling to reserve for next year. Lisa suggested giving the four women who
17 organized this event a copy of the Davis County History Book. The women who chaired this event
18 were: Lori Henderson, Kathy Cummings, Tracy Tonks, and Karen Wray.

19
20 Bruce Powell made a **motion** to provide a Davis County History Book to each one of the
21 four chairs who organized the Mother's Day Tea, with a letter of gratitude signed by the Museum
22 Board members. Nancy Smith seconded the motion, which was passed by unanimous vote (3-0).

23
24 Lisa Linn Sommer reported at least once a week there are guests who come to the Museum
25 who are direct descendants of Thomas Whitaker. Lisa said she will give a monthly accounting of
26 how many volunteer hours are given at the Museum.

MISCELLANEOUS BUSINESS

27
28
29 The Heritage Market will start in July or August and run through October.

NEXT MEETING

30
31
32
33 The next Whitaker Museum Board meeting will be held on Wednesday, August 6, 2014 at
34 6:30 p.m. in the Administrative Conference Room at City Hall.

ADJOURN

35
36
37
38 At 8:20 p.m., Bruce Powell made a **motion** to adjourn the meeting, and to not meet until
39 August 6, 2014 unless Lisa Sommer feels there is a need for a meeting. Nancy Smith seconded the
40 motion, which was passed by unanimous vote (3-0).
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PRELIMINARY DRAFT

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Spencer Packer, Chair

Date Approved

Connie Larson, Recording Secretary