

1 Minutes of the Centerville City Tree Board meeting held via Zoom on Thursday, February 17,
2 2021 at 8:00 p.m.

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4 **MEMBERS PRESENT**

5 Joy Chambers
6 Anne Linton
7 Gary Smith
8 Gary Woodward, Chair
9 Scott Zeidler

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11 **ABSENT**

12 Grant Chavez

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14 **STAFF PRESENT**

15 Mike Higgins, Parks and Recreation Supervisor
16 Marc Marchant, Street Department Supervisor
17 Jennifer Hansen, Deputy Recording Secretary
18 Connie Larson, Recording Secretary

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20 **DETERMINATION LETTER**

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22 Chair Gary Woodward read the Determination Letter in accordance with Utah Code 52-4-
23 207(4) of the Utah Open and Public Meeting Act that states according to the COVID-19 pandemic,
24 the meeting may be held electronically.

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26 **TREE BOARD WEBPAGE**

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28 The Tree Board discussed the new City and Tree Board web page and what can be done to
29 make the Tree Board web page more accessible. Jennifer Hansen, Deputy Recording Secretary,
30 explained there is a wide search bar on the main page that people could access the Tree Board
31 website. Jennifer will talk with Jake to see what changes can be made to the main web page to
32 make the Tree Board web page more easily accessible. Flashes can be added on the main page for
33 important events, and social media posts can be posted on the Centerville Facebook page. Jennifer
34 will also change the name of the new chair of the Tree Board and the link page on parking strips.

35
36 Gary Smith suggested a section on pruning trees with pictures. It is important that trees that
37 were damaged by the wind last September are pruned as soon as possible. Pruning guidelines could
38 be printed on the March utility bill and in the next City newsletter. Marc Marchant, Street
39 Department Supervisor, said the City Ordinance and Height Requirements for parking strips could
40 also be added. The City Attorney will need to be notified of this before anything is printed or
41 posted to avoid legal problems with copyright infringement.

DISCUSS ORDINANCE IDEAS

The Tree Board discussed goals they would like to accomplish. Gary Woodward and Joy Chambers reported they recently met with the mayor, and he suggested working on issues that are not controversial and items that need to be fixed. Marc Marchant, Street Department Supervisor, said the main issue is trees in parking strips, as the tree roots disrupt the curb, gutter, and sidewalks. The City must bear the cost of liability when tree roots cause damage to sidewalks, curb, and gutters. The current tree list has trees that are too big to be in park strips. Marc will review the list of trees that are too big to be planted in park strips and give his suggestions to Gary Woodward. Mike Higgins, Parks and Recreation Supervisor, said the challenge is to know what the City Council wants from the Tree Board.

DISCUSS GOALS FOR 2021

Gary Smith said he would like to concentrate on education of trees and on Arbor Day until face-to-face meetings can be held with the City Council. Joy Chambers and Scott Zeidler suggested taking information from the Utah Chapter of Tree City USA and posting it on the Tree Board web page.

There are no plans on a national level for Arbor Day this year because of COVID. However, they are requesting a proclamation for Arbor Day be given by the mayor, but there is no requirement for social gathering. The Tree Board discussed a possible activity during the year, such as going to the elementary schools and teaching children about trees. There could be an art contest with trees, and then show the art projects on the City website. Scott Zeidler asked Tree Board members to bring ideas to the next meeting on how to celebrate Arbor Day in Centerville.

Gary Woodward discussed the Tree Ordinance, and he said it should be called "Standards and Specifications." It currently is called "Best Practices." A goal for 2021 is to approve the WORD document draft as Standards and Specifications. This will be discussed at the next meeting. Suggested trees for yards and park strips in Centerville will also be discussed at the next meeting.

2020 TREE CITY USA

The Tree Board discussed bareroot trees. Mike Higgins explained bareroot trees are usually too small and get broken easily by children.

MINUTES REVIEW AND ACCEPTANCE

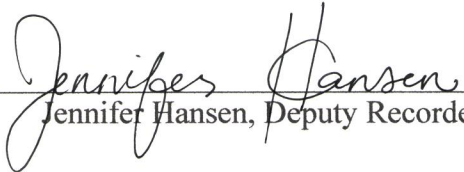
Minutes of the January 20, 2021 meeting were reviewed. Gary Woodward made a **motion** to approve the minutes as written. Joy Chambers seconded the motion, which was passed by unanimous vote (5-0).

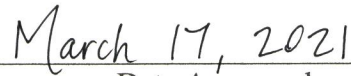
NEXT MEETING

The next Tree Board meeting will be held on Wednesday, March 17, 2021 at 8:00 p.m.

ADJOURN

At 9:00 p.m., Anne Linton made a **motion** to adjourn the meeting. Gary Smith seconded the motion, which was passed by unanimous vote (5-0).


Jennifer Hansen, Deputy Recorder


Date Approved


Connie Larson, Recording Secretary

