



CENTERVILLE TREE BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE TREE BOARD WILL HOLD ITS REGULAR PUBLIC MEETING AT 8:00 PM ON JANUARY 20, 2021 AT THE CENTERVILLE CITY ADMINISTRATIVE CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW:

Meetings of the Tree Board of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Jacob Smith, Administrative Services Director, at 801-295-3477, giving at least 24 hours notice prior to the meeting.

The full packet of backups materials can be found at <http://centerville.novusagenda.com/agendapublic>.

A. ROLL CALL

B. BUSINESS

1. Chair Chambers' Determination Letter

In accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act, I have determined that conducting an electronic meeting of the Centerville City Tree Board with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This determination is based on the facts and circumstances surrounding the COVID-19 pandemic. Considering the continued number of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain at City Hall.

Topic: City Tree Board

Time: Feb 17, 2021 08:00 PM

Join Zoom Meeting

[https://zoom.us/j/94897830641?](https://zoom.us/j/94897830641?pwd=bHp3NHkxUzlyMGx3cWhnVnVwajNjUT09)

[pwd=bHp3NHkxUzlyMGx3cWhnVnVwajNjUT09](https://zoom.us/j/94897830641?pwd=bHp3NHkxUzlyMGx3cWhnVnVwajNjUT09)

Meeting ID: 948 9783 0641

Passcode: 629357

One tap mobile

+1-346-248-7799

2. Website Information
3. Discuss Ordinance Ideas
Discuss goals for 2021
4. September 24, 2020 Minutes
Review and Approve minutes of the September 24, 2020 Tree Board Meeting.

C. ADJOURNMENT

Janet Denison
Centerville City Recorder

CENTERVILLE

Staff Backup Report 1/20/2021

Item No. 1.

Short Title: Chair Chambers' Determination Letter

Initiated By:

Scheduled Time:

SUBJECT

In accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act, I have determined that conducting an electronic meeting of the Centerville City Tree Board with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This determination is based on the facts and circumstances surrounding the COVID-19 pandemic. Considering the continued number of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain at City Hall.

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RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

▣ Tree Board Determination Letter



CENTERVILLE CITY

250 North Main Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

Mayor

Clark A. Wilkinson

City Council

Tamelyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Mecham

City Manager

Brant T. Hanson

Public Body: City Tree Board

Date: 1/7/2021 | 1:15 PM PST

Written Determination Letter to Conduct

Electronic Meetings without an Anchor Location Due to Substantial Health and Safety Risk

In accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act, I have determined that conducting an electronic meeting of the City Tree Board of Centerville City with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This determination is based on the facts and circumstances surrounding the COVID-19 pandemic. Considering the continued number of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain at City Hall.

I hereby authorize the above listed public body of Centerville City to conduct electronic meetings without an anchor location for the duration of this determination. This determination and the reasons stated herein shall be included in the public notice for each meeting held electronically without an anchor location and shall be read at the beginning of each meeting. Public notice for each meeting shall also include directions for accessing the online meeting and information on how a member of the public may view or make a comment at the meeting.

This determination shall be effective for 30 days from the date of this determination and will continue to be reviewed and monitored for possible reissuance.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Joy Chambers", is written over a blue DocuSign verification line.

31A10D8DF8C24B7...

Name: JOY CHAMBERS

Title: chair

CENTERVILLE

**Staff Backup Report
1/20/2021**

Item No. 4.

Short Title: September 24, 2020 Minutes

Initiated By:

Scheduled Time:

SUBJECT

Review and Approve minutes of the September 24, 2020 Tree Board Meeting.

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

▣ Sept. 24, 2020 minutes

Minutes of the Centerville City Tree Board meeting held via Zoom on Thursday, September 24, 2020 at 7:00 p.m.

MEMBERS PRESENT

Joy Chambers, Chair
Anne Linton
Gary Smith
Gary Woodward

MEMBERS ABSENT

Grant Chavez
Scott Zeidler

STAFF PRESENT

Leah Romero, City Recorder
Mike Higgins, Parks and Recreation Supervisor
Connie Larson, Recording Secretary

UTAH OPEN AND PUBLIC MEETING ACT

Chair Joy Chambers read the Utah Code 52-4-207(4) of the Utah Open and Public Meeting act as required by Utah State law.

DISCUSSION ON RECENT WINDSTORM

The Tree Board discussed the windstorm that occurred on September 8th. There were many trees that were lost, and some of the citizens have asked what are good trees that can be planted to replace those that were lost. There were trees that withstood the wind better than other trees. The Board discussed places where trees should not be planted, and how to care for trees that were damaged but still standing. Gary Smith said trees that are still standing should be watered for at least one hour to replenish moisture lost during the wind. Trees that lost their leaves may appear to be dead, but they are not and do not need to be removed. There is not a tree that is guaranteed to withstand 100 mile per hour winds.

TREE BOARD WEBPAGE DISCUSSION

Leah Romero, City Recorder, is compiling information for the new Centerville City webpage. She will add a link for the Tree Board and list tree care information for trees affected by the recent wind storm. The items to be listed on the website are:

- Water trees thoroughly before Weber water is turned off.
- Prune dead branches off the trees.
- Prune to shape the tree. Major pruning can be done in the spring if needed.
- Trees planted in park strips should not be more than four feet tall.
- Link for PDF on how to care for trees.

1 Anne Linton will write the information for the webpage and sent it to Leah Romero. Leah
2 will get the final draft from Mackenzie Wood.

3
4 **MISCELLANEOUS**

5
6 Gary Woodward discussed a website entitled, "Trees Are Good", which is an arborist
7 website that discusses tree ordinances and how to care for trees. Gary will send the link to each
8 Board member.

9
10 **MINUTES REVIEW AND APPROVAL**

11
12 Minutes of the July 15, 2020 meeting were reviewed. Gary Smith made a **motion** to
13 approve the minutes as written. Anne Linton seconded the motion, which was passed by
14 unanimous vote (4-0).

15
16 **ADJOURN**

17
18 At 8:00 p.m., Gary Woodward made a **motion** to adjourn the meeting. Chair Joy Chambers
19 seconded the motion, which was passed by unanimous vote (4-0).

20
21
22
23
24 _____
25 Leah Romero, City Recorder

Date Approved

26
27
28
29 _____
Connie Larson, Recording Secretary