

1 Minutes of the Whitaker Museum Board meeting held Wednesday, July 17, 2013 at 6:30 p.m. in
2 the Conference Room at City Hall, 250 North Main, Centerville, Utah.

3
4 **MEMBERS PRESENT**

5 Bridget Lee, was excused at 8:00 p.m.
6 Spencer Packer, Chair
7 Bruce Powell, was excused at 8:25 p.m.
8 Nancy Smith
9 Paul Thomas Smith
10 Lisa Sommer

11
12 **VISTORS**

13 Larry Wright, City Council Liaison
14 Connie Larson, Recording Secretary

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16 **MINUTES REVIEW AND ACCEPTANCE – MAY 30, 2013 MEETING**

17
18 Bruce Powell made a **motion** to approve the May 30, 2013 meeting minutes as amended.
19 Chair Spencer Packer seconded the motion, which was passed by unanimous vote (6-0).

20
21 **DIRECTOR/INTERIM COORDINATOR (JOB DESCRIPTION FOR POSTING)**

22
23 Nancy Smith distributed a proposed job description for the Whitaker Museum Director that
24 was reviewed by the Board. Paul Thomas Smith will write a description of the visual narrative for
25 the Museum branding that the Board would like to see occur at the Museum. Over 1,500 people
26 have visited the Museum since the re-opening representing ten states throughout the Country.

27
28 **MUSEUM SIGNAGE**

29
30 Chair Packer reported he was in Boise recently, and saw a wooden sign for a law office
31 that was sandblasted which had an old fashion look to it. He suggested this type of sign for the
32 Whitaker Museum. He will talk to Thomas and Sons for suggestions and ideas.

33
34 **BOARD REPORTS**

35
36 Bruce Powell reported on forthcoming Eagle Scout projects. Jared Wentworth will be
37 realigning the pathways in the rear of the home. Talon Gamble will be doing landscaping by the
38 bay windows. Tyler West will be working on the sprinkler system.

39
40 At 8:00 p.m., Bridget Lee was excused from the meeting.

41
42 Lisa Sommer will call Bob West from the Rotary Club regarding the period stove that is
43 available. The docents are doing a wonderful job at the Museum. The docents will be encouraged
44 to wear period costumes when working at the Museum, even though it is not required at this time.

1 There are concerns that the Museum property is not being completely taken care of. For
2 example, when the Parks Department did the weeding, the weeds were not taken away. The
3 handcart entry from the Whitaker Museum at the July 4th parade went very well, and there were
4 no problems. AAA Magazine called Lisa recently, and informed her the Whitaker Museum will
5 be featured in their fall travel magazine. AAA Magazine learned about the Whitaker Museum from
6 a video clip that was on the internet.

7
8 Lisa also reported that Kathy Dalrymple told her there is a newspaper article in the Museum
9 records. The Board will inform Kathy that they are not aware of any newspaper articles on Luther
10 Dalrymple. The laptop at the Museum is difficult to work with and there is no printer. The Board
11 agreed there needs to be a new computer and printer at the Museum. Larry Wright, City Council
12 Liaison, will talk with Blaine Lutz about a computer that will include Microsoft Office
13 Professional loaded on it.

14
15 Nancy Smith reported the Farmer's Market that is held before the Movies in the Park is too
16 much work for the amount of money that is being received. Nancy suggested the Farmer's Market
17 be stopped after this Friday, as it consumes an entire day with little monetary benefit to the
18 Museum. The "branding concept" is not helping the Museum, as the Museum represents the
19 cottage and pioneer period time frame. It was discussed and recommended for next year, that a
20 Farmer's Market be held on Tuesday's on the Museum grounds with home baked food and other
21 homemade items to sell.

22
23 Bruce Powell made a **motion** to cancel the Farmer's Market after this Friday, July 19th,
24 and refund the unused money back to the vendors. Chair Packer seconded the motion, which was
25 passed by unanimous vote (5-0).

26
27 At 8:25 p.m., Bruce Powell was excused from the meeting.

28
29 Nancy Smith reported Shauna Essig and a group of young women in the area will do the
30 next two Story Telling Nights at the Museum. These young women will gather stories of ancestors,
31 and then "share a talent" by learning to tell those stories to a group of people. These events will
32 be held on August 12th and September 9th outside on the Museum grounds. She reported the July
33 Story Telling Night had about 85 people in attendance, and those that came enjoyed it, both young
34 and old.

35
36 Paul Thomas Smith expressed appreciation to Lisa Sommer and Nancy Smith on their
37 efforts at the Museum. Mr. Smith announced that he and his wife will be serving a mission to
38 Reno, Nevada beginning in November. He said he would be willing to tell "ghost stories" to adults
39 at the Museum in October. The painting on the soffit and rain gutters needs to be completed before
40 winter.

41
42 City Councilman Larry Wright thanked Chair Packer for his work on behalf of the
43 Museum. The Board appreciates the efforts of the City Council on behalf of the Museum.

MISCELLANEOUS BUSINESS AS TIME PERMITS

Nancy Smith reported Chair Packer received a letter from the Board of State History that the Whitaker Museum Board will receive the Outstanding Contribution Award from the Utah Division of State History. A formal presentation will be held on Thursday, September 5th, at 7:00 p.m. at the Salt Lake City Public Library. This event is part of the Utah State History Conference. Chair Packer and Paul Thomas Smith will attend this event.

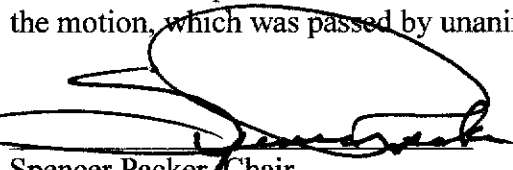
Chair Packer will ask about the rebates that Blaine Lutz completed for the insulated windows, furnace and heater installations, and the nonprofit status filing for the Museum.

NEXT MEETING

This next two Whitaker Museum Board meetings will be held on August 7th, and September 4th at 6:30 p.m. in the conference room at City Hall.

ADJOURN

At 8:45 p.m., Chair Packer made **motion** to adjourn the meeting. Nancy Smith seconded the motion, which was passed by unanimous vote (4-0).


Spencer Packer, Chair

8-7-2013

Date Approved


Connie Larson, Recording Secretary

