



CENTERVILLE TREE BOARD AGENDA

Due to Tree Board Chair Woodward's Determination public meetings will be held electronically via Zoom. Public meetings conducted via Zoom may be terminated at any time due to hackers or inappropriate content.

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE TREE BOARD WILL HOLD ITS REGULAR PUBLIC MEETING AT 8:00 PM ON MAY 19, 2021 AT THE CENTERVILLE CITY ADMINISTRATIVE CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW:

Meetings of the Tree Board of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Jacob Smith, Administrative Services Director, at 801-295-3477, giving at least 24 hours notice prior to the meeting.

The full packet of backups materials can be found at <http://centerville.novusagenda.com/agendapublic>.

A. ROLL CALL

B. BUSINESS

1. Chair Woodward's Determination Letter

In accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act, I have determined that conducting an electronic meeting of the Centerville City Tree Board with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This determination is based on the facts and circumstances surrounding the COVID-19 pandemic. Considering the continued number of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain at City Hall.

Join Zoom Meeting

[https://zoom.us/j/99313848301?](https://zoom.us/j/99313848301?pwd=QytrZkdsMVBzY3NNVXppYmNqNlNkZz09)

[pwd=QytrZkdsMVBzY3NNVXppYmNqNlNkZz09](https://zoom.us/j/99313848301?pwd=QytrZkdsMVBzY3NNVXppYmNqNlNkZz09)

Meeting ID: 993 1384 8301

Passcode: 634753

2. Arbor Month discussion

Discussion of what has been planned and how it is progressing

3. Webpage Update

Discuss what is currently on our webpage, and what changes or additions we should make

4. Review Tree List Additions

City Council review of the additions to the suggested tree list

5. Minutes Review and Acceptance

April 21, 2021 Tree Board Minutes

C. CLOSED SESSION (Closed Meeting, if necessary, for reasons allowed by State Law, including, but not limited to, the provisions of section 52-4-205 of the Utah Open and Public Meetings Act, and for the Attorney-Client matters that are privileged pursuant to Utah Code ann. 78B-1-137, as amended)

D. ADJOURNMENT

Janet Denison
Centerville City Recorder

CENTERVILLE

Staff Backup Report

5/19/2021

Item No. 1.

Short Title: Chair Woodward's Determination Letter

Initiated By:

Staff Representative:

SUBJECT

In accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act, I have determined that conducting an electronic meeting of the Centerville City Tree Board with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This determination is based on the facts and circumstances surrounding the COVID-19 pandemic. Considering the continued number of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain at City Hall.

Join Zoom Meeting

<https://zoom.us/j/99313848301?pwd=QytrZkdsMVBzY3NNVXppYmNqNlNkZz09>

Meeting ID: 993 1384 8301

Passcode: 634753

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

▣ Tree Board Determination Letter



CENTERVILLE CITY

250 North Main Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

Mayor

Clark A. Wilkinson

City Council

Tamilyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Mechem

City Manager

Brant T. Hanson

Public Body: Tree Board

Date: 5/4/2021 | 12:57 PM PDT

Written Determination Letter to Conduct

Electronic Meetings without an Anchor Location Due to Substantial Health and Safety Risk

In accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act, I have determined that conducting an electronic meeting of the Tree Board of Centerville City with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This determination is based on the facts and circumstances surrounding the COVID-19 pandemic.

I hereby authorize the above listed public body of Centerville City to conduct electronic meetings without an anchor location for the duration of this determination. This determination and the reasons stated herein shall be included in the public notice for each meeting held electronically without an anchor location and shall be read at the beginning of each meeting. Public notice for each meeting shall also include directions for accessing the online meeting and information on how a member of the public may view or make a comment at the meeting.

This determination shall be effective for 30 days from the date of this determination and will continue to be reviewed and monitored for possible reissuance.

DocuSigned by:

Gary Woodward

7BDAE002CABF459...

Name: Gary Woodward

Title: Chair



CENTERVILLE

Staff Backup Report 5/19/2021

Item No. 2.

Short Title: Arbor Month discussion

Initiated By: Gary Woodward, Chair

Staff Representative:

SUBJECT

Discussion of what has been planned and how it is progressing

RECOMMENDATION

BACKGROUND

CENTERVILLE

Staff Backup Report 5/19/2021

Item No. 3.

Short Title: Webpage Update

Initiated By: Gary Woodward, Chair

Staff Representative:

SUBJECT

Discuss what is currently on our webpage, and what changes or additions we should make

RECOMMENDATION

BACKGROUND

CENTERVILLE

**Staff Backup Report
5/19/2021**

Item No. 4.

Short Title: Review Tree List Additions

Initiated By:

Staff Representative:

SUBJECT

City Council review of the additions to the suggested tree list

RECOMMENDATION

BACKGROUND

CENTERVILLE

**Staff Backup Report
5/19/2021**

Item No. 5.

Short Title: Minutes Review and Acceptance

Initiated By:

Staff Representative:

SUBJECT

April 21, 2021 Tree Board Minutes

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

▣ 04-21-2021 TB Minutes

Minutes of the Centerville City Tree Board meeting held via Zoom on Wednesday, April 21, 2021 at 8:00 p.m.

MEMBERS PRESENT

Joy Chambers
Gary Chavez
Gary Smith
Gary Woodward, Chair
Scott Zeidler

MEMBERS ABSENT

Anne Linton

STAFF PRESENT

Jennifer Hansen, Deputy City Recorder
Connie Larson, Recording Secretary

DETERMINATION LETTER

Chair Gary Woodward read the Determination Letter in accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act that states according to the COVID-19 pandemic, the meeting may be held electronically.

ARBOR DAY

Chair Gary Woodward contacted Mayor Wilkinson about signing the Arbor Day Proclamation 2021-01 declaring May 2021 as Arbor Month in Centerville. Mayor Wilkinson agreed to sign the proclamation when he returns on April 26th.

SELF-GUIDED TREE TOUR

Scott Zeidler reported shortly after the March meeting, he talked with Mike Smith, GIS Specialist, who said he can make a list for a self-guided tree tour, and a tree map of where the trees are located in Centerville. Mr. Zeidler recently collected photographs of trees from the Centerville cemetery, parks, and City Hall. He sent an email to Tree Board members prior to this meeting with an Excel spreadsheet of the trees located on public properties. There are also trees he gathered information from that are on private properties, and he will get verbal approval from the property owners to have these trees on the Tree Board website.

Jennifer Hansen, Deputy Recording Secretary, will add the Arbor Month Declaration and link to the tree list on the City webpage. A link to the tree map for the Centerville Self-Guided Tree Tour will be on social media with a brief description of each tree. Gary Smith will write the description of each tree for the link, and for the flyer that will be made.

PARK STRIP TREES IN THE CITY ORDINANCE

Chair Gary Woodward reported the park strip trees and other tree planting and care suggestions have been posted on the Tree Board webpage. Gary Woodward reported he has tried to contact Tree City USA on park strip trees, but they have not returned his email. He suggested their website link be posted on the Tree Board website for residents to access on their own. Chair Woodward will verify with the City Attorney if this is legal without contacting Tree City USA for their permission to post the link. Jennifer Hansen will do a tree logo on the links.

MISCELLANEOUS

Chair Gary Woodward reported he will continue to try and contact Bill Ince, City Council Liaison, regarding the update to the City Tree Ordinance to add new trees.

Scott Zeidler reported Diamond Tree Care has been clearing invasive trees on the east side of the Frontage Road in the pond area, and they also thinned the remaining trees. He also reported there are trees in Centerville that have been damaged by the recent winds and the east wind from last September. The Tree Board can promote caring for damaged trees.

Joy Chambers said she would like to have a container with tree stickers for children who come to City Hall. This will help children gain an awareness of trees. Chair Gary Woodward said he will ask for permission for the tree stickers to be placed at City Hall.

MINUTES REVIEW AND APPROVAL

Minutes of the March 17, 2021 meeting were reviewed. Gary Smith made a **motion** to approve the March 17, 2021 minutes as written. Grant Chavez seconded the motion, which was passed by unanimous vote (5-0).

NEXT MEETING

The next Tree Board meeting will be held on Wednesday, May 19, 2021 at 8:00 p.m. via Zoom, unless otherwise directed.

ADJOURN

At 8:55 p.m., Joy Chambers made a **motion** to adjourn the meeting. Chair Gary Woodward seconded the motion, which was passed by unanimous vote (5-0).

Jennifer Hansen, Deputy Recorder

Date Approved

Connie Larson, Recording Secretary