CENTERVILLE CITY

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Incorporated in 1915

Mayor

Ronald G. Russell

City Council

Justin Y. Allen

Ken S. Averett

John T. Higginson

Sherri L. Lindstrom

Lawrence Wright

City Manager

Steve H. Thacker

Whitaker Museum Board Meeting Agenda

Wednesday, September 4, 2013, 6:30 p.m.
Administrative Conference Room at City Hall
250 North Main, Centerville, UT

6:30 **A. BUSINESS**

1. **Minutes Review and Acceptance** – August 7, 2013 meeting
2. Board Updates
3. Miscellaneous Business
4. Closed Meeting, if necessary, as allowed by State law
5. Possible action following closed meeting, including appointments to committees and docents
6. Next meeting

B. ADJOURN

Marsha L. Morrow, MMC
Centerville City Recorder

MAKING Life BETTER
Centerville City

Minutes of the Centerville City Whitaker Museum Board meeting held Wednesday, August 7, 2013 at 6:30 p.m. in the City Council Conference Room, 250 North Main, Centerville, Utah.

MEMBERS PRESENT

Spencer Packer, Chair, arrived at 6:50 p.m.
Bruce Powell
Nancy Smith
Lisa Sommer

MEMBERS ABSENT

Bridget Lee
Paul Thomas Smith

STAFF PRESENT

Connie Larson, Recording Secretary

VISITORS

Lisa Buckmiller

MINUTES REVIEW AND ACCEPTANCE

Minutes of the July 17, 2013 meeting minutes were reviewed. Bruce Powell made a **motion** to approve the minutes as amended. Lisa Sommer seconded the motion, which was passed by unanimous vote (3-0).

DIRECTOR'S POSITION

Nancy Smith distributed an updated job description for the director position at the Whitaker Museum. Board members reviewed the description and made changes.

At 6:50 p.m., Chair Spence Packer arrived at the meeting.

Nancy Smith was asked to send the final draft to Mayor Russell and Steve Thacker to review the job description, and staff will then advertise the position.

BOARD REPORTS

Bruce Powell reported Talon Gamble finished the plantings on the south side of the Museum. J&L Garden Center donated 50 percent of the plants. The sprinkling system has been installed. Chair Spence Packer said a membrane needs to be installed to make the dirt slope away from the building, so that when the plants are watered, the water will filter away from the foundation. Bruce Cox, Parks and Recreation Director, will be informed of this situation.

Bruce Powell reported that an additional $400 was being deposited into the Whitaker budget from Joe Moore's eagle project.

It was suggested that a "no parking" sign be placed where the trash cans were, and "parking available at City Hall" placed on the fence.

Nancy Smith reported attendance at the Museum continues to be strong with another 40 coming through this past Tuesday. Diane Chamberlain, who is a descendant of Thomas Whitaker, and a current docent is considering filing to become a member of the Museum Board. Shauna Essig was also discussed as a possible member of the Board. The docents have expressed a willingness to help with cleaning and cataloging inventory, which will begin next week in the basement of the Museum. The east door will be painted during the coming month.

Nancy Smith contacted Bob West regarding the antique stove for the Museum. Mr. West said he might like the Museum to have the stove. The stove, if donated, has a value between $10,000 to $20,000. The cost to the Museum would be around $3,000 to have it converted to electric. The Board will make an appointment to see the stove. Keys to the Museum will be given to Judy Gunn, Diane Chamberlain, and Dorothy Hope.

Lisa Buckmiller reported she gave a map of the historic buildings in Centerville to the new State Historic Director, Brad Westwood, and he said he would like to place these maps at the Rio Grande Building in Salt Lake City. Lisa will also place the maps at the State Capital. An invitation will be given to each Board member for the State Historic Conference on September 5th, at the Salt Lake City Library.

Lisa Sommer reported the parts for the commode have been ordered. Plans are being made for the Halloween Haunting that will coincide with the Pumpkin Walk. The Board would like to have professional story tellers at this event, and Starbucks will provide the hot chocolate. Chair Packer will build contained bonfires on the Museum grounds for this event.

Lisa Sommer said a request has been made for a wedding reception at the Museum. The Board agreed a small wedding could be held outside, but more information must be obtained regarding what is wanted for the reception and how many people will attend before a decision is made.

Chair Spence Packer made a **motion** to budget $50.00 for decorations for the Halloween Haunting activity at the Museum. Bruce Powell seconded the motion, which was passed by unanimous vote (4-0).

MISCELLANEOUS BUSINESS

Gary Evenson finished duplicating the gate in front of the Museum, and he provided all of the materials and labor free of charge. Peter Sommer will install the end posts and the gate in September.

NEXT MEETING

The next Whitaker Museum Board meeting will be held on Wednesday, September 4th at 6:30 p.m. in the Conference Room at City Hall. The Utah State Historic program and award is September 5th.

ADJOURN

At 7:50 p.m., Bruce Powell made a **motion** to adjourn the meeting. Nancy Smith seconded the motion, which was passed by unanimous vote (4-0).

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Spencer Packer, Chair Date Approved

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Connie Larson, Recording Secretary