



## **CENTERVILLE TREE BOARD AGENDA**

**NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE TREE BOARD WILL HOLD ITS REGULAR PUBLIC MEETING AT 8:00 PM ON JUNE 16, 2021 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 N. MAIN STREET. THE AGENDA IS SHOWN BELOW:**

*Meetings of the Tree Board of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.*

*Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Jacob Smith, Administrative Services Director, at 801-295-3477, giving at least 24 hours notice prior to the meeting.*

*The full packet of backups materials can be found at <http://centerville.novusagenda.com/agendapublic>.*

### **A. ROLL CALL**

### **B. BUSINESS**

1. City Ordinance  
Discuss recent and future updates to the City Ordinance
2. Web Page Discussion  
TreeCity PDFs, USU webpage
3. Tree of the Month  
Discuss Tree of the Month
4. Community Forestry Grant
5. Minutes Review and Acceptance  
May 19, 2021 Tree Board Minutes

### **C. CLOSED SESSION (Closed Meeting, if necessary, for reasons allowed by State Law, including, but not limited to, the provisions of section 52-4-205 of the Utah Open and Public Meetings Act, and for the Attorney-Client matters that are privileged pursuant to Utah Code ann. 78B-1-137, as amended)**

### **D. ADJOURNMENT**

Jennifer Hansen



**CENTERVILLE**

**Staff Backup Report  
6/16/2021**

Item No. 1.

Short Title: City Ordinance

Initiated By:

Staff Representative:

**SUBJECT**

Discuss recent and future updates to the City Ordinance

**RECOMMENDATION**

**BACKGROUND**

**CENTERVILLE**

**Staff Backup Report  
6/16/2021**

Item No. 2.

Short Title: Web Page Discussion

Initiated By:

Staff Representative:

**SUBJECT**

TreeCity PDFs, USU webpage

**RECOMMENDATION**

**BACKGROUND**

**CENTERVILLE**

**Staff Backup Report  
6/16/2021**

Item No. 3.

Short Title: Tree of the Month

Initiated By:

Staff Representative:

**SUBJECT**

Discuss Tree of the Month

**RECOMMENDATION**

**BACKGROUND**

**CENTERVILLE**

**Staff Backup Report  
6/16/2021**

Item No. 4.

Short Title: Community Forestry Grant

Initiated By:

Staff Representative:

**SUBJECT**

RECOMMENDATION

BACKGROUND

**CENTERVILLE**

**Staff Backup Report  
6/16/2021**

Item No. 5.

Short Title: Minutes Review and Acceptance

Initiated By:

Staff Representative:

**SUBJECT**

May 19, 2021 Tree Board Minutes

**RECOMMENDATION**

**BACKGROUND**

**ATTACHMENTS:**

Description

▯ 05-19-2021 Minutes

Minutes of the Centerville City Tree Board meeting held via Zoom on Wednesday, May 19, 2021 at 8:00 p.m.

**MEMBERS PRESENT**

Joy Chambers  
Grant Chavez  
Gary Woodward, Chair  
Scott Zeidler

**MEMBERS ABSENT**

Anne Linton  
Gary Smith

**STAFF PRESENT**

Jennifer Hansen, Deputy Recorder  
Connie Larson, Recording Secretary

**DETERMINATION LETTER**

Chair Gary Woodward read the Determination Letter in accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act that states according to the COVID-19 pandemic, the meeting may be held electronically.

**ARBOR MONTH DISCUSSION**

Scott Zeidler reported he did the Tree Tour on the Tree Board webpage, along with the descriptions of the trees that Gary Smith provided. He said the GIS Department did a great job of putting the Tree Tour together. Chair Gary Woodward said he would like to continue to have tree tours during the entire month of May in the future. Joy Chambers reported she placed the tree stickers at City Hall. Scott Zeidler suggested doing tree tours at designated parks or even the cemetery where there are older, established trees.

Anne Linton placed a flyer on the City webpage that discusses the activities that are taking place during Arbor Month. Jennifer Hansen, Deputy Recorder, also put a link in the City Newsletter for Arbor Month. Grant Chavez suggested if the Boy Scouts in the area start meeting in the future, it would be great to have them involved in Arbor Month next year.

**WEBPAGE UPDATE**

Chair Gary Woodward reported he talked with Lisa Romney, City Attorney, about the possibility of adding the Tree City PDFs to the City webpage. Lisa Romney feels it would be great to add the links, but actual copies can be on the webpage as well. Gary Woodward said since it is Arbor month, he will not post the PDFs at this time. The descriptions of trees from Trees USA could be posted along with pictures of the trees.

1 The Tree Board agreed to have the pictures on the webpage remain that Gary Smith has already  
2 posted that were from J & L Garden Center. Gary Woodward will go through Gary Smith's  
3 documents and the pictures from Tree City USA to see what pictures should be posted.  
4

5 Scott Zeidler reported Utah State University frequently posts items on their agriculture  
6 webpage. They are currently featuring Nesting Blue Bees. A link could be posted for the USU  
7 agriculture webpage that includes what bugs to look for in the garden and trees, and how to remove  
8 them. Scott will contact Mary at Utah State University to ask permission to post her link on the  
9 Tree Board webpage.  
10

### 11 **REVIEW TREE LIST ADDITIONS**

12

13 Chair Woodward reported he received an email from Lisa Romney, City Attorney, that was  
14 also addressed to the City Council regarding the first phase of changes being considered for  
15 parking strips. Gary also talked with Brant Hansen, City Planner, who has been working on  
16 changes for the City Council that apply to the City Ordinance. The email stated that at this time,  
17 there has not been any authorization for hardscaping or changes to trees in park strips. There has  
18 been discussion of allowing loose gravel and rocks that are one-inch in size, but pavers that are  
19 permanently cemented or mulch will not be allowed in park strips. Utility workers need to have  
20 access to covers, and mulch in park strips could get into the storm drain system and cause  
21 problems. Grant Chaves said he has noticed grass clippings are blown into the street which can  
22 also clog the drain system when it rains. Trees in parking strips will be discussed in the future.  
23

24 Scott Zeidler suggested that when tree park strip changes are made, that a "Tree of the  
25 Month" in Centerville be added to the Tree Board website. This would include a description of the  
26 tree and where it is located so that citizens could go see it. Gary Woodward would like to have a  
27 Facebook page for the Tree Board, and an article in the City Newsletter that would allow residents  
28 to nominate a tree in their yard.  
29

30 Joy Chambers suggested a policy be made to encourage citizens to replace trees that are  
31 lost in windstorms, along with a policy on where they can be placed. In some cities, there are  
32 penalties for people who take trees down. Scott Zeidler said the Utah Division of Forestry and  
33 State Lands has a small fund of money where communities can submit for a grant that could be  
34 considered towards mitigation from trees lost due to windstorms on public property. This is a  
35 reimbursed grant after the cities have spent the money for the trees. Scott also suggested an award  
36 for citizens to prune their trees so that they would be less likely to brake in a storm. Bruce Cox or  
37 Mike Higgins will be asked to attend the next meeting to discuss this idea. Chair Gary Woodward  
38 will contact Bill Ince, City Council Liaison, to also attend the next meeting.  
39

40 Chair Gary Woodward reported he talked with Mayor Wilkinson about additions to the  
41 tree list, and the Mayor said he will discuss it with the City Council. He feels the tree list Gary  
42 Smith made will be added to the City Council agenda for consideration for the Ordinance.

**MINUTES REVIEW AND ACCEPTANCE**

Minutes of the April 21, 2021 Tree Board meeting were reviewed. Grant Chavez made a **motion** to approve the minutes as amended. Joy Chambers seconded the motion, which was passed by unanimous vote (4-0).

**NEXT MEETING**

The next Tree Board meeting will be held on Wednesday, June 16, 2021 at 8:00 p.m. at City Hall in the Business Office Conference Room.

**ADJOURN**

At 9:15 p.m., Joy Chambers made a **motion** to adjourn the meeting. Scott Zeidler seconded the motion, which was passed by unanimous vote (4-0).

\_\_\_\_\_  
Jennifer Hansen, Deputy Recorder

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Connie Larson, Recording Secretary